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Finding Aid : **GA 184**  
Grand River Conservation Commission  
fonds.

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## GA 184 : Grand River Conservation Commission

### **Grand River Conservation Commission fonds.**

- 1931-1990, predominant 1938-1966. - 16 m of textual records.

*The Grand River Conservation Commission was the first watershed management agency in Canada when it received its formal Letters Patent in August, 1934. This was the first time local municipalities had banded together to address water management issues on a watershed scale. The founding partner municipalities were Brantford, Galt, Kitchener, Fergus and Caledonia. William Philip of Galt was the first chairman, and the Commission's head office was in Brantford. Other municipalities soon joined the partnership.*

*"During the Depression, the federal and provincial governments were more interested in helping people by providing government relief. But the tide was turning: governments were thinking about large-scale public works projects that would provide jobs and help the economy. The federal government's National Employment Commission supported a proposal for a dam across the Grand River. By April 1938, the province and federal government had each agreed to contribute 37.5 per cent of the project. This left the municipalities to cover the remaining 25 per cent, an amount they could manage. This was divided among the municipalities differently based on tax assessment and benefits such as water supply, flood protection and sewage disposal. A second Grand River Conservation Commission Act was passed by the province in 1938 to broaden the commission's responsibilities so it could manage the construction projects."*

*In 1942 the Commission completed the Shand Dam near Fergus, the first dam in Canada built for flood control, water supply and water quality purposes. This was followed by the Luther Marsh Dam in 1954 and the Conestogo Dam in 1958. The Commission also planted more than two million trees on their land and undertook some of the province's first large scale reforestation projects.*

*The success of the Commission, its watershed scope and municipal partnership model led to the Guelph Conference on Conservation in 1941, and the Conservation Authorities Act of Ontario in 1946. This new act led to the creation of 36 conservation authorities across the province. In fact, the commission supported the creation of the Grand Valley Conservation Authority in 1948 and the two organizations — the GVCA and GRCC had the same chair, William Philip of Galt. They amalgamated in 1966 to form the present day Grand River Conservation Authority and are the two founding organizations of the Grand River Conservation Authority. (Janet Baine, *The Grand*, Spring 2009 [http://www.grandriver.ca/publication/2009\\_spring\\_grand\\_web.pdf](http://www.grandriver.ca/publication/2009_spring_grand_web.pdf); also GRCA website <http://www.grandriver.ca/index.cfm> )*

*Records were transferred from the storage room at the Shand Dam office at Belwood Lake where they had been stored for a number of years. The Commission moved its head office from Brantford to a building on the Shand Dam property in 1961 (File 313, clippings).*

*Contents: Fonds consists primarily of records relating to the operation and activities of the Grand River Conservation Commission from 1938 to 1966, mostly records maintained by successive secretary-treasurers, but including some chairman's files (William Philip), and operations files. Includes a wide range of documentation, including correspondence, financial records, minutes, personnel records, reports, maps and plans and environmental monitoring records. Documentaion includes construction of the Shand and Conestogo Dams, property acquisition and management, relations and interactions with municipalities and government departments at the provincial and federal levels, flood management and monitoring, implementation and management of health care, unemployment insurance, provincial and federal taxes, rental and leasing of cottage lots and other properties, reforestation and nursery operations, management of motor vehicles and other equipment.*

*Includes approximately 75 files in the Operations series dating from 1967 to 1990.*

*Arranged in 15 Series:*

- 1. Administration : Board Minutes : Secretary-Treasurer's Files. - 1936-1965 (87 folders, file 1-87);*
- 2. Administration : Chairman's Files : Wm. Philip. - 1931-1961 (41 folders, file 88-127, );*
- 3. Administration : Financial. - 1936-1965. (25 folders, file 128-152);*
- 4. Administration : Financial : Accounts : Conestogo. - 1947-1959 (39 folders, file 153-191);*
- 5. Administration : Financial : Accounts : Salvage and Other. - 1958-1964 (11 folders, file 192-202);*
- 6. Administration : Financial : Accounts : Shand. - 1959-1964 (28 folders, file 203-230);*
- 7. Administration : Manager's Files : Ilmar Kao 1958-1959. - 1943-1959. (45 folders, file 231-275);*
- 8. Administration : Secretary Treasurer's Files : 1938-1941 : F.P. Adams. - (76 folders, file 276-351);*
- 9. Administration : Secretary Treasurer's Files : 1942-1960 : E.F. Roberts (522 folders, file 323-874);*
- 10. Administration : Secretary Treasurer's Files : 1960-1966 : Ilmar Kao (311 folders,*

file 875-1185);

11. Operations. - 1947, 1955, 1971-1990 (5 folders, file 1186-1190);

12. Operations : H.A. Cameron Files. - 1917, 1942-1973 (40 folders, file 1191-1230);

13. Operations : Monitoring Records. - 1951-1971 (37 folders, File 1231-1267);

14. Luther Marsh : Biological Area Data Records. - 1979-1983 (36 folders, file 1268-1303);

15. Operations : Conservation Areas : Luther Marsh : Wildlife

Priority Woodlots. - 1979-1980 (21 folders, file 1304-1324).

Title from contents of the fonds.

Two oversize boxes found at the end of the fonds measure 10 cm of oversize records from all series.

Donated by the GRCA in 2005.

Material created by the GRCC is also found in the GRCA fonds, GA 183, including its complete set of formal minutes, some records created by Ilmar Kao and H.A. Cameron, as well as some early environmental monitoring records.

GA 188 contains Marcel Pequenat's files created in his position as vice-chairman of the GRCC dating from 1938 to 1943, years that are not well represented in this fonds. GA 188 includes correspondence from secretary-treasurers and files of correspondence with H.G. Acres, Chief Engineer concerning construction of the Shand Dam, as well as progress photos of the construction of the Conestogo Dam, 1955-1957 and some of the Shand Dam construction.

Fonds is not complete; at least one weeding exercise had been carried out in the past to make space; it would appear that the records lacking are from the 30's and 40's.

## **Series 1 : Administration : Board Minutes : Secretary-Treasurer's Files**

### **Administration : Board minutes : Secretary-Treasurer's files.**

- 1936-1965. - 46 cm of textual records (87 folders, file 1-87)

Contents: Series consists of successive Secretary-Treasurer's copies of GRCC minutes and supporting documentation. Files contain in addition to minutes all pertinent correspondence sent and received by the Secretary-Treasurer, some copies of executive minutes, ms. notes and drafts of correspondence and documents. Annual meeting files contain lists of commission members for the year commencing, also correspondence from the various municipalities re attendance, members, etc.

File 1 **Report and resolution : Minister of Lands and Forest, Toronto, Ont., Nov. 10, 1936. - 1936.**

Contents : File consists of a 1. p. mimeograph resolution by the "Committee appointed by the Provincial Government to discuss the allocation of costs of the Grand River Improvement plan."

File 2 **Mr. Acres' report, Dec. 15, 1938. - 1938.**

Contents : File consists of ts. carbon cover letter and report submitted to the G.R.C.C. by H.G. Acres: "Interim report on progress of operations to December 15, 1938."

File 3 **Holden : report : Hydro Electric Power Commission Hydraulic Department, Aug. 13, 1938. - 1938.**

Contents : File consists of mimeograph copies of correspondence from O. Holden, Chief Hydraulic Engineer at the Hydro-Electric Power Commission of Ontario, listing the plans and hydrographs submitted to the Commission for their use. Includes attached tables summarizing flow data at Fergus and Galt from 1914 to 1936.

File 4 **Reports and financial reports : accounts, Mr. F.P. Adams. - 1938-1939.**

Contents : File consists of memoranda, financial statements and other documents distributed by F.P. Adams, including "Duties of Executive," "Duties of Chief Engineer," "Banking resolution passed at meeting of the Commission, July 26th, 1938," as well as an announcement of the appointment of H.G. Acres as Chief Engineer.

File 5 **Mackintosh Morris report : original assessment, 1939. - 1939.**

Contents : File consists of correspondence to F.P. Adams, Secretary, G.R.C.C. relating to a review of the report done in 1934 by James. L. Morris, Engineer for the Dept. of Lands and Forests, and James Mackintosh of the Ontario Hydro-Electric Engineering staff to allot proportions of costs for improvements on the Grand River to municipalities. Includes 32 p. ts. original "detailed report on the assessment of municipalities" dated July 31, 1939 forwarded in parts by James Mackintosh.

File 6 **Minutes and notices of meetings, Kitchener, Ont., 1938-1939. - 1938-1939.**

Contents : File consists of minutes, meeting notices and related correspondence. The "first regular meeting of the Grand River Conservation Commission was called by the Hon. Colin Campbell, Minister of Public Works, on Wednesday June 27th, 1938 at 2:30 p.m. at the residence of Commissioner Hugh Templin, Fergus, Ontario."

- File 7      **Scully and Scully, Kitchener, Ont., 1942.** - 1942.  
*Contents : File consists of financial statements prepared by Scully and Scully as of Jan. 31, 1940, Jan 31, 1942. Includes ms. draft statements. Scully & Scully were retained April 18, 1939.*
- File 8      **Budget, 1943.** - 1943.  
*Contents : File consists of E.F. Roberts budget working documents and related correspondence. Includes ms. notes.*
- File 9      **Annual meeting, Brantford, Ont., Feb. 18, 1944.** - 1943-1944.  
*Contents : File consists of agenda, supporting documents and related correspondence. Includes ts. and ms original Chairman's and ts. original Secretary-Treasurer's reports. Includes ts. lists of forestry plots. Includes ms. notes*
- File 10     **Grand Valley Authority, Kitchener, Ont., Oct. 3, 1944.** - 1944.  
*Contents : File consists of agenda, minutes, supporting documents and related correspondence. Includes ts. originals of some items. Includes newspaper clippings and ms. notes. The main purpose of the meeting was to discuss with other county and township councils the "advisability of organizing a conservation association throughout the territory bordering the Grand River and tributary streams and in Grey County to the north for the purpose of carrying out conservation in all its branches." Includes a memorandum from J.R. Dymond, Secretary, concerning the "Guelph Conference," forwarded to E.F. Roberts by Wm. Philip with note: "This is your baby, Roberts. "*
- File 11     **Annual meeting, Brantford, Ont., Feb. 16, 1945.** - 1944-1945.  
*Contents : File consists of agenda, minutes, supporting documents and related correspondence. Includes ms. Chairman's report by Wm. Philip, as well as newspaper clippings.*
- File 12     **Meeting, Conestoga and Grand Valley Dam, June 13, 1945.** - 1945.  
*Contents : File consists of agenda, minutes, supporting documents and related correspondence. Includes ms. notes.*
- File 13     **Commission meeting, Kitchener, Ont., Nov. 14, 1945.** - 1945.  
*Contents : File consists of annotated agenda, supporting documents and related correspondence. Includes ts. carbon Chairman's report and ts. original Secretary-Treasurer's report, a motion on organizing a general conservation authority dated Nov. 14, 1945 and an untitled 5 p. ts. on conservation.*
- File 14     **Annual meeting, Brantford, Ont., Feb. 15, 1946.** - 1945-1946.  
*Contents : File consists of agenda, minutes, supporting documents including financial statements, and related correspondence. Includes ms. meeting notes.*
- File 15     **Meeting, Brantford, Ont., April 10, 1946.** - 1946.  
*Contents : File consists of annotated agenda, minutes and related correspondence. Includes newspaper clipping.*
- File 16     **Meeting, Grand Valley Dam, June 12, 1946.** - 1946.  
*Contents : File consists of minutes and related correspondence. Includes ms. notes for the meeting.*
- File 17     **Meeting, Galt, Ont., Sept. 18, 1946.** - 1946.  
*Contents : File consists of agenda, minutes and meeting notice. Includes ms. notes.*
- File 18     **Annual meeting, Galt, Ont., Feb. 21, 1947.** - 1947.  
*Contents : File consists of minutes, annotated agenda, supporting documents including financial statements, and related correspondence. Includes ts. originals of Chairman's address and Secretary Treasurer's reports.*
- File 19     **Meeting, Galt, Ont., April 28, 1947.** - 1947.  
*Contents : File consists of minutes and related correspondence. Includes ms. notes. This Special Meeting was called to consider a report on the 1947 run-off and operating procedure at Grand Valley Dam.*
- File 20     **Meeting, Grand Valley Dam, Ont., Sept. 19, 1947.** - 1947.  
*Contents : File consists of ms. and ts. draft minutes and related correspondence.*

- File 21      **Annual meeting, Brantford, Ont., Feb. 20, 1948.** - 1948-1949.  
*Contents : File consists of annotated agenda, supporting documents and related correspondence. Includes ms. and ts. original communications to the Commission by Wm. Philip, Chairman. Includes unattributed 3 p. ts. original document: "Proper land use policy for the Province of Ontario in Relation to Conservation Authorities." Includes ts. original Secretary-Treasurer's report.*
- File 22      **Meeting, Galt, Ont., April 22, 1948.** - 1948.  
*Contents : File consists of annotated agenda, minutes and related correspondence.*
- File 23      **Meeting, Grand Valley Dam, Sept. 17, 1948.** - 1948.  
*Contents : File consists of ts. mimeograph and ms. minutes and related correspondence. This was a Special Meeting called to consider a report on low flow regulation .*
- File 24      **Meeting, Brantford, Ont., Oct. 4, 1948.** - 1948.  
*Contents : File consists of minutes and related correspondence. The meeting was called to discuss plans and specifications for the Conestogo Dam.*
- File 25      **Meeting, Kitchener, Ont., Dec. 9, 1948.** - 1948.  
*Contents : File consists of minutes and related correspondence. Includes ms. minutes. The meeting was called to discuss the Conestogo Project.*
- File 26      **Annual meeting, Brantford, Ont., Feb. 4, 1949.** - 1948-1949.  
*Contents : File consists of minutes, annotated agenda, supporting documents including financial statements, and related correspondence. Includes ms. notes.*
- File 27      **Meeting, Kitchener, Ont., June 1, 1949.** - 1949.  
*Contents : File consists of minutes and related correspondence. Includes ms. notes.*
- File 28      **Meeting, Galt, Ont., Nov. 17, 1949.** - 1949.  
*Contents : File consists of minutes, supporting documents and related correspondence. This meeting was called to discuss "the Commission's problems with members of the Press within the Grand Valley." Includes ts. report (original) signed by Marcel Pequegnat concerning water supply in municipalities of the Grand River Valley after the summer of 1949. Includes ts. mimeograph "memo re Grand River watershed," Nov. 17, 1949, outlining the history of the river and the work of the Commission. Includes ms. notes.*
- File 29      **Grand River Conservation Authority [i.e. Grand Valley Conservation Authority] , 1949.**  
- 1949-1951.  
*Contents : File consists of material relating to the Grand Valley Conservation authority. Includes correspondence to and from the Authority and the GRCC. Includes an agenda for a meeting of representatives of Conservation authorities and O.C.R.A. to discuss forming an Association of Conservation Authorities, with ms. comments from Wm. Philip to E.F. Roberts opposing such an association. Includes ts. mimeograph list of invitations sent for Nith Valley Tour, Aug. 17, 1949. Includes also an undated ts. mimeograph "Brief on conservation submitted by the Grand Valley Conservation Authority to the Select Committee of the Ontario Legislature appointed to gather information on matters pertaining to conservation."*
- File 30      **Annual meeting, Brantford, Ont., Feb. 24, 1950.** - 1949-1950.  
*Contents : File consists of agenda, supporting documents including financial statements and related correspondence. Includes ms. meeting notes.*
- File 31      **Annual meeting, Brantford, Ont., Feb. 16, 1951.** - 1950-1951.  
*Contents : File consists of minutes, annotated agenda, supporting documents including financial statements, and related correspondence.*
- File 32      **Annual report and Secretary-Treasurer's report, 1952.** - 1951-1953.  
*Contents : File consists of annotated agenda, ts. mimeograph Chairman's and Secretary Treasurer's reports dated Feb. 22, 1952 (for 1951), financial statements dated Dec. 31, 1952 and ms. draft Secretary Treasurer's report, prepared for the Annual meeting, Feb. 17, 1953. Includes annotated agenda for the latter.*
- File 33      **Annual meeting, Brantford, Ont., Feb. 22, 1952.** - 1952.  
*Contents : File consists of minutes, supporting documents and related correspondence. Includes newspaper clipping (K-W Record, Mar. 1, 1952) of a portrait of the members of the commission taken at this meeting.*

- File 34      **Annual meeting, Brantford, Ont., Feb. 17, 1953.** - 1952-1953.  
*Contents : File consists of minutes, agenda, supporting documents and related correspondence. Includes a later report dated April 17, 1953: "Report of a meeting called by the Chief Conservation Engineer, Dept. of Planning and Development, of the Executive, Grand River Conservation Commission, and a Committee appointed by the Grand Valley Conservation Authority" Includes ms. notes.*
- File 35      **Annual meeting, Brantford, Ont., Feb. 16, 1954.** - 1953-1954.  
*Contents : File consists of minutes, agenda, supporting documents including financial statements, and related correspondence. Includes ms. meeting and other notes.*
- File 36      **Budget, 1958.** - 1958.  
*Contents : File consists of ts. mimeograph budget for 1958 for capital and operating costs, submitted by E.F. Roberts for approval.*
- File 37      **Commission meeting, Brantford, Ont., Jan. 11, 1955.** - 1955.  
*Contents : File consists of minutes, meeting notice and ts. mimeograph list of tenderers for the Conestogo Project.*
- File 38      **Annual meeting, Brantford, Ont., Feb. 18, 1955.** - 1954-1955.  
*Contents : File consists of annotated agenda, minutes, supporting documents and related correspondence. Includes ts. carbon Chairman's report signed by Marcel Pequegnat. File also contains "Interim report re Conestogo Project" by E.F. Roberts, dated April 1, 1955.*
- File 39      **Annual meeting, Brantford, Ont., Feb. 17, 1956.** - 1955-1956.  
*Contents : File consists of annotated agenda, minutes, supporting documents and related correspondence. Includes ts. carbon Chairman's report signed by Marcel Pequegnat, ms. draft financial statements and ms. notes.*
- File 40      **Annual meeting, Brantford, Ont., Feb. 15, 1957.** - 1956-1957.  
*Contents : File consists of annotated agenda, minutes, supporting documents and related correspondence. Includes ts. carbon Chairman's report signed by Marcel Pequegnat, ms. draft financial statements.*
- File 41      **Commission meeting, Kitchener, Ont., April 15, 1958.** - 1958.  
*Contents : File consists of agenda and ms. meeting notes.*
- File 42      **Commission meeting, Brantford, Ont., Oct. 29, 1958.** - 1958.  
*Contents : File consists of agenda, minutes, supporting documents and related correspondence, including ts. original legal opinion from Ballachey and Moore: "Opinion on powers of Grand River Conservation Commission under enabling statute. Includes ms. meeting notes.*
- File 43      **Annual meeting, Feb. 21, 1958.** - 1957-1958.  
*Contents : File consists of agenda, minutes, supporting documents including financial statements, and related correspondence . Includes and ms. carbon copy of By-Law #1 and ms. notes.*
- File 44      **Commission meeting, Kitchener, Ont., July 3, 1958.** - 1958.  
*Contents : File consists of minutes and related correspondence.*
- File 45      **Commission meeting, Galt, Ont., Oct. 6, 1958.** - 1958.  
*Contents : File consists of minutes, supporting documents and related correspondence, some original, for a special meeting held to "inform the Commission concerning the results of the Special Committee's meeting with the Minister, Department of Planning and Development, subsequent correspondence and a personal meeting the Chairman had with the Minister regarding the use of lands owned by the Commission in the Conestogo Area." Includes correspondence between Chairman M. Pequegnat and W.M. Nickle, Minister of the Dept. of Planning and Development, concerning the Commission's legal authority to lease cottage lots. At this meeting Ilmar Kao was appointed as Manager and Assistant Secretary as of Oct. 15, 1958. Includes ms. notes.*
- File 46      **1959 budget : draft, 1959.** - 1959.  
*Contents : File consists of budget estimates for 1959. Includes ms. and ts. notes and drafts, etc. Includes review of work done since 1938.*
- File 47      **Annual meeting, Brantford, Ont., Feb. 20, 1959.** - 1958-1959.  
*Contents : File consists of annotated agenda, minutes, supporting documents including financial statements, and related correspondence. Includes ms. meeting notes.*

- File 48      **Commission meeting, Brantford, Ont., May 22, 1959.** - 1959.  
*Contents : File consists of minutes, supporting documents and related correspondence. Includes ms. notes, draft minutes and an Agreement between Grand River Conservation Commission and Grand Valley Conservation Authority.*
- File 49      **Minutes of meetings, 1959.** - 1958-1959.  
*Contents : File consists of Ilmar Kao's working papers for Commission meetings, including executive meetings, in 1959. Includes ts. carbon, mimeograph and ms. draft minutes, quarterly and other financial statements, original ts. addenda to the minutes, related correspondence and supporting documents. Includes ms. notes and drafts.*
- File 50      **Annual meeting, Brantford, Ont., Feb. 19, 1960.** - 1960.  
*Contents : File consists of agenda, minutes, supporting documents including financial statements, and related correspondence. Includes a newspaper clipping re Thames water supply. Includes ms. notes by I. Kao.*
- File 51      **Annual meeting, Brantford, Ont., Feb. 19, 1960.** - 1960.  
*Contents : File consists of annotated agenda, minutes, supporting documents and related correspondence. Working file includes ms. notes and calculations, draft budget, draft meeting notes and minutes by I. Kao.*
- File 52      **Commission meeting, Shand Dam, June 17, 1960.** - 1960.  
*Contents : File consists of agenda, minutes, supporting documents and related correspondence. Includes ts. original memorandum re "Conference with the Hon. Alvin Hamilton, Minister Northern Affairs and National Resources" held in Ottawa, March 25, 1960. Includes ms. notes and draft minutes by I. Kao.*
- File 53      **Minutes of meetings, 1960.** - 1960.  
*Contents : File consists of ts. mimeograph and ts. carbon minutes of meetings, including executive meetings, for 1960.*
- File 54      **Commission meeting, Brantford, Ont., Sept. 16, 1960.** - 1960.  
*I. Kao's file.  
 Contents : File consists of agenda, minutes and supporting documents. Includes original correspondence to the Commission from Chairman Geo. E. Fisher and a 4 p. ts. carbon report by E.F. Roberts: "Water supply to municipalities and other users within the Grand River watershed." Includes ms. draft minutes by I. Kao. Also in this file are copies of a "Memorandum to the County Road Committee of the County of Wellington re: the Conestogo project of the Grand River Conservation Commission" dated July 30, 1956 and marked "Exhibit A." Its presence in this file is unaccounted for.*
- File 55      **Commission meeting, Brantford, Ont., Sept. 16, 1960.** - 1960.  
*E.F. Roberts file.  
 Contents : File consists of ts. carbon copies of minutes, supporting documents and related correspondence. Includes 8 p. ts. mimeograph report by E.F. Roberts, Chief Engineer, concerning work completed and subsequent effect on flood control and flow regulation. Includes ms. notes by I. Kao.*
- File 56      **Annual meeting, Brantford, Feb. 17, 1961.** - 1961.  
*Contents : File consists of annotated agenda, ms. draft minutes by I. Kao, Assistant Secretary. Includes original and carbon copies of motions signed by movers and seconders.*
- File 57      **Annual meeting, Feb. 17, 1961.** - 1961.  
*Contents : File consists of agenda, minutes, supporting documents and related correspondence. Includes memoranda from I. Kao to E.F. Roberts accompanied by ms. budget check list for 1960, draft 1961 budget, expenses and revenues re logging and sawmill operations 1959-1960. Includes "Inventory values of buildings and equipment" and ts. carbon report to the Commission by Chairman Geo. F. Fisher. Includes ms. notes and calculations by Ilmar Kao.*
- File 58      **Budget : draft for 1961.** - 1961.  
*Contents : File consists of Ilmar Kao's work on budget estimates for 1961. Includes notes, ms. and ts., drafts, etc.*
- File 59      **Commission meeting, Brantford, Ont., June 23, 1961.** - 1961.  
*Contents : File consists of an annotated agenda, supporting documents, minutes and related correspondence. Includes ts. carbon report by the Chairman Geo. E. Fisher. Includes original and carbon copies of motions. Includes ms. notes by I. Kao.*

- File 60      **Commission inspection trip, July 27, 1961.** - 1961.  
*Contents : File includes material relating to the GRCC Annual Inspection Tour. Includes correspondence to and from I. Kao, list of members and guests, signatures of attendees, ts. report.*
- File 61      **Commission meeting, Kitchener, Ont., Nov. 30, 1961.** - 1961.  
*Contents : File consists of agenda, minutes, supporting documents and related correspondence, including a letter dated Nov. 21, 1961 from A.H. Richardson, Chief Conservation Engineer, Conservation Branch of the Ontario Dept. of Commerce and Development announcing the transfer of the Conservation Branch to the Dept. of Lands and Forests as of Dec. 1, 1961. Includes ts. carbon report by the Chairman. Includes ms. notes, minutes and calculations by I. Kao.*
- File 62      **Minutes of meetings, 1961.** - 1961.  
*Contents : File consists of ts. mimeograph and ts. carbon minutes of meetings, including executive meetings, for 1961. Includes third and fourth quarterly financial statements,.*
- File 63      **Secretary-Treasurer's report for 1961.** - 1961.  
*Contents : File consists of a copy of the agenda for the annual meeting held Feb. 16, 1962 annotated by I. Kao, accompanied by ts. mimeograph copies of the Chairman's and the Secretary-Treasurer's reports.*
- File 64      **Annual meeting, Brantford, Ont., Feb. 15, 1963.** - 1963.  
*Contents : File consists of annotated agenda and minutes. In duo-tank with note: I. Kao copy.*
- File 65      **Annual meeting, Brantford, Ont., Feb. 16, 1962.** - 1962.  
*Contents : File consists of annotated agenda, supporting documents and related correspondence. Includes ts. carbon correspondence to the Commission from Geo. E. Fisher, Chairman. Includes original ts. "Report of executive meetings with municipalities" signed by R.K. Pequegnat, Vice-Chairman.*
- File 66      **Commission meeting, Kitchener, Ont., May 25, 1962.** - 1962.  
*Contents : File consists of minutes and related correspondence.*
- File 67      **Commission meeting, Kitchener, Ont., May 25, 1962.** - 1962.  
*Contents : File consists of annotated agenda, supporting documents, minutes and related correspondence. Includes original correspondence to the Commission from Geo. E. Fisher, Chairman, accompanied by a news clipping on amalgamation. Includes 2. p. ts. carbon copy of the Vice-Chairman R.K. Pequegnat's report "The effect of prolonged, hot, dry weather on our water supply." Contains ms. notes by I. Kao concerning discharge records at the Shand Conestogo dams.*
- File 68      **Commission meeting, Brantford, Ont., July 5, 1962.** - 1962.  
*Contents : File consists of minutes, supporting documents and related correspondence. Contains ms. notes and calculations by I. Kao.*
- File 69      **Commission meeting, Shand Dam, July 26, 1962.** - 1962.  
*Contents : File consists of agenda, supporting documents, minutes and related correspondence. Includes ts. carbon of a letter to the Hon. J.W. Spooner, Minister of Lands and Forests from Geo. E. Fisher, Chair of the GRCC concerning amalgamation with the Grand Valley Conservation Authority. Also contains ts. carbon of a letter to the Hon. Wm. Goodfellow, Minister of Highways, signed by Marcel Pequegnat concerning Wellington County roads, as well as other correspondence and documents concerning the same.*
- File 70      **Annual meeting, Brantford, Ont., Feb. 15, 1963.** - 1963.  
*Contents : File consists of ts. mimeograph agenda and minutes.*
- File 71      **Annual meeting, Brantford, Ont., Feb. 15, 1963.** - 1963.  
*Contents : File consists of annotated agenda, supporting documents and related correspondence. Includes original correspondence to the Commission from Geo. E. Fisher, Chairman. Includes ms. draft report and other ms. notes by Ilmar Kao..*
- File 72      **Budget, 1963.** - 1963.  
*Contents : File consists of ts. mimeograph operating budget for 1963.*
- File 73      **Meeting, Kitchener, Ont., June 14, 1963.** - 1963.  
*Contents : File consists of annotated agenda, supporting documents, minutes and related correspondence. Includes Executive Committee material containing extensive ms. notes by I. Kao.*



- File 74      **Assessment of costs : Ayr and Montrose Projects : meeting , Galt, Ont., June 14, 1963.** - 1963.  
*Contents : File consists of a ts. mimeograph special committee report including Chairman's letter of May 30, 1963, report by assessors, review of assessments.*
- File 75      **Inspection tour, July 10, 1963.** - 1963.  
*Contents : File includes material relating to the GRCC Annual Inspection Tour. Includes correspondence to and from I. Kao, list of members and guests, signatures of attendees, ms. schedule and instructions by I. Kao.*
- File 76      **Meeting, Galt, Ont., Oct. 11, 1963.** - 1963.  
*Contents : File consists of annotated agenda, supporting documents, minutes and related correspondence. Includes ms. notes and calculations by I. Kao. The meeting was held to present executive recommendations on wildlife management agreement for the Luther Area and the file includes a 2 p. ts. carbon of "Points to be included in an agreement between the Grand River Commission and the Department of Lands and Forests providing for wildlife management on Luther Marsh."*
- File 77      **Annual meeting, Galt, Ont., Feb. 21, 1964.** - 1964.  
*Contents : File consists of annotated agenda, supporting documents and minutes. In duo-tang with note: "I. Kao copy."*
- File 78      **Commission meeting, Galt, Ont., Jan. 24, 1964.** - 1964.  
*Contents : File consists of annotated agenda, supporting documents, minutes and related correspondence. Includes original correspondence to the Commission from Geo. E. Fisher, Chairman. Includes ms. notes and calculations by I. Kao and others.*
- File 79      **Minutes of Commission meetings, 1964.** - 1964.  
*Contents : File consists of minutes, quarterly financial statements, thermofax copies of memorandum re and minutes of a meeting called by the Minister of Energy and Resources Management concerning the possible amalgamation of the Grand River Conservation Commission and the Grand Valley Conservation Authority.*
- File 80      **Annual meeting, Brantford, Ont., Feb. 21, 1964.** - 1964.  
*Contents : File consists of annotated agenda, supporting documents and related correspondence. Includes original correspondence to the Commission from Geo. E. Fisher, Chairman. Includes ms. notes and calculations by Ilmar Kao..*
- File 81      **General information meeting, Preston, Ont., March 20, 1964.** - 1964.  
*Contents : File consists of agenda, supporting documents, minutes and related correspondence. Includes extensive ms. notes and signatures. Includes 13 p. ts. carbon "Address by M.A. MacKrell at G.R.C.C. information meeting, March 20, 1964," a 5 p. ts. mimeograph GRCC information package. Includes a resolution to allow members of the Grand Valley Conservation Authority to attend all general meetings of the GRCA.*
- File 82      **Commission meeting, Shand Dam, June 18, 1964.** - 1964.  
*Contents : File consists of agenda, supporting documents, minutes and related correspondence. Includes ms. notes and annotated agenda.*
- File 83      **Inspection tour, Sept. 16, 1964.** - 1964.  
*Contents : File consists of material relating to the GRCC Annual Inspection Tour. Includes timetables, related correspondence and signatures.*
- File 84      **Commission meeting, Fergus, Ont., Nov. 24, 1964.** - 1964.  
*Contents : File consists of agenda, supporting documents, minutes and related correspondence to and from Ilmar J. Kao, government officials and others. This meeting was called to discuss and act upon the executive "Report on the resources management, present & future, in the Grand River watershed," Nov. 24, 1964, concerning amalgamation of the GRCC and the Grand Valley Conservation Authority. This file also contains minutes of executive and general meetings from June to November 1964. Contains ms. draft correspondence and ms. notes.*
- File 85      **Annual meeting, Feb. 19, 1965.** - 1965.  
*Contents : File consists of agenda, supporting documents, minutes and related correspondence to and from Ilmar J. Kao.*
- File 86      **Commission meeting, Kitchener, Ont., April 22, 1965.** - 1965.  
*Contents : File consists of agenda, supporting documents, minutes and related correspondence to and from Ilmar J. Kao. This was a special meeting relating to the Brief on Resource Management and Administration, Grand River Watershed prepared by the Grand Valley Conservation Authority.*

File 87      **Commission meeting, Kitchener, Ont., Sept. 8, 1965.** - 1965.  
*Contents : File consists of agenda, supporting documents, minutes and related correspondence to and from Ilmar Kao and municipal and provincial government officials. This special meeting concerned the amalgamation proposal for the GRCC and the Grand Valley Conservation Authority.*

**Series 2 : Administration : Chairman's Files : Wm. Philip**

**Administration : Chairman's Files : Wm. Philip** - 1931-1961. - 24 cm of textual records (41 folders, file 88-127)

*William A. Philip was considered to be "one of Ontario's leading water conservation pioneers" (Brantford Expositor Apr. 9 1964 obit.) was born in Fergus and died April 7, 1964. His early career was as a bank manager in Galt, during which time he became an "advocate for water control and conservation on the Grand River through a system of dams."( ibid) He was the founding Chairman of the Grand River Conservation Commission in 1934 and later of the Grand Valley Conservation Authority, which two bodies amalgamated in 1966 to form the Grand River Conservation Authority. He had earlier been Chairman of the Grand Valley Boards of Trade who had lobbied for and achieved the passing of the Ontario government's Grand River Conservation Commission Act on March 29, 1932. He resigned as chairman of the Commission on Feb. 17, 1953. (GRCC minutes)*

*Philip served as president of the Gore Mutual Fire Insurance Company, chairman of the Galt Board of Education, and was a founding member of the Waterloo Golf and Country Club. " (From Waterloo County Hall of Fame <http://www.region.waterloo.on.ca/web/region.nsf/c56e308f49bfeb7885256abc0071ec9a/7CCC465E50CA101785256B0A004D65E8?OpenDocument>)*

*Contents: Series consists of William A. Philip's files accumulated and maintained primarily during his tenure as Chairman of the Grand River Conservation Commission, and relating to its operations and activities. Includes correspondence (some legal), minutes, reports, ms. notes, plans etc., concerning land acquisition, dam projects, reforestation, flood control, agreements and relations with federal and provincial governments.*

*Series is arranged alphabetically.*

*As Wm. Philip resigned as Chair in early 1953 the material dated after that may have been unintentionally boxed with his files.*

File 88      **Acres Conestogo.** - 1938, 1942-1958.

*Contents : File consists of material relating to the Conestogo Dam project, including correspondence to and from Wm. Philip and others and reports from H.G. Acres Co., Consulting Engineers. This general file covers all aspects of the project from land expropriation, engineering, government support, etc. Includes ms. notes by Wm. Philip as well as ms. draft letters by E.F. Roberts.*

File 89      **Annual and other meeting agendas and minutes.** - 1942-1959.

*Contents : File contains minutes and financial statements of the GRCC, annual meeting agendas and supporting documents and reports for several years between 1942 and 1959, some marked by Wm. Philip. Includes Wm. Philips ms. notes on assessments to municipalities. Includes a separate group of material relating to setting up a county forest, submitted by I.C. Marritt, Zone Forester.*

*Untitled*

*Loose papers.*

File 90      **Annual meeting, 1946 : agenda.** - 1946.

*Contents : File consists of W. Philip's copy of the agenda for the 1946 annual meeting, marked.*

*Loose documents.*

File 91      **Annual meeting, Feb. 15, 1957 : agenda and supporting documents.** - 1957.

*Contents: file consists of the agenda and some supporting documents for the annual meeting held Feb. 15, 1957. Includes a report with title "Re the roads and bridges scheme of the Conestogo project, being carried out by the Grand River Conservation Commission," dated May 23, 1957.*

*Loose documents.*

File 92      **Authority.** - 1949-1952.

*Contents : File consists of correspondence to Wm. Philip as well as material relating to budgeting, precipitation, runoff, expropriation, and a visit from Melville V. Cohee of the of the U.S. Soil Conservation Service. Includes itinerary, ms. original and draft correspondence.*

- File 93      **Belwood Bridge : Blyth Contract, June 14, 1944.** - 1944.  
*Contents : File consists of Wm. Philip's copies of correspondence to and from the GRCC relating to a tender for the raising and re-construction of the Belwood highway bridge. Includes a report by H.G. Acres on the execution of the contract.*  
 Untitled.
- File 94      **Belwood descriptions : miscellaneous.** - 1939-1940.  
*Contents : File consists of correspondence between Sims, McIntosh, Schofield & Sims and C.C. Fairchild, Ontario Land Surveyor, relating to lands acquired by the GRCC; also contains correspondence signed by F.P. Adams, Secretary-Treasurer, GRCC and Herbert Johnston, Civil Engineer. Includes descriptions of properties, reports, an agreement and ms. notes.*  
 Orange title on folder.
- File 95      **Belwood notes.** - [1940].  
*Contents : File consists of material relating to acquisition of land by the GRCC. Consists of original pencil survey drawings of properties, such as Rodgers and Goodall, as well as some lot descriptions, probably by C.C. Fairchild, Ontario Land Surveyor..*
- File 96      **Blueprint : proposed new railroad between 6th and 7th lines, Township of West Garafraxa, June 15, 1942.** - 1942.  
*Contents : File consists of blue print map of proposed road between 6th and 7th lines, Township of West Garafraxa dated June 15, 1942. Wm. Philips ms. note on verso reads: "Take to Belwood Monday 4:30."*  
 Untitled.
- File 97      **Board of Engineers : Greenaway, Bannerman.** - 1938, 1940.  
*Contents : File consists of correspondence and blue-print relating to acquisition of land belonging to Noble Greenaway and Bannerman's Store in Belwood.. Includes ms. notes and drawing.*
- File 98      **Conestogo Project : memorandum to the County Road Committee of Wellington County, July 30, 1956, Exhibit A..** - 1956.  
*Contents: File consists of one mimeograph document.*  
 Loose papers.
- File 99      **Correspondence.** - 1931-1934.  
*Contents : File consists of unrelated correspondence found loose, some with the Ontario Government. Includes information about the Fort Peck Dam on the Missouri River. Includes ms. drafts by W.P.*  
 Untitled  
 Loose papers.
- File 100      **Correspondence.** - 1932-1949.  
*Contents : File consists of material relating to the proposed Waldemar Dam and to the Shand Dam. Includes correspondence and reports re progress on the Shand Dam, reforestation, etc. Includes correspondence and a 2 p. ts. by W.W. Breithaupt on "Grand River Conservation." Includes a ts. carbon letter from T.H. Hogg and L.V. Rorke to the Minister of lands and Forests for Ontario on the topic of Grand River Drainage, dated Feb. 11, 1932. Includes charts, reports, ms. notes and draft correspondence by Wm. Philip.*  
 Untitled.  
 Loose papers.
- File 101      **Correspondence.** - 1936, 1949-1950.  
*Contents : File consists of material relating primarily to drainage and drains. Includes correspondence to and from Wm. Philip and others and ms. notes.*  
 Loose documents.
- File 102      **Correspondence.** - 1938.  
*Contents : File consists of letter to Wm Philip from F.P. Adams re replies to assessments made to municipalities, dated Sept. 14, 1938.*  
 Untitled.  
 Loose papers.
- File 103      **Correspondence.** - 1942-1943.  
*Contents : File consists of Wm. Philip's copies of two letters signed by E.F. Roberts re insurance and an agreement with the CPR re relocation of the railway in its Elora subdivision.*  
 Loose documents.

- File 104      **Correspondence.** - 1947.  
*Contents : File consists of correspondence copies to and from E.F. Roberts re funding for Conestogo Project from provincial and federal governments. .  
 Untitled.  
 Loose papers.*
- File 105      **Correspondence.** - 1951.  
*Contents : File consists of a copy of a resolution passed by the City of Galt Council with cover letter addressed to E.F. Roberts, dated Apr. 3, 1951.  
 Loose documents.*
- File 106      **Correspondence.** - 1953.  
*Contents : File consists of 2 pieces of correspondence, one from H.G.Acres to Wm. Philip dated 1953; one undated from Philip Breithaupt. Includes Wm. Philip's ms. notes.  
 Untitled  
 Loose papers.*
- File 107      **Correspondence : Conestogo Project.** - 1951-1952.  
*Contents : File consists of correspondence to and from Wm. Philip, Chairman, GRCC, concerning the Conestogo Dam project. Includes reports and blueprint, ms. notes.*
- File 108      **Executive.** - 1948-1952.  
*Contents : file consists of material belonging to William Philip relating to GRCC executive committee meetings, to all aspects of business considered and carried out by the GRCC, including projects, operations, finances and personnel. Topics include the Luther project, hydrometric gauging stations and gauge reading, land, tenants, tree planting and forests, Includes correspondence, agendas, minutes, financial statements, newspaper clippings and reports. Includes ms. notes, possibly for a speech or release, ms. draft Chairman's report for 1951, correspondence with federal and provincial and municipal governments, letters from companies in Galt reporting flood losses. Many items bear ms. annotations by Wm. Philip.*
- File 109      **Executive.** - 1952-1953.  
*Contents : File consists of material belonging to William Philip relating to GRCC executive committee meetings, to all aspects of business considered and carried out by the GRCC, including projects, operations, finances and personnel. Topics include Conestogo Dam soil exploration, engineering firm contracts, land acquisition and rental, trees, agreements and relations with federal and provincial governments, Galt hydrographic station, and an ice-jam flooding complaint. Includes correspondence, agenda, minutes, financial statements and legal agreements. Includes Wm. Philip ms. notes and drafts.*
- File 110      **Financial statements, Dec. 31, 1945.** - 1945.  
*Loose documents.*
- File 111      **Forestry Department report, 1961.** - 1961.  
*Contents : File consists of report by P.M. Rogers, Chief Forester.*
- File 112      **Grand River and Alex Rodger.** - 1939-1940.  
*Contents : File consists of legal correspondence to and from Sims, McIntosh, Schofield & Sims relating to lands acquired by the GRCC. Includes descriptions of properties, reports and an agreement. Includes ms. notes. Correspondents include C.C. Fairchild, Ontario Land Surveyor.*
- File 113      **Grand River and Canada Grain Co., and Manchee.** - 1939-1940.  
*Contents: File consists of correspondence between Sims, McIntosh, Schofield & Sims and C.C. Fairchild, Ontario Land Surveyor, relating to lands acquired by the GRCC. Includes descriptions of properties.  
 Orange title on folder.*
- File 114      **Grand River and Frank Hanna.** - 1939-1940.  
*Contents : File consists of correspondence between Sims, McIntosh, Schofield & Sims and C.C. Fairchild, Ontario Land Surveyor relating to lands acquired by the GRCC. Includes descriptions of properties.  
 File title in orange on folder cover.*
- File 115      **Grand River and G. W. Woods.** - 1941.  
*Contents : File consists of legal correspondence between Sims, McIntosh, Schofield & Sims and C.C. Fairchild, Ontario Land Surveyor, relating to lands acquired by the GRCC. Includes descriptions of properties and ms. notes.*

- File 116      **Grand River and Johnston.** - 1939.  
*Contents : File consists of legal correspondence between Sims, McIntosh, Schofield & Sims and C.C. Fairchild, Ontario Land Surveyor, relating to lands acquired by the GRCC. Includes description of property and ms. notes.*
- File 117      **Grand River and McDougal.** - 1940-1941.  
*Contents : File consists of material relating to acquisition of land by the GRCC. Includes land transfer documents, four blueprint surveys and one original pen and ink survey by C.C. Fairchild, Ontario Land Surveyor. Orange title on folder.*
- File 118      **Grand River and Tebbutt Estate.** - 1940.  
*Contents : File consists of correspondence between Sims, McIntosh, Schofield & Sims and C.C. Fairchild, Ontario Land Surveyor, relating to lands acquired by the GRCC. Includes descriptions of properties, and C.C. Fairchild signed correspondence copy. File title in orange on folder cover.*
- File 119      **Grand River and Vera Swan.** - 1940.  
*Contents : File consists of legal correspondence between Sims, McIntosh, Schofield & Sims and C.C. Fairchild, Ontario Land Surveyor, relating to lands acquired by the GRCC. Includes description of property and ms. notes.*
- File 120      **Grand River and William Rodger.** - 1940.  
*Contents : File consists of legal correspondence between Sims, McIntosh, Schofield & Sims and C.C. Fairchild, Ontario Land Surveyor, relating to lands acquired by the GRCC. Includes description of property and ms. notes.*
- File 121      **Grand River Board of Engineers : Stapleton farm.** - 1939-1940.  
*Contents : File consists of material relating to the valuations of several properties, primarily the Stapleton farm. Includes correspondence, reports, map, ms. notes and receipt. The file appears to have belonged to C.C. Fairchild, Secretary, Board of Engineers, GRCC.*
- File 122      **Luther.** - 1949-1952.  
*Contents : File consists of Wm. Philips copies of material relating to the Luther Marsh Dam project. Includes correspondence, reports, an agreement, map and minutes. Includes ms. notes by Wm. Philip on some correspondence.*
- File 123      **Reforestation : abstracts from Secretary Treasurer's report, 1957 and 1958.** - 1957-1958.  
*Loose papers.*
- File 124      **Report : T. H. Hogg and L. V. Rorke, February 15, 1934.** - 1934, 1939.  
*Contents : File consists of material relating to assessment of costs to municipalities. Includes correspondence and reports. Blue Label*
- File 125      **Shand and Conestogo operating accounts for quarter ending Sept. 30, 1961.** - 1961.  
*Contents; File consists of mimeograph pages prepared by Scully and Scully. Loose documents.*
- File 126      **Shand Dam : general contract : comparison of tenders.** - [19--].  
*Contents : File consists of oversized chart, folded.*
- File 127      **Water.** - 1949-1950.  
*Contents : File consists of correspondence (originals and carbons) to and from W.M. Philip, Chairman, GRCC and as well E.F. Roberts, Secretary Treasurer, GRCC, re water flow and level in the Grand River watershed.*

### **Series 3 : Administration : Financial**

- Administration : Financial** - 1936-1965. - 34 cm of textual records (25 folders, file 128-152)  
*Contents: Series consists of incomplete financial records of the Grand River Conservation Commission from 1936 to 1965. Includes bank books, cash journals, journals, cheque registers, ledgers and cost studies. Series arranged in alphabetical/chronological order.*
- File 128      **Bank books, 1938-1941.** - 1938-1941. - 2 books.  
*Loose in box.*

- File 129      **Cash book, 1936.** - 1936-1938.  
*Loose in box. Includes cancelled cheques.*
- File 130      **Cash journal, 1938-1946.** - 1938-1946.  
*Contents: one bound volume with title "Cash" pre-printed on cover.  
Water and mildew damage.*
- File 131      **Cash journal, 1947 to 1953 inclusive.** - 1947-1953.  
*Contents: one bound volume with title on label pasted to the cover.  
Water and mildew damage.*
- File 132      **Cash journal, 1954-1955, 1956-1957.** - 1954-1957.  
*Contents: one bound volume with title on label pasted to the cover.  
Water and mildew damage.*
- File 133      **Cash journal, 1958.** - 1957.  
*Contents: one bound volume with title on label pasted to the cover. Contents actually  
are for 1957, Jan. to June.  
Water and mildew damage.*
- File 134      **Cash journal, 1958-1960.** - 1958-1960.  
*Contents: one bound volume with running caption title.  
Water and mildew damage.*
- File 135 OVR      **Cash journal, Jan.-Sept. 1963.** - 1963.  
*Contents : File consists of sheets taken out of original covers.*
- File 136 OVR      **Cheque register, Dec. 1962-Oct. 1963.** - 1963.  
*Contents : File consists of sheets removed from original covers.*
- File 137      **Cheque register: operating, 1947 January to Dec. 31st 1951, capital March 1947 to  
Dec. 31st 1951.** - 1947-1951.  
*Contents: one bound volume with ms. title on flyleaf.  
Water and mildew damage.*
- File 138      **Cheque register: operating, 1952 and 1953 inclusive, capital 1952 to 1954 inclusive,  
also capital 1956, p. 112.** - 1952-1956.  
*Contents: one bound volume with ms. title on flyleaf, also ts. label pasted on cover  
"Cheque register capital 1956, p. 112.  
Water and mildew damage.*
- File 139      **Cheque register: operating 1954, 1955, 1956, capital 1955.** - 1954-1956.  
*Contents: one bound volume with ts. title on label on cover.  
Water and mildew damage.*
- File 140      **Cost studies, 1963, I. Kao.** - 1963.  
*Contents: File consists of one bundle of balance ledger sheets, with budget estimates  
information added, the whole compiled by Ilmar Kao.*  
  
*Loose in box.  
Yellow label.*
- File 141      **Cost studies, 1964, I. Kao.** - 1964.  
*Contents: File consists of one bundle of balance ledger sheets, the whole compiled by  
Ilmar Kao.*  
  
*Loose in box.  
Yellow label.*
- File 142      **Cost studies, 1965, I. Kao.** - 1965.  
*Contents: File consists of one bundle of balance ledger sheets, with budget estimates  
information added, the whole compiled by Ilmar Kao.*  
  
*Loose in box.  
Yellow label.*
- File 143 OVR      **GRCC cash journal sheets, Dec. 1964 to Nov. 1965; GRCC cheque register sheets,  
Nov. 1964 to Nov. 1965.** - 1964-1965.  
*Wrapped in labelled package.*

- File 144      **Journal, 1938-1959.** - 1938-1959.  
*Contents: one bound volume with label pasted on cover.  
 Water and mildew damage.*
- File 145      **Journal, 1959-1960** - 1959-1960.  
*Contents: one bound volume with no title.  
 Water and mildew damage.*
- File 146      **Ledger, 1938-1942.** - 1938-1942.  
*Contents: One bound ledger with pre-printed title "ledger" on cover. Includes  
 alphabetical index to accounts at front of volume.  
 Water and mildew damage.*
- File 147      **Ledger sheets removed Dec. 31, 1958 : capital 1943-1949.** - 1943-1945.  
*Contents: one bundle of "balance ledger" sheets.  
 Loose in box.*
- File 148      **Ledger sheets removed Dec. 31, 1958 : Conestogo 1947.** - 1947.  
*Contents: one bundle of "balance ledger" sheets.  
 Loose in box.*
- File 149      **Ledger sheets removed Dec. 31, 1958 : Conestogo capital.** - 1946-1958.  
*Contents: one bundle of "balance ledger" sheets.  
 Loose in box.*
- File 150      **Ledger sheets removed Dec. 31, 1958 : Luther 1950-1954.** - 1950-1954.  
*Contents: one bundle of "balance ledger" sheets.  
 Loose in box.*
- File 151      **Ledger sheets removed Dec. 31, 1958 : operating 1943-1955.** - 1943-1945.  
*Contents: one bundle of "balance ledger" sheets.  
 Loose in box.*
- File 152      **Ledger sheets removed Dec. 31, 1958 : operating Shand.** - 1951-1960.  
*Contents: one bundle of "balance ledger" sheets.  
 Loose in box.*

**Series 4 : Administration : Financial : Accounts : Conestogo**

- Administration : Financial : Accounts : Conestogo** - 1947-1959. - 40 cm of textual records (39 folders, file 153-191)  
*Contents: Series consists of material relating to the capital and land clearing accounts for financing and construction of the Conestogo Dam Project, including gauge stations. Each folder contains quarterly financial statements for a particular account, accompanied by correspondence, receipts, invoices, tax notices, ms. notes, etc.  
 Series arranged alphabetically by account and then chronologically.*
- File 153      **Conestogo capital accounts : gauge stations no. 1, December 1958.** - 1958.  
*Contents : File consists of summaries of amounts passed at executive meetings, accompanied by receipts and invoices.*
- File 154      **Conestogo capital accounts : gauge stations no. 2, January, February, March 1959.** - 1959.  
*Contents : File consists of summaries of amounts passed at executive meetings, accompanied by receipts and invoices.*
- File 155      **Conestogo capital accounts : gauge stations no. 3, April, May, June 1959.** - 1959.  
*Contents : File consists of summaries of amounts passed at executive meetings, accompanied by receipts and invoices.*
- File 156      **Conestogo capital accounts : gauge stations no. 4, July, August, September 1959.** - 1959.  
*Contents : File consists of summaries of amounts passed at executive meetings, accompanied by receipts and invoices.*
- File 157      **Conestogo capital accounts : gauge stations no. 5, October, November, December 1959.** - 1959.  
*Contents : File consists of summaries of amounts passed at executive meetings, accompanied by receipts and invoices.*

- File 158      **Conestogo capital paid accounts : no. 1 , 1947-1948.** - 1947-1948.  
*Contents : File consists of quarterly financial statements for the Conestogo Dam from July 1947 to Dec. 1948, accompanied by correspondence, receipts and invoices relating to advertising of tenders and reconnaissance of the dam site.*
- File 159      **Conestogo capital paid accounts : no. 2, January to June 30, 1953.** - 1953.  
*Contents : File consists of quarterly financial statement for the Conestogo Dam Project capital account for the first and second quarters of 1953, accompanied by correspondence, receipts, and invoices. Includes ms. notes and annotations.*
- File 160      **Conestogo capital paid accounts : no. 3, July to December 31, 1953.** - 1953.  
*Contents : File consists of quarterly financial statement for the Conestogo Project capital account for the third and fourth quarters of 1953, accompanied by, receipts, and invoices. Includes ms. notes and annotations.*
- File 161      **Conestogo capital paid accounts : no. 4, January to December 31, 1954.** - 1954.  
*Contents : File consists of quarterly financial statements for the Conestogo capital account for the four quarters of 1954, accompanied by correspondence, receipts, and invoices. Includes newspaper clippings of tenders advertised, tax notices for the Township of Maryborough, ms. notes.*
- File 162      **Conestogo capital paid accounts : no. 5, January to June (incl.), 1955.** - 1955.  
*Contents : File consists of quarterly financial statement for the Conestogo capital account for the first and second quarters of 1955, accompanied by , receipts, and invoices. Includes ms. notes.*
- File 163      **Conestogo capital paid accounts : no. 6, July, August, September, 1955.** - 1955.  
*Contents : File consists of quarterly financial statement for the Conestogo capital account for the third quarter of 1955, accompanied by receipts, and invoices. Includes ms. notes.*
- File 164      **Conestogo capital paid accounts : no. 7, October, November, December, 1955.** - 1955.  
*Contents : File consists of quarterly financial statement for the Conestogo capital account for the fourth quarter of 1955, accompanied by correspondence receipts, and invoices. Includes tax notices for the Township of Maryborough and ms. notes.*
- File 165      **Conestogo capital paid accounts : no. 8, January, February, March, 1956.** - 1956.  
*Contents : File consists of quarterly financial statement for the Conestogo Dam capital account for the first quarter of 1956, accompanied by receipts, and invoices. Includes ms. notes.*
- File 166      **Conestogo capital paid accounts : no. 9, April, May, June, 1956.** - 1956.  
*Contents : File consists of quarterly financial statement for the Conestogo Dam capital account for the second quarter of 1956, accompanied by correspondence, receipts, and invoices. Includes ms. notes.*
- File 167      **Conestogo capital paid accounts : no. 10, July, August, September, 1956.** - 1956.  
*Contents : File consists of quarterly financial statement for the Conestogo Dam capital account for the third quarter of 1956, accompanied by correspondence, receipts, and invoices. Includes ms. notes.*
- File 168      **Conestogo capital paid accounts : no. 11, October, November, December, 1956.** - 1956.  
*Contents : File consists of quarterly financial statement for the Conestogo capital accounts for the fourth quarter of 1956, accompanied by correspondence, receipts, and invoices. Includes tax notices for the Township of Maryborough and ms. notes.*
- File 169      **Conestogo capital paid accounts :no. 12, January, February, March 1957.** - 1957.  
*Contents : File consists of quarterly financial statement for the Conestogo capital accounts for the first quarter of 1957, accompanied by correspondence, receipts, and invoices.*
- File 170      **Conestogo capital paid accounts : no. 13, April, May, June 1957.** - 1957.  
*Contents : File consists of quarterly financial statement for the Conestogo capital accounts for the second quarter of 1957, accompanied by correspondence, receipts, and invoices.*
- File 171      **Conestogo capital paid accounts : no. 14, July, August, September 1957.** - 1957.  
*Contents : File consists of quarterly financial statement for the Conestogo capital accounts for the third quarter of 1957, accompanied by correspondence, receipts, and invoices.*



- File 172      **Conestogo capital paid accounts : no. 15, October, November, December 1957.** - 1957.  
*Contents : File consists of quarterly financial statement for the Conestogo capital accounts for the fourth quarter of 1957, accompanied by correspondence, receipts, and invoices. Includes tax notices for the Townships of Maryborough, Peel.*
- File 173      **Conestogo capital paid accounts : no. 16, January, February, March 1958.** - 1958.  
*Contents : File consists of quarterly financial statement for the Conestogo capital accounts for the first quarter of 1958, accompanied by correspondence, receipts, and invoices.*
- File 174      **Conestogo capital paid accounts : no. 17, April, May, June 1958.** - 1958.  
*Contents : File consists of quarterly financial statement for the Conestogo capital accounts for the second quarter of 1958, accompanied by correspondence, receipts, and invoices.*
- File 175      **Conestogo capital paid accounts : no. 18, July, August, September 1958.** - 1958.  
*Contents : File consists of quarterly financial statement for the Conestogo capital accounts for the third quarter of 1958, accompanied by correspondence, receipts, and invoices.*
- File 176      **Conestogo capital paid accounts : no. 19, October, November, December 1958.** - 1958.  
*Contents : File consists of quarterly financial statement for the Conestogo capital accounts for the fourth quarter of 1958, accompanied by correspondence, receipts, and invoices.*
- File 177      **Conestogo capital paid accounts : no. 20, January, February, March 1959.** - 1959.  
*Contents : File consists of quarterly financial statement for the Conestogo capital accounts for the first quarter of 1959, accompanied by correspondence, receipts, and invoices.*
- File 178      **Conestogo capital paid accounts : no. 21, April, May, June 1959.** - 1959.  
*Contents : File consists of quarterly financial statement for the Conestogo capital accounts for the second quarter of 1959, accompanied by correspondence, receipts, and invoices.*
- File 179      **Conestogo capital paid accounts : no. 22, July, August, September 1959.** - 1959.  
*Contents : File consists of quarterly financial statement for the Conestogo capital accounts for the third quarter of 1959, accompanied by correspondence, receipts, and invoices.*
- File 180      **Conestogo capital paid accounts : no. 23, October, November, December 1959.** - 1959.  
*Contents : File consists of quarterly financial statement for the Conestogo capital accounts for the fourth quarter of 1959, accompanied by correspondence, receipts, and invoices.*
- File 181      **Conestogo Project land clearing contract : paid accounts no. 1-11, January 1, 1956-March 31, 1956.** - 1956.  
*Contents : File consists of quarterly financial statement for the Conestogo capital account for the first quarter of 1956, accompanied by receipts, and invoices.*
- File 182      **Conestogo Project land clearing contract : paid accounts no. 2-11, April, May and June 1956.** - 1956.  
*Contents : File consists of quarterly financial statement for the Conestogo capital account for the second quarter of 1956, accompanied by receipts, and invoices.*
- File 183      **Conestogo Project land clearing contract : paid accounts no. 3-11, July, August and September 1956.** - 1956.  
*Contents : File consists of summaries of amounts passed at executive meetings, accompanied by receipts and invoices.*
- File 184      **Conestogo Project land clearing contract : paid accounts no. 4-11, October, November and December 1956.** - 1956.  
*Contents : File consists of summaries of amounts passed at executive meetings, accompanied by receipts and invoices*
- File 185      **Conestogo Project land clearing contract : paid accounts no. 5-11, January, February and March 1957.** - 1957.  
*Contents : File consists of summaries of amounts passed at executive meetings, accompanied by receipts and invoices.*
- File 186      **Conestogo Project land clearing contract : paid accounts no. 6-11, April, May and June 1957.** - 1957.  
*Contents : File consists of summaries of amounts passed at executive meetings, accompanied by receipts and invoices*

- File 187      **Conestogo Project land clearing contract : paid accounts no. 7-11, July, August and September 1957.** - 1957.  
*Contents : File consists of summaries of amounts passed at executive meetings, accompanied by receipts and invoices.*
- File 188      **Conestogo Project land clearing contract : paid accounts no. 8-11, October, November and December 1957.** - 1957.  
*Contents : File consists of summaries of amounts passed at executive meetings, accompanied by receipts and invoices.*
- File 189      **Conestogo Project land clearing contract : paid accounts no. 9-11, January, February and March 1958.** - 1958.  
*Contents : File consists of summaries of amounts passed at executive meetings.*
- File 190      **Conestogo Project land clearing contract : paid accounts no. 10-11, April, May and June 1958.** - 1958.  
*Contents : File consists of summaries of amounts passed at executive meetings.*
- File 191 OVR      **Conestogo Project : work orders : extra copies : C.A. Pitts General Contractor Limited.**  
 - 1956-1959.  
*Contents : File consists of copies of completed H.G. Acres "Monthly Progress Estimate" forms (oversize sheets).  
 Oversize.*

**Series 5 : Administration : Financial : Accounts : Salvage and Other**

- Administration : Financial : Accounts : Salvage and Other** - 1958-1964. - 6 cm of textual records (11 folders, file 192-202)  
*Contents: Series consists of material relating to GRCC salvage, miscellaneous and special accounts. Folders contain quarterly financial statements for a particular account, accompanied by correspondence, receipts, invoices, tax notices, ms. notes, etc. The salvage account tracked revenue received from the sale of materials such as fence posts, demolition and or/sale of buildings on GRCA property.  
 Series arranged chronologically.*
- File 192      **Ayr and Montrose Dams : accounts paid, 1963-1964** - 1963-1964.  
*Contents : File consists of financial statement for Ayr and Montrose accounts for the Sept. 26, 1963 to June 30, 1964, accompanied by receipts and invoices.*
- File 193      **Miscellaneous accounts passed in 1959, paid in 1960.** - 1960.  
*Contents : File consists of summaries of miscellaneous account amounts passed at executive meetings, accompanied by correspondence, receipts and invoices.*
- File 194      **Special accounts passed in 1959.** - 1961-1962.  
*File consists of summaries of special account amounts passed in 1959 at executive meetings and paid 1961-1962 , accompanied by correspondence, reports and invoices.*
- File 195      **Work to be charged against salvage fund, 1959 : no. 1.** - 1958-1959.  
*Contents : File consists of summaries of salvage account amounts passed at executive meetings, accompanied by correspondence, reports and invoices.*
- File 196      **Salvage account : manager's residence at Shand Dam, 1960.** - 1961-1962.  
*Contents : File consists of summaries of salvage account amounts passed at executive meetings, accompanied by correspondence, reports and invoices.*
- File 197      **Salvage account : no. 1 : October, November and December 1962.** - 1962-1963.  
*Contents : File consists of summaries of salvage account amounts passed at executive meetings, accompanied by receipts and invoices.*
- File 198      **Salvage fund : no. 2 : accounts paid 1963** - 1963-1964.  
*Contents : File consists of summaries of salvage account amounts passed at executive meetings, accompanied by receipts and invoices.*
- File 199      **Salvage account : no. 3 : accounts paid 1964, January, February, March.** - 1964.  
*Contents : File consists of summaries of salvage account amounts passed at executive meetings, accompanied by receipts and invoices.*
- File 200      **Salvage account : no. 4 : accounts paid 1964, April, May, June.** - 1964.  
*Contents : File consists of summaries of salvage account amounts passed at executive meetings, accompanied by receipts and invoices.*

- File 201 **Salvage account : no. 5 : accounts paid 1964, July, August, September.** - 1964.  
*Contents : File consists of summaries of salvage account amounts passed at executive meetings, accompanied by receipts and invoices.*
- File 202 **Salvage account : no. 6 : accounts paid, 1964, October, November, December.** - 1964.  
*Contents : File consists of summaries of salvage account amounts passed at executive meetings, accompanied by receipts and invoices.*

**Series 6 : Administration : Financial : Accounts : Shand**

- Administration : Financial : Accounts : Shand** - 1959-1964. - 70 cm of textual records  
 (28 folders, file 203-230)  
*Contents: Series consists of material relating to Shand Dam operating accounts, including expenditures for taxes, insurance, operation and general maintenance, cottage lots, equipment, saw mill, nursery, reforestation, woodlot management and uniforms. Each folder contains quarterly financial statement accompanied by correspondence, receipts, invoices, tax notices, ms. notes, etc.*  
*Series arranged chronologically.*
- File 203 **Shand operating paid accounts : no. 99 , January, February and March 1959.** - 1959.  
*Contents : File consists of material relating to the Shand operating accounts for the first quarter of 1959.. Includes summaries of amounts passed at meetings, accompanied by correspondence (signed I. Kao, Assistant Secretary), receipts, and invoices. Includes ms. notes.*
- File 204 **Shand operating paid accounts : no. 100 , April, May and June 1959.** - 1959.  
*Contents : File consists of material relating to the Shand operating accounts for the second quarter of 1959. Includes summaries of amounts passed at meetings, accompanied by correspondence (signed E.F. Roberts, Treasurer), receipts, and invoices. Includes ms. notes.*
- File 205 **Shand operating paid accounts : no. 101 , July, August and September 1959.** - 1959.  
*Contents : File consists of material relating to the Shand operating accounts for the third quarter of 1959. Includes summaries of amounts passed at meetings, receipts, and invoices. Includes ms. notes.*
- File 206 **Shand operating paid accounts : no. 101A , July, August and September 1959.** - 1959.  
*Contents : File consists of material relating to the Shand operating accounts for the third quarter of 1959. Includes summaries of amounts passed at meetings, accompanied by correspondence (signed E.F. Roberts, Treasurer), receipts, and invoices. Includes ms. notes.*
- File 207 **Shand operating paid accounts : no. 102 , October, November and December 1959.** - 1959-1960.  
*Contents : File consists of taxation notices, reports and invoices. Includes ms. notes.*
- File 208 **Shand operating paid accounts : no. 102A , October, November and December 1959.** - 1959-1960.  
*Contents : File consists of material relating to the Shand operating accounts for the fourth quarter of 1959. Includes summaries of amounts passed at meetings, accompanied by correspondence (signed E.F. Roberts, Treasurer), receipts, and invoices. Includes ms. notes.*
- File 209 **Shand operating paid accounts : no. 103 , January, February and March 1960.** - 1959-1960.  
*Contents : File consists of material relating to the Shand operating accounts for the first quarter of 1960. Includes summaries of amounts passed at meetings, accompanied by correspondence (signed E.F. Roberts, Treasurer), receipts, and invoices. Includes ms. notes.*
- File 210 **Shand operating paid accounts : no. 104 , April, May and June 1960.** - 1960.  
*Contents : File consists of material relating to the Shand operating accounts for the second quarter of 1960. Includes summaries of amounts passed at meetings, accompanied by correspondence (signed E.F. Roberts, Treasurer), receipts, and invoices. Includes ms. notes.*
- File 211 **Shand operating paid accounts : no. 105 , July, August and September 1960.** - 1960.  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the third quarter of 1960, accompanied by correspondence (signed E.F. Roberts, Treasurer), receipts, and invoices. Includes ms. notes.*
- File 212 **Shand operating paid accounts : no. 106 , October, November and December 1960.** - 1960.  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the fourth quarter of 1960, accompanied by receipts, and invoices. Includes tax notices for the Townships of East and West Luther paid in Dec. 1960.*

- File 213      **Shand operating paid accounts : no. 106A , October, November and December 1960. - 1960.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the fourth quarter of 1960, accompanied by correspondence (signed E.F. Roberts, Treasurer), receipts, and invoices.*
- File 214      **Shand operating paid accounts : no. 107 , January, February and March 1961. - 1961.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the first quarter of 1961, accompanied by correspondence (signed E.F. Roberts, Chairman), receipts, and invoices.*
- File 215      **Shand operating paid accounts : no. 108 , April, May and June 1961. - 1961.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the second quarter of 1961, accompanied by correspondence, receipts, and invoices.*
- File 216      **Shand operating paid accounts : no. 109 , July, August and September 1961. - 1961.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the third quarter of 1961, accompanied by correspondence, receipts, and invoices. Includes tax notices for the Township of West Garafraxa, paid July 1961.*
- File 217      **Shand operating paid accounts : no. 111 , October, November and December 1961. - 1961.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the fourth quarter of 1961, accompanied by correspondence, receipts, and invoices. Includes tax notices for Townships of East and West Luther paid in 1961.*
- File 218      **Shand operating paid accounts : no. 111A , October, November and December 1961. - 1961-1962.**  
*Contents : File consists of material relating to the Shand operating accounts for Dec. 1961. Includes summaries of amounts passed at meetings, accompanied by correspondence, receipts, and invoices. Includes ms. notes.*
- File 219      **Shand operating paid accounts : no 112, January, February, March, 1962. - 1962.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the first quarter of 1962, accompanied by correspondence, receipts, and invoices.*
- File 220      **Shand operating paid accounts : no 113, April, May, June, 1962. - 1962.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the second quarter of 1962, accompanied by correspondence, receipts, and invoices. Includes tax notices for the Township of West Garafraxa.*
- File 221      **Shand operating paid accounts : no 114, July, August, September, 1962. - 1962.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the third quarter of 1962, accompanied by correspondence, receipts, and invoices. Includes tax notices for the Township of East Luther.*
- File 222      **Shand operating paid accounts : no 115, October, November, December, 1962. - 1962.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the fourth quarter of 1962, accompanied by correspondence, receipts, and invoices. Includes tax notices for the Township of West Luther.*
- File 223      **Shand operating paid accounts : no 116, January, February, March, 1963. - 1963.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the first quarter of 1962, accompanied by correspondence, receipts, and invoices.*
- File 224      **Shand operating paid accounts : no 117, April, May, June, 1963. - 1963.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the second quarter of 1963, accompanied by correspondence, receipts, and invoices. Includes tax notices for the Township of West Garafraxa.*
- File 225      **Shand operating paid accounts : no. 118 , July, August and September 1963. - 1963.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the third quarter of 1963, accompanied by correspondence, receipts, and invoices.*
- File 226      **Shand operating paid accounts : no. 119 , October, November, December 1963. - 1963-1964.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the fourth quarter of 1963, accompanied by correspondence, receipts, and invoices. Includes tax notices for Townships of East and West Luther paid in 1963.*

- File 227      **Shand operating paid accounts : no. 120 , January, February, March 1964.** - 1964.  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the first quarter of 1964, accompanied by correspondence, receipts, and invoices.*
- File 228      **Shand operating paid accounts : no. 121 , April, May, June 1964.** - 1964.  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the second quarter of 1964, accompanied by correspondence, receipts, and invoices. Includes tax notices for the Townships of West Garafraxa and West Luther.*
- File 229      **Shand operating paid accounts : no. 122 , July, August and September 1964.** - 1964.  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the third quarter of 1964, accompanied by correspondence, receipts, and invoices. Includes tax notices for the Township of East Luther.*
- File 230      **Shand operating paid accounts : no. 123 , October, November, December 1964.** - 1964-1965.  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the fourth quarter of 1964, accompanied by correspondence, receipts, and invoices.*

**Series 7 : Administration : Manager's Files : Ilmar Kao 1958-1959**

- Administration : Manager's Files : Ilmar Kao 1958-1959** - 1943-1959. - 52 cm of textual records (45 folders, 231-275)  
*At the Commission meeting of Oct. 6, 1958 Ilmar Kao was appointed as Manager and Assistant Secretary. At the meeting of Feb. 17, 1961 he was appointed Secretary Treasurer.*  
*Contents: Series consists of files created and maintained by Ilmar Kao in his position as Manager and Assistant Secretary of the Grand River Conservation Commission during 1958 and 1959. Includes correspondence, memoranda, reports, invoices, ms. notes and calculations etc. relating to land acquisition, cottage and property rental, services, insurance, dam operations, forestry operations, Mechanical and Maintenance Department operations, relations with municipalities and government departments, and personnel.*
- File 231      **Auditors Statements, 1959.** - 1959.  
*Contents : File consists of quarterly statements by Scully and Scully for March, June and Sept., 1959, with ts. carbon cover letters by E.F. Roberts. White label.*
- File 232      **Belwood cottage lots rentals, 1959.** - 1959.  
*Contents : File consists of information about cottage lot leases at Belwood maintained on a ts. table sorted by lot number on oversize ledger pages. Includes ms. corrections and additions.*
- File 233      **Belwood Lake cottage lots rental and miscellaneous correspondence, 1959.** - 1959.  
*Contents : File consists of correspondence to and from I. Kao, the GRCC and individuals regarding Belwood Lake cottage lots, leases and payments. Includes correspondence addressed to E.F. Roberts and copies of replies. Includes ms. notes. Pink label.*
- File 234      **Cancelled insurance policies.** - 1957-1959.  
*Contents : File consists of cancelled insurance policies. Yellow label.*
- File 235      **Conestogo cottage lots : hydro deposits and correspondence, 1959.** - 1959.  
*Contents : File consists of correspondence to and from Ilmar Kao and the Listowel area office of the Hydro-Electric Power Commission of Ontario concerning hydro service to cottage lots of Conestogo Lake. No Label.*
- File 236      **Conestogo cottage lots rentals, 1959 : "B".** - 1959.  
*Contents : File consists of correspondence to and from I. Kao, the GRCC and individuals regarding Conestogo lake cottage lots, leases and payments. Includes ts. list of 1958 and 1959 rentals.*
- File 237      **Conestogo farm leases, 1958.** - 1958.  
*Contents : File consists of material relating to farm leases, including short form land leases with attached drawings, correspondence from E.F. Roberts and list of lessees. Yellow label.*

- File 238      **Conestogo farm leases, 1959.** - 1959.  
*Contents : File consists of material relating to farm leases, including short form land leases with attached drawings, correspondence from E.F. Roberts and Ilmar Kao and list of lessees.*
- File 239      **Conestogo Lake : cottage lots : rental and miscellaneous correspondence, 1959 : "A".**  
 - 1958-1959.  
*Contents : File consists of correspondence to and from I. Kao, the GRCC and individuals regarding Conestogo lake cottage lots, leases and payments. Includes correspondence addressed to E.F. Roberts and copies of replies. Includes ms. notes.  
 Yellow label.*
- File 240      **Conestogo operating accounts : no. 1 : January, February, March 1958.** - 1958.  
*Contents : File consists of material relating to the Conestogo operating accounts for the first quarter of 1958. Includes summaries of amounts passed at meetings, accompanied by correspondence, receipts, and invoices. Includes ms. notes and drafts.*
- File 241      **Conestogo operating accounts : no. 2 : April, May, June 1958.** - 1958.  
*Contents : File consists of material relating to the Conestogo operating accounts for the second quarter of 1958. Includes summaries of amounts passed at meetings, accompanied by correspondence, receipts, and invoices. Includes ms. notes.*
- File 242      **Conestogo operating accounts no. 3: July - August - September 1958.** - 1958.  
*Contents : File consists of quarterly financial statement for the Conestogo operating accounts for the third quarter of 1958. Includes summaries of amounts passed at meetings, accompanied by correspondence, receipts, and invoices. Includes tax notices for properties owned by the GRCC in the Township of Maryborough with a ts. summary list.*
- File 243      **Conestogo operating accounts : no. 4, October, November, December, 1958.** - 1958.  
*Contents : File consists of material relating to the Conestogo operating accounts for the fourth quarter of 1958. Includes summaries of amounts passed at meetings, accompanied by correspondence, receipts, and invoices. Includes tax notices for properties owned by the GRCC in the Township of Peel, accompanied by a ts. summary list. Includes ms. notes.*
- File 244      **Conestogo operating : R. Osgathorpe, 1959.** - 1959. - 4 photographs : b&w ; 12 cm x 8 cm.  
*Contents : File consists of material maintained by I. Kao relating to Conestogo Dam operations supervised by R. Osgathorpe, such as supplies, equipment, maintenance, vehicles, personnel, lessees, signage, etc. Includes correspondence forwarded and notes to I. Kao by E.F. Roberts for his handling, ms. notes, sketches, memoranda and inter-office correspondence to and from I. Kao and R. Osgathorpe. Includes legal correspondence and 4 b&w photographs of signs advising danger due to flooding.*
- File 245      **Conestogo : rental list re camps, service clubs, 1959.** - 1959.  
*Contents : File consists of material relating to leasing land for service clubs and camps. Includes correspondence to and from E.F. Roberts and Ilmar Kao from organizations and individuals.*
- File 246      **Conestogo rental list : re Kumpfville Area, 1959.** - 1959.  
*Contents : File consists of correspondence to and from E.F. Roberts, Ilmar Kao and others relating primarily to rental of cottage lots at Conestogo lake. Includes sketch maps, ms. notes.  
 Yellow label.*
- File 247      **Equipment rental rates, 1959.** - 1956-1959.  
*Contents : File consists of material relating to determining equipment rental rates. Includes ms. notes by I. Kao and ts. lists of rates from 1956 and 1959.  
 Pink label.*
- File 248      **Forestry Department : P.M. Rogers, 1959.** - 1959.  
*Contents : File consists of material maintained by I. Kao relating to forestry department operations supervised by P.M. Rogers. Includes correspondence and inter-office memoranda between I. Kao and P.M. Rogers, correspondence to and from suppliers and others, correspondence forwarded by and notes from E.F. Roberts to I. Kao. . Includes ts. "Notes on Lake Belwood forest tree nursery procedure," Sept. 15, 1959, material relating to the reforestation programme, including a ts. carbon report on the first season on planting, dated June 10, 1959.  
 Includes personal information about employees.  
 Pink label.*

- File 249      **Forestry Department reports, 1959.** - 1943-1959.  
*Contents : File consists of material relating to history and operation of the forestry Department. Includes abstracts from Chairman's and Secretary-Treasurer's reports on reforestation from 1943 to 1958; information about forest policy, planting in East Luther, insects and diseases.*  
*White label*
- File 250      **Gauge station : operations.** - 1958-1959.  
*Contents : File consists of material relating to gauge station supplies required to report readings, including correspondence and master chart of supplies at each station.*
- File 251      **General correspondence, 1959.** - 1957-1959.  
*Contents : File consists of routine correspondence to and from the Ilmar Kao and to and from E.F. Roberts but handled by I. Kao. Includes correspondence with suppliers, municipalities and service providers. Includes requests for information, a "Developed Water Power Inventory" for the Grand River Watershed dated 1954*  
*Pink label.*
- File 252      **Head office correspondence, 1959.** - 1957-1959.  
*Contents : File consists of correspondence to and from I. Kao and E.F. Roberts, the GRCC and others relating to Commission business and operations. Includes inter-office memoranda, I. Kao notes and calculations.*  
*White label.*
- File 253      **Holiday pay : January 1 - December 31, 1959.** - 1959.  
*Contents : File consists of ms. monthly payroll information relating to individuals. Personal information about employees.*  
*White label.*
- File 254      **L. Meteorology records : information and invoices, 1959.** - 1959.  
*Contents : File consists completed requisitions and invoices for forms and equipment from the Dept. of Transport, Meteorological Division for recording environmental conditions.*
- File 255      **Lake Belwood : hydro deposits correspondence.** - 1946-1959.  
*Contents : File consists of correspondence to and from Ilmar Kao and the Elmira area office of the Hydro-Electric Power Commission of Ontario concerning hydro service to cottage lots of Belwood Lake. Includes ms. notes by E.F. Roberts and I. Kao.*  
*White label.*
- File 256      **Mechanical and Maintenance Department, 1959.** - 1954-1959.  
*Contents : File consists of material relating to operation of the Mechanical and Maintenance Department. Includes correspondence, memoranda and notes to and from I. Kao, manager, H.A. Cameron, E.F. Roberts and others concerning repairs, equipment, etc. Includes product ephemera, sketches.*  
*Pink Label.*
- File 257      **Motor Pool daily record, 1959.** - 1959.  
*Contents : File consists of completed motor vehicle "daily record" forms from Nov. 23 to Dec. 31, 1959, submitted to Ilmar Kao and authorized by him.*  
*White label.*
- File 258      **Quotations for equipment etc., 1959.** - 1959.  
*Contents : File consists of material related to the acquisition of equipment and supplies for GRCC operations. Includes correspondence to and from Ilmar Kao, notes from E.F. Roberts, quotations, blueprints and product ephemera. Includes ms. notes.*  
*Pink label.*
- File 259      **Rentals for mechanical equipment, 1959.** - 1959.  
*Contents : File consists of ts. and ms. monthly summary sheets for Mechanical Dept. mechanical equipment rentals, April to Dec. 1959, initialled by I. Kao. The summary sheets are maintained on payroll ledger pages.*  
*White label.*
- File 260      **Salvage account, 1957.** - 1957.  
*Contents : File consists of GRCC account balances, summaries and invoices for deposit of amounts for such items as hay, gravel, logs, copper wire, machinery, etc. and appears to be E.F. Rogers file. Includes ms. notes to and from E.F. Rogers.*  
*Pink label.*

- File 261      **Shand Dam : lake level : rain, 1959.** - 1959.  
*Contents : File consists of completed monthly "Gauge and Flow" records for the Shand Dam, recording rain amounts and lake levels.  
 White label.*
- File 262      **Shand office building, 1958-1959.** - 1959.  
*Contents : File consists of material relating to the construction of a field office building at the Shand Dam, including correspondence to and from I. Kao, lists of and quotations for drawings, supplies required, and product ephemera.*
- File 263      **Shand operating : H.A. Cameron, 1959.** - 1959.  
*Contents : File consists of material maintained by I. Kao relating to Dam operations supervised by H.A. Cameron, such as supplies, equipment, maintenance, vehicles, personnel, etc. Includes correspondence forwarded and notes to I. Kao by E.F. Roberts for his handling, ms. notes, sketches, memoranda and correspondence to I. Kao from H.A. Cameron.  
 Pink Label*
- File 264      **Shand operating paid accounts : no. 95 : January, February, March 1958.** - 1958.  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the second quarter of 1958, accompanied by correspondence, invoices and receipts.*
- File 265      **Shand operating paid accounts : no. 96 : April, May, June, 1958.** - 1958.  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the second quarter of 1958, accompanied by correspondence, invoices and receipts.*
- File 266      **Shand operating paid accounts : no. 97 : July, August, September, 1958.** - 1958.  
*Contents : File consists of correspondence, invoices and receipts for July 1958 to accompany quarterly financial statement found in Shand operating accounts file 97A. Includes Township of West Garafraxa tax notices and summary ts. list.. Includes ms. notes.*
- File 267      **Shand operating paid accounts : no. 97A : July, August, September, 1958.** - 1958.  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the third quarter of 1958, accompanied by correspondence, invoices and receipts for Aug. to Sept. 1958.*
- File 268      **Shand operating paid accounts : no. 98 : October, November, December, 1958.** - 1958.  
*Contents : File consists of correspondence, invoices and receipts from Jan.-Dec. 1958 to accompany quarterly financial statement found in Shand operating accounts file 98A. Includes Township of West Luther tax receipts and summary ts. list.. Includes ms. notes.*
- File 269      **Shand operating paid accounts : no. 98A : October, November, December, 1958.** - 1958.  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the fourth quarter of 1958, accompanied by correspondence, invoices and receipts for Dec. 1958.*
- File 270      **Shand plaque, 1959.** - 1959.  
*Contents : File consists of correspondence to and from Ilmar Kao relating to a bronze plaque for the Shand Dam. Includes correspondence and tenders from manufacturers, product ephemera and ms. notes.  
 Peach label*
- File 271      **Vehicle maintenance record, 1958-1959.** - 1958-1959.  
*Contents : File consists of completed "Machine Maintenance Record" forms that include equipment as well as vehicles..*
- File 272      **Vehicle mileage and maintenance reports, 1959.** - 1959.  
*Contents : File consists of completed "Vehicle Mileage and Maintenance Report" forms submitted to and initialled by I. Kao.  
 Pink label.*
- File 273      **Vehicle service reports, 1959.** - 1959.  
*Contents : File consists of completed "Vehicle Maintenance Report" forms from Dec. 2, 1958 to Dec. 29, 1959. Includes ms. notes and calculations by I. Kao.  
 Pink label.*
- File 274      **Weekly wage report, 1959.** - 1959.  
*Contents : File consists of weekly work reports submitted by supervisors for payroll purposes, Jan. to May, 1959.  
 Pink label.*



File 275      **Wilson Drain : Township of West Garafraxa, 1959.** - 1959.  
*Contents : File consists of one piece of correspondence to Mr. N.R. Drimmie, Secretary, GRCC from The Township of West Garafraxa, concerning the "Herbert Wilson Municipal Drain", accompanied by a report prepared by E.P. Bowman, Ontario Land Surveyor. peach label*

**Series 8 : Administration : Secretary Treasurer's Files : 1938-1941 : F.P. Adams**

**Administration : Secretary Treasurer's Files : 1938-1941 : F.P. Adams** - 1938-1941. -  
40 cm of textual records (78 folders, file 276-352)

*Frank P. Adams served the Grand River Conservation Commission as Secretary and Secretary Treasurer from its initial meeting May 30, 1934 until his death in 1941. He was succeeded by P.A. Ballachey who resigned after one year.*

*Contents: Series consists of files belonging to F.P. Adams, Secretary Treasurer of the Grand River Conservation Commission, dating from 1938 until 1941 concerning all aspects of the organization, administration and operations of the Commission. Includes finance and accounting; personnel; land acquisition and management; dam project records; relations with municipalities, government departments and ordinary citizens. Includes correspondence, financial records, minutes, reports, clippings, blueprints, sketches and ephemera.*

File 276      **Accounts passed at meeting of Grand River Conservation Commission dated January 6th, 1939.** - 1939.

*Contents: File consists of "Statement of accounts, January 6th, 1939" accompanied by original receipts, invoices etc.*

*Loose in box.*

*Label fallen off -- blue?*

File 277      **Assessment of costs: details, April 18, 1939.** - 1939.

*Contents : File consists of copies of a 3 page document outlining details of cost assessments to participating municipalities by the GRCC for water supply, sewage disposal and flood control.*

*Blue Label.*

File 278      **Briggs, Frost and Birks.** - 1939.

*Contents : File consists of correspondence to and from F.P. Adams and Briggs, Frost & Birks, re claim of Alfred Bray for compensation.*

*Title supplied from similar.*

*Blue label missing.*

*Label missing.*

File 279      **Cohen, Abraham, K.C., Toronto.** - 1938.

*Contents : File consists of correspondence relating to legal matters dated July 16 to Oct. 31 1938 between Abraham Cohen, Barrister, Solicitor, and F.P. Adams, Secretary Treasurer of the GRCC, specifically to drainage of property owned by Beverly Holdings Corporation Ltd.*

*Blue label.*

File 280      **Commission meeting, Feb. ?, 1939.** - 1938-1939.

*Contents : Contains material assembled by F.P. Adams for meeting of the Commission to be held Feb. ?, 1939. Includes "Estimated expenditures to Dec. 38, 1938"; telegram receipt, copies of "Municipalities' share of the total expenditures on Grand River project" with cover note to F.P. Adams from Wm. Philip; ts. carbon copy of a letter from H.G. Acres to Hugh Templin marked "confidential", containing advice on answering inquires re Shand Dam location; ts. carbon copy of a letter from H.G. Acres to Kenneth McLeod dated Jan. 20, 1939 and ts. carbon expense summaries.*

*Untitled.*

*Blue label fallen off.*

*Label gone -- Blue?*

File 281      **Concrete and grouting : reports by Raymond E. Davis, University of California.** - 1940.

*Contents: three separate reports stapled together.*

*Untitled folder.*

*Loose in box.*

- File 282      **Correspondence : A.** - 1939.  
*Contents : File consists of "A" correspondence to and from Frank P. Adams, Secretary, Grand River Conservation Commission on a variety of topics, including bids and tenders for construction of the Shand Dam, employment inquiries and land purchases from individuals. Includes an article by S.W. Archibald, Consulting Engineer, "Ontario stream control : an investigation of the application of the drainage acts of the Province of Ontario to the problem of flood control and damage prevention" (no publication information).  
 Untitled folder.  
 No Label.*
- File 283      **Creager, William P.** - 1938.  
*Contents : File consists of correspondence between F.P. Adams and Mr. William P. Creager, Hydraulic Engineer, Buffalo, N.Y. re consulting. Includes mention of W.H. Breithaupt.  
 Water damaged.  
 Blue label.*
- File 284      **D miscellaneous folder.** - 1938-1939.  
*Contents : Contents : File consists of "D" correspondence to and from F.P. Adams. Correspondents include Dominion Bridge Co. re sluice gates, Dominion Engineering Co. and others re tenders, also correspondence re information requests and property purchases.  
 Water damaged.  
 Blue label.*
- File 285      **Darling, E. H., Consulting Engineer.** - 1938.  
*Contents : File consists of correspondence between F.P. Adams and E.H. Darling concerning the latter's application for a position as consulting engineer.. Includes newspaper article by E.H. Darling and one severely damaged photograph.  
 1 photograph : b&w : 15 cm x 9 cm.  
 Blue Label.*
- File 286      **DeMorest Drilling Ltd.** - 1938.  
*Contents : File consists of correspondence between F.P. Adams and DeMorest Drilling Ltd., re bidding on core drilling on proposed dam sites.  
 Water damaged.*
- File 287      **Department of Highways.** - 1939.  
*Contents : File consists of correspondence between F.P. Adams and the Ontario Dept. of Highways relating to roads affected by dam construction.  
 Water damaged.*
- File 288      **Department of Lands and Forests : Hon. Peter Heenan and Dr. J.L. Morris.** - 1939.  
*Contents : File consists of correspondence between F.P. Adams, Secretary, Grand River Conservation Commission and Dr. J.L. Morris of the Surveys Branch of the Ontario Dept. of Lands and Forests concerning the appeal to the Ontario Municipal Board from municipalities concerning costs assessed against them by the GRCC. Morris was one of the authors of the original report or 1934 and of the revised report done in 1939. Includes one letter to the Minister of Lands & Forests, Hon. Peter Heenan.  
 Blue label.*
- File 289      **Department of Trade and Commerce, Ottawa : E.D. Euler [i.e. W.D. Euler].** - 1938.  
*Contents : File consists of one piece of correspondence (ts. with ms. note by W. Philip) and a telegram to F.P. Adams from W.D. Euler, relating to the Grand River Conservation scheme.  
 Blue Label.*
- File 290      **Employees.** - 1934, 1940-1941.  
*Contents : File consists of correspondence: one application to W. Philip for a position, one regarding compensation for loss of business, one re property rental and a copy of the 1934 Mackintosh-Morris report on assessing costs to municipalities.  
 White Label.*
- File 291      **Employees.** - 1940.  
*Contents : File consists of weekly reports sent to the GRCC by the Ministry of Labour relating to labour on the Shand Dam. Includes comparisons of quotas and hours worked, percentage tables, lists of names, occupations, hours worked for several municipalities. The cover letter for each week is signed by N.O. Hipel, Minister of labour.  
 White Label.*

- File 292      **Expropriations and land deals.** - 1939-1940.  
*Contents : File consists of material relating to property acquired by the GRCC. Includes correspondence to and from F.P. Adams, H.J. Sims, K.C., and others as well as legal agreements.*  
*White Label.*
- File 293      **Fergus.** - 1938-1939.  
*Contents : File consists of correspondence between the Village of Fergus and F.P. Adams, Secretary Treasurer of the GRCC relating to assessment of costs to Fergus.*  
*Blue label*
- File 294      **Financial statements, Feb. 1, 1940-Jan. 31, 1941.** - 1941.  
*Unlabelled.*  
*Loose in box.*
- File 295      **G miscellaneous folder.** - 1939.  
*Contents : File consists of "G" correspondence to and from F.P. Adams, the GRCC and others on a variety of topics, including requests for general information, land purchase, suppliers, complaints, etc. Correspondents include government officials, contractors, suppliers and individuals.*  
*Blue Label.*
- File 296      **Galt.** - 1938-1939.  
*Contents : File consists of correspondence to and from E.F. Roberts and the City of Galt relating to Commission business and cost assessments.*  
*Blue Label.*
- File 297      **General humor.** - 1939-1940.  
*Contents : File consists of items assembled by an unknown person from other files. Contains GRCA employee list, 1986, a letter from the Toronto Field Naturalists Club to F.P. Adams, Dec. 29, 1939, regarding a talk to be given by him; an application by R.H. Smith to be Overseer and Valuator; letter from F.P. Adams re hospitalization expenses, Feb. 29, 1940; letter from Hugh Templin re his address, Aug. 2, 1940.*  
*File title erroneous; contains material placed in an unrelated folder for convenience.*  
*White Label.*
- File 298      **Glendinning, Grey and Roberts.** - 1938.  
*Contents : File consists of correspondence to and from F.P. Adams and chartered accountants re potential auditing.*  
*Blue Label.*
- File 299      **Grand River Conservation Commission : assessment of costs.** - 1939.  
*Contents : File consists of one letter to F.P. Adams from the Dept. of Lands and Forest Surveys Branch concerning assessment of costs to municipalities re Grand River control works, signed by engineers J. Morris, James Mackintosh.*  
*Title on folder: Grand River Conservation Com.*  
*Blue label : GRCC.*
- File 300      **Holden report : Hydro Electric Power Commission, Hydraulic Department, July 11, 1938.** - 1938.  
*Contents : File consists of a report by O. Holden dated July 11, 1938 containing preliminary cost estimates for impounding water at the Pilkington storage site near Elora.*  
*Blue Label.*
- File 301      **Hydro Electric Power Commission : O. Holden and J. Mackintosh.** - 1938-1939.  
*Contents : File consists of correspondence between the GRCC and the Hydro Electric Power Commission of Ontario. Includes material relating to assessment of costs and subsequent appeals, services and expenses of Hydraulic Dept. staff, report by the HEPC on investigation into alternative dam sites on the Grand River above Fergus dated June 15, 1938.*  
*Blue Label.*
- File 302      **James, Proctor and Redfern, Consulting Engineers.** - 1938.  
*Contents : File consists of correspondence between James, Proctor and Redfern and F.P. Adams, relating to an application by the former to be retained as consulting engineers on the Grand River conservation project.*  
*Blue Label.*

- File 303      **Land options : East Garafraxa.** - 1939-1940.  
*Contents : File consists of "Option to Purchase" documents, lists of owners and properties, correspondence copies and ms notes.  
 Originally in a wrapped package, labelled "Copies of Land Options"  
 Blue label.*
- File 304      **Land options : East Luther.** - 1939.  
*Contents : File consists of "Option to Purchase" documents, lists of owners and properties.  
 Originally in a wrapped package, labelled "Copies of Land Options"  
 Blue label.*
- File 305      **Land options : village of Belwood.** - 1939-1941.  
*Contents : File consists of summary and other lists of owners and properties, "Option to Purchase" documents, correspondence copies and ms notes.  
 Originally in a wrapped package, labelled "Copies of Land Options: Village of Belwood, East Garafraxa, West Garafraxa, East Luther, West Luther."  
 Blue label.*
- File 306      **Land options : West Garafraxa** - 1939-1941.  
*Contents : File consists of "Option to Purchase" documents, lists of owners and properties, correspondence copies and ms notes.  
 Originally in a wrapped package, labelled "Copies of Land Options"  
 Blue label.*
- File 307      **Land options : West Luther.** - 1939.  
*Contents : File consists of "Option to Purchase" documents, lists of owners and properties.  
 Originally in a wrapped package, labelled "Copies of Land Options"  
 Blue label.*
- File 308      **Lazier, F.S., Consulting Engineer.** - 1938.  
*Contents : File consists of correspondence to F.P. Adams from F.S. Lazier, Consulting Engineer, re potential service to the GRCC.  
 Blue Label.*
- File 309      **Legislative Assembly : Ross A. McEwing, M.P.P., Mr. E.B. Silk.** - 1938-1939.  
*Contents : File consists of correspondence to and from F.P. Adams. Correspondents are Ross A. McEwing, M.P.P. for Wellington North and E.B. Silk, Legislative Counsel.  
 Blue Label.*
- File 310      **Loose maps and blueprints: town of Belwood 1939, topographic map of Guelph 1935.**  
 - 1935-1939.  
*Contents : File consists of blueprints and maps.  
 No Label.*
- File 311      **Mac and Mc miscellaneous folder.** - 1938-1939.  
*Contents : File consists of "Mac" and "Mc" correspondence to and from F.P. Adams. Includes land purchase agreements accompanied by blueprint property plan, correspondence with individuals, suppliers and government officials on a variety of topics.  
 Blue Label.*
- File 312      **MacNicol, John R., House of Commons, Ottawa.** - 1938-1939.  
*Contents : File consists of correspondence, original and copies, ts. and ms. , between F.P. Adams and John R. MacNicol, M.P. relating to the Grand River Conservation scheme.  
 Blue Label.*
- File 313      **McAllister, R.A., Deputy Minister of Public Works.** - 1938-1939.  
*Contents : Contains correspondence to and from Frank P. Adams, Secretary, GRCC and R.A. McAllister, Ontario Deputy Minister of Public works, concerning GRCC business and operations.  
 Blue label.*
- File 314      **McArthur, F., B. Sc., M.E.I.C., Consulting Engineer.** - 1938.  
*Contents : File consists of correspondence from F. McArthur to F.P. Adams and the GRCC proposing himself as chief engineer for the Commission.  
 Blue Label.*

- File 315      **McKay, Mayor W.S., Galt.** - 1939-1940.  
*Contents : File consists of correspondence from F.P. Adams to the Mayor of Galt re expenses and Commission meetings.*  
*Blue Label.*
- File 316      **McKersie W., Mayor, Waterloo.** - 1938-1940.  
*Contents : File consists of correspondence from F.P. Adams to the Mayor of Waterloo re expenses and Commission meetings.*  
*Blue Label.*
- File 317      **McRae Engineering Equipment Limited : P. McRae, Toronto.** - 1938.  
*Contents : File consists of correspondence to and from F.P. Adams relating to a quote on a water-level recorder.*  
*Blue Label.*
- File 318      **Minister of Transport, Ottawa : C.D. Howe.** - 1939.  
*Contents : File consists of correspondence to and from P.P. Adams, C.D. Howe, Minister of Transport and others concerning the effect of the proposed dam and flooding on CPR tracks.*  
*Label lacking (blue).*  
*Label missing.*
- File 319      **N miscellaneous folder.** - 1939.  
*Contents : File consists of one letter to F.P. Adams from the Provincial Secretary declining the invitation to be present at the turning of the first sod on the Grand River Conservation Project at the site of the Shand Dam, July 11, 1939.*
- File 320      **Ontario Dept. of Health : A.E. Berry.** - 1939.  
*Contents : File consists of material relating primarily to water quality on the Grand River. Includes correspondence between F.P. Adams, Secretary Treasurer of the GRCC and A.E. Berry, Director of the Sanitary Engineering Division of the Ontario Dept. of Health. Includes chemical analyses of sewage from various municipalities and a report of an investigation done in the Brantford area in 1956. Also includes material relating to the appeal of municipalities against their assessment for the Grand River Project.*  
*Blue label.*
- File 321      **Ontario Municipal Board : Grand River assessment appeals.** - 1939.  
*Contents : File consists of material relating to appeals to the Ontario Municipal Board from municipalities concerning costs assessed against them by the GRCC. Includes ts. copies of appeals from individual municipalities, and supporting documentation including: "Summary assessment reports of Messrs. James Mackintosh and J. Morris", April 18, 1934 and Feb. 23, 1939; "GRCC, Assessment of costs: details"; correspondence from the Ontario Dept. of Lands and Forests surveys branch concerning assessment costs dated Feb. 23, 1939, Mackintosh and Morris' report dated April 18, 1934; "Copy of report on Grand River Conservation Project, prepared by T.H. Hogg ..., L.V. Rourke, Surveyor general of Ontario.*  
*Untitled folder*  
*Blue Label missing.*
- File 322      **The Ontario Municipal Board, Toronto.** - 1939.  
*Contents : File consists of correspondence to and from the Ontario Municipal Board, Frank P. Adams, the GRCC and others concerning the GRCC application for approval of salaries and expenses officers and members of the commission, also concerning the hearing before the OMB of appeals by municipalities against the GRCC assessment of their costs.*  
*Blue label.*
- File 323      **Paris.** - 1939.  
*Contents : File consists of correspondence between the Town of Paris and F.P. Adams, Secretary Treasurer of the GRCC relating to assessment of costs to Paris. Includes ts. carbon appeal by the Town before the Ontario Municipal Board.*
- File 324      **Pequegnat, Marcel, Kitchener.** - 1938-1939.  
*Contents : File consists of correspondence to and correspondence copies from Frank P. Adams, Secretary, Grand River Conservation Commission and Marcel Pequegnat, Vice-Chairman, GRCC.*  
*Blue label.*
- File 325      **Philip, Wm., Chairman, Galt.** - 1938-1939.  
*Contents : File consists of correspondence between William Philip, Chairman of the GRCC and F.P. Adams, Secretary treasurer relating to commission business and operation.*  
*Blue Label.*

- File 326      **Preston.** - 1938-1939.  
*Contents : File consists of correspondence to and from F.P. Adams, the GRCC and the Town of Preston . Includes a carbon copy of "Ontario. The Ontario Municipal Board. In the matter of the Grand River Conservation Act 1938 : reasons for appeal of the Corporation of the Town of Preston," dated 29 Aug. 1939.*  
*Blue Label.*
- File 327      **Property.** - 1936-1941.  
*Contents : File consists of material relating to 1941 taxes for property owned by the GRCC. Includes ms. list of buildings by R.H. Smith, ts. carbon lists of properties and taxes, ms. list of land purchases, ts. list of options passed at Commission meetings and one insurance agreement.*  
*White Label.*
- File 328      **R miscellaneous folder.** - 1938-1939.  
*Contents : File consists of "R" correspondence to and from F.P. Adams. Includes requests for employment, land purchases, supplies etc.*  
*Blue Label.*
- File 329      **Rayner Construction Ltd.** - 1938-1939.  
*Contents : File consists of correspondence to and from Rayner Construction Ltd., F.P. Adams and the GRCC relating to all aspects of the former's construction work done at the Shand Dam site. Includes tender documents and lists of men employed on the dam.*  
*Untitled folder. Label lacking.*  
*Blue Label missing.*
- File 330      **Report : Mackintosh and Morris : allotment to municipalities, Feb. 23, 1939 [i.e. April 18, 1934].** - 1934.  
*Contents : Contains ts. report (3 p.), relating to work done by James. L. Morris, Engineer for the Dept. of Lands and Forests, and James Mackintosh of the Ontario Hydro-Electric Engineering staff to allot proportions of costs for improvements on the Grand River. This is dated April 18, 1934. The date Feb. 23, 1939 does not appear in the contents of the file.*  
*Blue Label.*
- File 331      **Richardson, Udney, Elora.** - 1938-1940.  
*Contents : File consists of correspondence from F.P. Adams to Udney Richardson, GRCC commissioner from Elora re Commission business and meetings.*  
*Blue Label.*
- File 332      **Ripley, B., District Engineer, Canadian Pacific Railway Company.** - 1938.  
*Contents : File consists of correspondence between F.P. Adams and the CPR relating to estimating the cost of raising train tracks and bridge in Elora to be affected by a dam.*  
*Blue Label.*
- File 333a      **Scott, Allan, Mayor, Paris.** - 1938-1940.  
*Contents : File consists of correspondence between Alan Scott, Mayor of Paris, Ont. and F.P. Adams, Secretary Treasurer of the GRCC relating to Commission business.*  
*Blue label.*
- File 333b      **S : Miscellaneous folder.** - 1939.  
*Contents: File consists of "S" correspondence to and from F.P. Adams. Includes correspondence with individuals, contractors and government officials on a variety of topics including land purchases.*  
*Blue label.*
- File 334      **Shand Dam.** - 1938-1939.  
*Contents : File consists of material relating to the construction and opening of the Shand Dam. Includes lists of allowances and salaries, ts. carbon lists of invitees to the sod turning ceremony for the Shand Dam held July 11, 1939, documents relating to the employment of local labour and to "Foundation exploration: instructions for the drilling inspector."*  
*Label missing -- Blue?*
- File 335      **Shand Dam.** - 1939.  
*Contents: File consists of , ts. carbon agreements and specifications relating to test pits and testing at the Shand Dam by G.F. Sterne and Sons Ltd. Includes original and carbon copies of GRCC financial statement for 1938*  
*Folder tab torn off; title lacking.*  
*Loose in box.*  
*Yellow label.*

- File 336      **Shand Dam.** - 1940-1941.  
*Contents : File consists of correspondence to and from F.P. Adams, Secretary Treasurer, H.G. Acres and others. Includes ms. sketch of bridge. White Label.*
- File 337      **Shand Dam project.** - 1939.  
*Contents : File consists of material relating to the Shand Dam project. Includes correspondence to and from F.P. Adams relating to land purchases, information relating to the Fort Peck Dam in Montana, correspondence relating to insurance. Label has fallen off.*
- File 338      **Sims, H. J., Solicitor, Kitchener.** - 1939.  
*Contents : File consists of correspondence relating to legal matters dated October 3, 1939 to Dec. 29, 1939, between H.J. Sims of Sims, McIntosh, Schofield and Sims and F.P. Adams, Secretary Treasurer of the GRCC. Untitled folder. Blue label, now missing.*
- File 339      **Sims, H. J., Solicitor, Kitchener, dated Aug. 9, 1938 to Sept. 2, 1939.** - 1939.  
*Contents : File consists of correspondence relating to legal matters dated Aug. 9, 1938 to Sept. 26, 1939 between H.J. Sims of Sims, McIntosh, Schofield and Sims and F.P. Adams, Secretary Treasurer of the GRCC. Blue label.*
- File 340      **Statement of accounts, Dec. 20, 1939.** - 1939.  
*Contents: File consists of "Statement of accounts Dec. 20, 1939." Includes material relating to progress on the Shand Dam, correspondence and invoices. Includes ms. notes. Folder untitled. Loose in box. No label.*
- File 341      **Statement of accounts, Nov. 10, 1939.** - 1939.  
*Contents : File consists of "Statement of accounts Nov. 10, 1939." Includes material relating to progress on the Shand dam, correspondence and invoices. Includes ms. notes. Blue label missing. Label missing.*
- File 342      **Sterne, E.T.** - 1938-1940.  
*Contents : File consists of correspondence to and correspondence copies by Frank P. Adams, Secretary, Grand River Conservation Commission and E.T. Sterne, of G.F. Sterne & Sons, Chemical Manufacturers, Consulting Chemical Engineers, Brantford, Ont. Blue label.*
- File 343      **Sudbury Diamond Drilling Co. Ltd.** - 1938-1939.  
*Contents : File consists of correspondence between the Sudbury Diamond Drilling Co. and F.P. Adams, Secretary Treasurer of the GRCC relating to core and surface drilling done by the former. Includes accounts and tender. Blue label*
- File 344      **Summary of assessment reports of Messrs. James Mackintosh and James Morris, April 18, 1934 and Feb. 23, 1939.** - 1939.  
*Contents : File consists of copies of this one-page report. Untitled folder. Label lacking. Blue Label missing.*
- File 345      **Tenders : test-pit digging etc.** - 1939.  
*Contents : File consists of correspondence to and from F.P. Adams and contractors relating to tenders. Blue Label.*
- File 346      **Untitled file.** - 1939.  
*Contents: File consists of material removed from original files at some later date for an unknown purpose, also material found loose as a result of file box damage. Contains four maps and plans: "Road map of the County of Wellington," 1939, marked with green pencil numbers; "Shand Dam Geologic Section" dated Feb. 15, 1939, two copies (one ink on linen, one blueprint) of a "Plan of that part of the Village of Bellwood formerly Douglas lying South of the Grand River, Plan No. 78," by C.C. Fairchild, Aug. 22, 1939. Blue Label missing.*

- File 347      **Untitled file.** - 1940.  
*Contents: File consists of material removed from original files at some later date for an unknown purpose, also material found loose as a result of file box damage. Includes correspondence to Frank P. Adams, Secretary, Grand River Conservation Commission and others. letters include H.G. Acres concerning properties and clearing in the Shand flowage; W. Philip to W.L. Mackenzie King, June 11, 1940(ts. carbon). Includes a drawing with title "P.W.C. : Shand Dam, Ont. : construction 1939-1940", which includes inset sections, some hand colouring.*  
*Blue Label missing.*
- File 348      **W miscellaneous folder, 1939.** - 1939.  
*Contents : Contents : File consists of "W" correspondence to and from F.P. Adams, in this case with potential suppliers Chas. Warner and Co. Ltd. and Waterous Ltd.*  
*Blue Label.*
- File 349      **Wright, L. Austin, Engineering Institute of Canada.** - 1938-1940.  
*Contents : File consists of correspondence between L. Austin Wright and F.P. Adams concerning cuts for an article on flood control written by Adams.*  
*Untitled folder. label lacking.*  
*Blue Label missing.*
- File 350      **Young, C.R., Consulting Engineer.** - 1939.  
*Contents : File consists of material relating to soil analysis investigation work on the Shand Dam site to be carried out by C.R. Young. Includes correspondence with F.P. Adams. Includes also an 8 page ts. carbon set of specifications for digging test pits at the dam site.,*  
*Untitled folder. label lacking.*  
*Blue Label missing.*
- File 351      **Youngson, Wm., Belwood.** - 1939.  
*Contents : File consists of one piece of correspondence from F.P. Adams to Wm. Youngson re GRCC purchase of his property..*  
*Untitled folder. Label lacking.*  
*Blue Label missing.*

**Series 8.1941 : Administration : Secretary Treasurer's Files : 1941 : F.P. Adams and P.A. Ballachey**

- File 352      **Untitled file.** - 1941.  
*Contents: File consists of material removed from original files at some later date for an unknown purpose, also material found loose as a result of file box damage. Includes correspondence to and from F.P. Adams and P.A. Ballachey, respectively secretaries of the GRCC. Includes ts. carbon "Shand Dam expenditures to date," dated Sept. 8, 1941, 4 p. ms. list of dam names, 2 leaves ts. carbon "Re: C.P.R. abandonment," dated Jan. 30, 1941.*  
*Blue Label missing.*



## Series 9 : Administration : Secretary Treasurer's Files : 1942-1960 : E.F. Roberts

**Administration : Secretary Treasurer's Files : 1942-1960 : E.F. Roberts** - 1942-1960. - 3.37 m of textual records (522 folders, file 323-874)

*E. Fred Roberts, a native of Brantford, was Secretary-Treasurer of the Grand River Conservation Commission from 1942 until 1960, subsequently assuming the position of "Chief Engineer and Treasurer" until his death in June 1961. He was an engineer in the firm "Phillips and Roberts", and was appointed by the City of Brantford as its representative on the Commission in 1941. He was appointed Secretary-Treasurer in June 1942, succeeding P.A. Ballachey who for a year since F.P. Adam's death in July 1941 had been in that post. Of E.F. Roberts it is said "For a man of his professional ability, and force of character, these appointments made him virtually the general manager of the projects undertaken by the Commission, such as the Shand Dam, 1941, the Luther Dam, 1952 and the Conestogo Dam, 1959, the tree planting and hundreds of acres surrounding the reservoirs along with a nursery to provide seedlings, a sawmill to process timber from the Commission's land, and the rental of dozens of cottage sites on lakefront land." His last appointment was as Chairman of the Commission, at the meeting of Feb. 16, 1961. (Biographical information from the GRCA)*

*E.F. Roberts received a Military Cross for his service in WWI in the Royal Canadian Engineers and was active in local fraternal and sporting organizations.*

*Contents: Series consists of files belonging to E.F. Roberts, Secretary Treasurer of the Grand River Conservation Commission, dating from 1942 until 1960 concerning all aspects of the organization, administration and operations of the Commission. The Secretary-Treasurer's position was where all roads crossed with one person overseeing finance and accounting; personnel; land acquisition and management; dam project management; relations with municipalities, government departments and ordinary citizens; environmental monitoring and reforestation. Includes correspondence, financial statements accompanied by supporting invoices etc., minutes, reports, clippings, land deeds, blueprints, sketches and ephemera. The early years of E.F. Roberts tenure are not well represented in these records, most likely the result of a space-saving exercise conducted at some time in the past.*

*Series is arranged first by year and then alphabetically.*

### Series 9.1942 : Administration : Secretary Treasurer's Files : 1942 : P.A. Ballachey, E.F. Roberts

- File 353      **Applications.** - 1942.  
*Contents : File consists of application letters for the post of Resident Operator of the Shand Dam and further correspondence with H.A. Cameron who was awarded the position.  
Green Label.*
- File 354      **Employees.** - 1942.  
*Contents : File consists of ms. list of employees and pay rates for 1941 and 1942.  
Untitled.  
Loose paper.  
No Label.*
- File 355      **H. A. Cameron.** - 1941-1942.  
*Contents : File consists of correspondence to and from E.F. Roberts and H.A. Cameron and others relating to GRCC business and operations, including personnel, land buildings and services. Includes H.A. Cameron's original letter of application to Hugh Templin for the position of operator at the dam; further correspondence follows regarding taking up his position, and arrangements to renovate a residence for his use. Includes ts. carbon statements, one an interview with Hugh Templin, re C.P.R. application to close the Cataract-Fergus line.  
Green Label.*
- File 356      **Land Purchases** - [1942?].  
*Contents : File consists of index to and lists of land purchase. Includes ms. and ts. drafts.  
Yellow Label.*

File 357      **Untitled file.** - 1942.  
*Contents: File consists of material removed from original files at some later date for an unknown purpose, also material found loose as a result of file box damage. Includes correspondence to and from P.A. Ballachey and E.F. Roberts, respectively secretaries of the GRCC. Includes ts. carbon lists of farms and houses rented, correspondence concerning rents, catalogue of generators, ts. carbon copy of the minutes of the GRCC Nov. 5, 1942 announcing the appointment of E.F. Roberts as Secretary-Treasurer, pencil sketch of Con. V, lot 8 showing beach lots and bathing areas, list of invitees to the dam opening, Includes correspondence with the C.P.R. and a telegraph re the first train to pass over the new location, March 18, 1942 (from 5B-23), list of accounts re track laying near Fergus, correspondence concerning insurance and a job application.*  
*Blue Label missing.*

File 358      **Water level data : operating instructions, 1942.** - 1942.  
*Contents : File consists primarily of E.F. Roberts correspondence copies from H.G. Acres to H.A. Cameron relating to regulating water levels.*  
*Green Label.*

### **Series 9.1943 : Administration : Secretary Treasurer's Files : 1943 : E.F. Roberts**

File 359      **Untitled file.** - 1943.  
*Contents: File consists of material removed from original files at some later date for an unknown purpose, also material found loose as a result of file box damage. Includes correspondence to and from P.A. Ballachey and E.F. Roberts, respectively secretaries of the GRCC. Includes Wartime Prices and Trade Board "Notice of Disapproval of Application to Sell Farm Machinery and Equipment" concerning Beatty Bros. application to purchase a deep Well Pump for the GRCC. Correspondents include the R.C.A.F. re photograph use, individuals re road closures and properties, Wellington County Fish and Game Protective Association re conservation, from Hugh Templin re expenses incurred over a period of years on Commission business, Dept. of National Revenue re National Defence Tax. Includes a publication: "Industrial Survey of Brantford, Ontario, Canada prepared by Brantford Industrial Commission with the co-operation of The Canadian National Railways, Sept. 1943; and documents as follows: 2 p. ts. carbon history of the Commission and the dam, dated June 22, 1943; ts. carbon minutes of Commission meeting March 25, 1943 (some of the correspondence comprises attachments to these minutes); ts. lists of properties (previous owner, purchase price etc.). Includes clippings.*  
*Blue Label missing.*

### **Series 9.1944 : Administration : Secretary Treasurer's Files : 1944 : E.F. Roberts**

File 360      **Cameron H. A..** - 1942-1944.  
*Contents : File consists of correspondence to and from E.F. Roberts and H.A. Cameron and others relating to GRCC business and operations, including personnel, land, leases, services, water and weather, equipment and vehicles.*  
*Yellow Label.*

File 361      **H. G. Acres and Co., Niagara Falls, Ontario.** - 1944.  
*Contents : File consists of E.F. Roberts copies of H.G. Acres and Co. correspondence, some of which is to H.A. Cameron re "minimum flow" at the Grand Valley Dam.*  
*Blue Label.*

File 362      **Untitled file.** - 1944.  
*Contents: File consists of material removed from original files at some later date for an unknown purpose, also material found loose as a result of file box damage. Contains clippings, product ephemera, ts. list of cottage lots leased, one piece of correspondence concerning leasing.*  
*Blue Label missing.*

### **Series 9.1945 : Administration : Secretary Treasurer's Files : 1945 : E.F. Roberts**

File 363      **Belwood Lake : roads.** - 1945.  
*Contents : File consists of material relating to roads, road diversions and closings. Includes correspondence relating to a cottage lot road access request, as well as several ts. carbon pages of extracts from executive meeting minutes, 1939-1940.*  
*Untitled folder.*  
*No Label.*

- File 364      **Department of National Revenue : income tax.** - 1942-1945.  
*Contents : File consists of material relating to income tax, 1942-1945. Includes Dominion of Canada table of tax deductions under the Income War Tax Act, 1942. Includes completed individual income tax forms and ms. notes.  
 Personal information re employees.  
 Blue Label.*
- File 365      **H.A. Cameron** - 1944-1945.  
*Contents: File consists of correspondence to and from E.F. Roberts and H.A. Cameron and others relating to GRCC business and operations, including personnel, land buildings and services. Includes a letter dated March 12, 1945 from H.G. Acres to E.F. Roberts concerning operating procedure at the Shand Dam and the timing of raising the lake level, with the comment that "facilities for keeping track of the operations at Shand are still rather primitive on account of the lack of recording gauges..."  
 Title supplied.  
 Blue Label.*
- Series 9.1946 : Administration : Secretary Treasurer's Files : 1946 : E.F. Roberts**
- File 366      **A1.** - 1946, 1947.  
*Contents: File consists of "A" correspondence to and from E.F. Roberts, primarily with Amalgamated Electric Corporation re circuit breakers at the dam, also with H.G. Acres.  
 Pre-printed folder.*
- File 367      **B2.** - 1946.  
*Contents: File consists of "B" correspondence to and from E.F. Roberts on a variety of topics, with construction equipment supplier W.L. Ballentyne Co. Ltd.; A.A. Baddley re Elora development (mentions of Dana Porter); City of Brantford and with individuals.  
 Pre-printed folder.*
- File 368      **Belwood Lodge.** - 1946.  
*Contents : File consists of correspondence, ms. notes, ephemera relating to operating the comfort station and refreshment booth at the Dam.  
 Green label*
- File 369      **C3.** - 1946.  
*Contents: File consists of "C" correspondence to and from E.F. Roberts. Includes correspondence with suppliers, and an unsolicited application for a position.  
 Pre-printed folder.*
- File 370      **County of Wellington : W.H. Keith.** - 1946.  
*Contents : File consists of correspondence to and from E.F. Roberts, W.H. Keith, Engineer of the County of Wellington and others, relating to application for road, stream and bridge work.  
 Green label.*
- File 371      **D4.** - 1946.  
*Contents: File consists of "D" correspondence to and from E.F. Roberts, primarily relating to C.J. Drexel's farm lease. Other correspondents include the Dept. of Public Works and the Town of Drayton.  
 Pre-printed folder.*
- File 372      **Department of Game and Fisheries.** - 1946.  
*Contents : File consists of a special permit for keeping and propagating game pheasants.  
 Green label.*
- File 373      **E. F. Roberts.** - 1946.  
*Contents : File consists of E.F. Roberts correspondence relating to his own routine Commission business. Includes expenses summary, invitation to the opening of the Kiwanis Club Camp on Lake Belwood, sketch, news clipping re hunting at James Bay, pamphlet from the Izaak Walton League of America dated July 1945, "A National Water Policy: Water the Orphan: a Discussion of the basic factors involved in All River Developments," and an ms. fisherman's grace, "offered at this season by W. P." [William Philip].  
 Green label.*
- File 374      **E5.** - 1946.  
*Contents: File consists of "E" correspondence to E.F. Roberts: one letter from the Village of Elora.  
 Pre-printed folder.*

- File 375      **E5.** - 1946-1947.  
*Contents: File consists of "E" correspondence to and from E.F. Roberts, primarily relating to the Village of Elora. Includes correspondence and two blueprints concerning a proposed sewerage line across the Grand River.*  
*Pre-printed folder.*
- File 376      **F6.** - 1946.  
*Contents: File consists of "F" correspondence to and from E.F. Roberts, the Town of Fergus and individuals.*  
*Pre-printed folder.*
- File 377      **G7.** - 1946.  
*Contents: File consists of "G" correspondence to and from E.F. Roberts on a variety of topics.*  
*Pre-printed folder.*
- File 378      **H. A. Cameron, 1946.** - 1945-1946.  
*Contents : File consists of correspondence to and from E.F. Roberts and H.A. Cameron and others relating to GRCC business and operations, including personnel, land buildings, leases, services, water and weather, equipment and vehicles. Includes a report on the tree planting machine by H.A. Cameron, Sept. 26, 1945.*  
*Green Label.*
- File 379      **H8.** - 1946.  
*Contents: File consists of "H" correspondence to and from E.F. Roberts. Includes correspondence with the Haldimand County Hunters and Anglers' Association re support of the dam project; with the Hydro Electric Power Commission re services and agreements and notes from W. Philips.*  
*Pre-printed folder.*
- File 380      **I9.** - 1946.  
*Contents: File consists of "I" correspondence, in this case material relating to GRCC employee and Commissioner income tax. Includes completed T4-1945 Remuneration Summary form accompanied by T4-1945 Supplementary forms for individuals.*  
*Pre-printed folder.*
- File 381      **Insurance.** - 1942-1946.  
*Contents : File consists of correspondence to and from E.F. Roberts regarding insurance policies, coverage schedules, payments for goods and properties owned by the GRCC. Includes ms. notes from W. Philips, ms. and ts. lists of buildings, policies, etc.*  
*green label.*
- File 382      **K11.** - 1946.  
*Contents: File consists of "K" correspondence to and from E.F. Roberts and the City of Kitchener.*  
*Pre-printed folder.*
- File 383      **L12.** - 1945-1946.  
*Contents: File consists of "L" correspondence to and from E.F. Roberts relating primarily to the establishment and activities of the Lake Belwood Boat Club, and also to the purchase of a fire extinguisher. Includes the constitution of the boat club and ephemera from the La France Fire Engine and Foamite Ltd.*  
*Pre-printed folder.*
- File 384      **M13.** - 1946.  
*Contents: File consists of "M" correspondence to and from E.F. Roberts and I.C. Marritt, District Forester.*  
*Pre-printed folder.*
- File 385      **Marcel Pequegnat, Kitchener.** - 1946.  
*Contents : File consists of outgoing correspondence from E.F. Roberts to Marcel Pequegnat relating to routine Commission business.*  
*Green label.*
- File 386      **N15.** - 1946.  
*Contents: File consists of "N" correspondence to and from E.F. Roberts, primarily relating to Naugatuck Chemicals, Elmira, Ont., and their application to modify the channel of Canagigue Creek, accompanied by two blue line prints. Also includes one letter re purchase of pheasants.*  
*Pre-printed folder.*

- File 387 **P17.** - 1934, 1946.  
*Contents: File consists of "P" correspondence to and from E.F. Roberts. Correspondence include the town of Preston. Includes completed copy of the "Companies Information Act Return to the Provincial Secretary, Information and Particulars as of March 31, 1946." This lists the commissioners, officers etc. of the GRCC. Pre-printed folder.*
- File 388 **Paid file 46.** - 1946.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending March 31, 1946." Includes correspondence, invoices and receipts. Includes ms. notes. Green label*
- File 389 **Paid file 47.** - 1946.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending June 30, 1946." Includes correspondence, invoices and receipts. Includes ms. notes. Green label*
- File 390 **Paid file 48.** - 1946.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending Sept. 30, 1946." Includes correspondence, invoices and receipts. Includes ms. notes.*
- File 391 **Paid file 49.** - 1946-1947.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending Dec. 31, 1946." Includes correspondence, invoices and receipts. Includes ms. notes.*
- File 392 **R19.** - 1946.  
*Contents: File consists of "R" correspondence to and from E.F. Roberts and Muriel Ratigan re detailed information for a university course. Pre-printed folder.*
- File 393 **Reforestation.** - 1943-1946. - 8 photographs : b&w ; 12 cm x 8 cm.  
*Contents : File consists of correspondence to and from E.F. Roberts, H.A. Cameron and others relating to tree planting and reforestation. Includes "Report on Reforestation Planting for 1945 at the Grand Valley Dam"; "Work plan, Belwood Forest"; as well as reports on three woodlots owned by the GRCC, accompanied by detailed species list. Includes snapshots of plow and tree planter, 1945. Green label.*
- File 394 **Rents, 1946.** - 1944-1946.  
*Contents : File consists of correspondence to and from E.F. Roberts, the GRCC and individuals regarding lots, leases and payments, primarily at Belwood. Includes lease forms and sketches. Green label.*
- File 395 **S20.** - 1945-1946.  
*Contents: File consists of "S" correspondence to and from E.F. Roberts and others, including working papers for auditors (Scully), correspondence relating to leases and properties, as well as replies to routine information requests. Includes sketch map. Pre-printed folder.*
- File 396 **T21.** - 1945-1946.  
*Contents: File consists of "T" correspondence to and from E.F. Roberts, including tax notices and assessment notices from the Township of West Garafraxa, assessment notices from the Township of East Garafraxa, correspondence and product brochures and catalogues relating to bulldozers and tractors. Pre-printed folder.*
- File 397 **Travel and publicity.** - 1945-1946.  
*Contents : File contains correspondence to and from E.F. Roberts and the Ontario Dept. of Travel and Publicity relating tourism promotion. Includes publications and ephemera, such as the first four information bulletins issued by the Dept. of Travel and Publicity, the first of which was issued before the end of WWII. Includes also a brief from the Canadian Youth Hostels Association, and a publication with title "Canada Calls : Canadian Lakehead, Port Arthur, Fort William" with a printed insert about the war. Green label.*
- File 398 **W.C. McKay, Belwood, Ont.** - 1945-1946.  
*Contents : File consists of correspondence to and from E.F. Roberts, W.C. McKay and others relating to rental of property at Belwood. Includes ms. notes, some from W. Philip and sketch maps. Green label.*

File 399      **W24.** - 1945-1946.  
*Contents: File consists of "W" correspondence to and from E.F. Roberts and the Whaling Turkey Ranch re Conestogo Valley development.  
Pre-printed folder.*

File 400      **William Philip, Galt.** - 1945-1946.  
*Contents : File consists of outgoing correspondence from E.F. Roberts to W. Philip relating to Commission business such as leases, salaries, etc. Includes also some W. Philip outgoing correspondence and notes from W. Philip to E.F. Roberts. Includes an ms. and ts. draft by W. Philip of a speech or memorandum to members of the GRCC.  
Green label.*

**Series 9.1947 : Administration : Secretary Treasurer's Files : 1947 : E.F. Roberts**

File 401      **A1.** - 1947. - File.  
*Contents: File consists of "A" correspondence to and from E.F. Roberts, primarily Armco Drainage and Metal products.  
Pre-printed label.  
Pre-printed folder.*

File 402      **B2.** - 1947.  
*Contents: File consists of "B" correspondence to and from E.F. Roberts, primarily relating to insurance and matters concerning the City of Brantford.  
Pre-printed folder.*

File 403      **C3.** - 1947.  
*Contents: File consists of "C" correspondence to and from E.F. Roberts, primarily with the Canadian Red Cross Society requesting joint purchase of a pulmotor at Lake Belwood.. Includes completed copy of the "Companies Information Act Return to the Provincial Secretary, Information and Particulars as of March 31, 1947." This lists the commissioners, officers etc. of the GRCC.  
Pre-printed folder.*

File 404      **D4.** - 1947.  
*Contents: File consists of "D" correspondence to and from E.F. Roberts, and others, primarily with the Village of Drayton and several government departments. Includes ms. correspondence written by Wm. Philip.  
Pre-printed folder.*

File 405      **Department of Game and Fisheries.** - 1947.  
*Contents : File consists of correspondence between E.F. Roberts and the Ontario dept. of Lands and Forests relating to game bird licenses. .  
Pink label.*

File 406      **E. F. Roberts, Brantford.** - 1942-1947.  
*Contents : File consists of material relating to E.F. Robert's work as Secretary-Treasurer of the GRCC. Includes correspondence concerning visits, meetings and presentations given by him on conservation. Includes background research material including information received from the Ontario Dept. of Planning and Development in the form of reports on other conservation authorities, briefs and pamphlets concerning flood control and river valley development. Includes also issues of periodicals, offprints and reprints, including "Conservation and post-war rehabilitation: a report prepared by the Guelph Conference on the Conservation of the Natural resources of Ontario, February 1942," Robert F. Legget "Conservation and sanitation: a paper presented at the Annual Meeting of the Canadian Institute on Sewerage and Sanitation ... 1943," "A plan to grow wealth and eliminate waste" by the Grand Valley group of Engineers, Includes E.F. Roberts ms. and ts. notes for an address on conservation given to the Ontario Municipal Association, Aug. 28, 1947. Includes a 9 page mimeograph document dated Jan. 28, 1946: "Grand Valley Authority" that has an organization chart as a cover page.*

File 407      **E5.** - 1946-1947.  
*Contents : File consists of "E" correspondence to and from E.F. Roberts, primarily relating to the Village of Elora, and the steam-pipe line and possible footbridge erected over the Grand River by John C. Mundell Co. Includes ms. notes and correspondence drafts by W.Philip (such as "Dec. 18/47. Dear Roberts, I have written to the editor Elora paper. Will get in touch with McDonald personally am in favour of a show down ... W.P.") and also ms. notes from Marcel Pequegnat. Also includes a small amount of general correspondence and correspondence to and from the Etobicoke River Conservation Authority.  
Pre-printed folder.*

- File 408      **F6.** - 1946-1947.  
*Contents: File consists of "F" correspondence to and from E.F. Roberts, including the Village of Fergus, and John Fowell and Son, Woodstock. Correspondence with the latter includes a catalogue of garden tractors.  
 Pre-printed folder.*
- File 409      **G7.** - 1946-1947.  
*Contents: File consists of "G" correspondence to and from E.F. Roberts, primarily with the Village of Grand Valley and the City of Galt. Includes a hand-drawn map of Grand Valley.  
 Pre-printed folder.*
- File 410      **H.G. Acres and Co., Niagara Falls, Ontario.** - 1940-1943, 1947.  
*Contents : File consists of E.F. Roberts (1943 and later) and F.P. Adams (1942 and earlier) copies of H.G. Acres and Co. correspondence, relating to primarily construction and operation of the Shand Dam. Includes estimates, charts, instructions and reports on work progress, financing, etc. and copies of correspondence to and from H.A. Cameron. The 1947 correspondence relates primarily to flood damage.  
 Peach Label.*
- File 411      **Income tax.** - 1945-1947.  
*Contents : File consists of material relating to GRCC employee income tax. Includes completed T.D.1 forms, T4-1945 remuneration summary, lists of employees and income tax deducted accompanied by "Deductions at Source" receipts. Includes ms. table of figures.  
 personal information about employees.  
 Pink label.*
- File 412      **Income tax.** - 1946-1947.  
*Contents : File consists of material relating to GRCC employee income tax. Includes completed T.D.2 forms, lists of employees and income tax deducted accompanied by "Deductions at Source" receipts.  
 Personal information about employees.  
 Green label.*
- File 413      **J10.** - 1947.  
*Contents: File consists of "J" correspondence to and from E.F. Roberts, re pheasants.  
 Pre-printed folder.*
- File 414      **K11.** - 1947.  
*Contents: File consists of "K" correspondence to and from E.F. Roberts and others. Includes correspondence with the City of Kitchener and a letter, ms. and ts. copies, from W. Philip to the Ontario Minister of Public Health concerning pollution of Lake Belwood by the dump at Grand Valley "at the height of the polio alarm." Includes correspondence relating to and a blueprint of a proposed dam across the Eramosa River on property owned by the Boy Scouts Association at Everton.  
 Pre-printed folder.*
- File 415      **L12.** - 1946-1947.  
*Contents: File consists of "L" correspondence to and from E.F. Roberts, including individuals and the City of London.  
 Pre-printed folder.*
- File 416      **M. Pequegnat, Kitchener.** - 1947.  
*Contents : File consists of outgoing correspondence from E.F. Roberts to Marcel Pequegnat. Includes expense summaries.*
- File 417      **M13.** - 1944, 1945, 1947.  
*Contents: File consists of "M" correspondence to and from E.F. Roberts, relating to insurance, license for game birds, and general information inquiry. Includes a letter and sketch map by L.C. Meinzinger forwarded to E.F. Roberts by W. Philip, concerning the forthcoming visit of W.L. Mackenzie King, deploring the state of the Grand River at Mr. King's childhood home at Woodside, and suggesting that King and L.O. Breithaupt tour the area. This letter is accompanied by a hand drawn plan of a proposed park on the river behind Woodside that would incorporate deep channels for fish. Mr. Philips cover letter to E.F. Roberts reads: "Dear Roberts, Enclosed in a letter from L.C. Meinzinger. Please bring before a commission meeting. It would please him to get his name in the paper and would give us another strong supporter. It would be well to be in Kitchener when Mackenzie King visits his home town."  
 Pre-printed folder.*

- File 418      **N15.** - 1947.  
*Contents: File consists of "N" correspondence to and from E.F. Roberts, Naugatuck Chemicals and the Dept. of National Revenue.  
 Pre-printed folder.*
- File 419      **O16.** - 1947.  
*Contents: File consists of "O" correspondence to and from E.F. Roberts, primarily with the Ontario Horticultural Society.  
 Pre-printed folder.*
- File 420      **Operator's weather reports.** - 1946-1947.  
*Contents: File includes gauge-reading documentation: related correspondence to and from E.F. Roberts and ms. and ts. charts of readings.  
 Pink label.*
- File 421      **P17.** - 1947.  
*Contents : File consists of "P" correspondence to and from E.F. Roberts.  
 Correspondents include the Ontario Dept. of Planning and Development re the establishment of the Grand Valley Conservation Authority.  
 No Label.*
- File 422      **Paid file 50.** - 1947.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending March 31, 1947", correspondence, invoices and receipts. Includes ms. notes.  
 Pink folder.*
- File 423      **Paid file 51.** - 1947.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending June 30, 1947", correspondence, invoices and receipts. Includes ms. notes.  
 Pink label.*
- File 424      **Paid file 52.** - 1947.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending Sept. 30, 1947," correspondence, invoices and receipts. Includes ms. notes.  
 Pink label.*
- File 425      **Paid file 53.** - 1947.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending Dec. 31, 1947," correspondence, invoices and receipts. Includes ms. notes.  
 Pink label.*
- File 426      **R19.** - 1947.  
*Contents: File consists of "R" correspondence to and from E.F. Roberts, primarily relating to rents.  
 Pre-printed folder.*
- File 427      **Rents.** - 1947.  
*Contents : File consists of correspondence to and from E.F. Roberts, the GRCC and individuals regarding lots, leases and payments, primarily at Belwood. Includes lease forms and sketches. Includes correspondence with W. Philip.  
 Pink label.*
- File 428      **S20.** - 1947.  
*Contents: File consists of "S" correspondence to and from E.F. Roberts, including with lawyers (Sims) and auditors (Scully). Includes correspondence to Wm. Philip from G.W. Smith, his ms. reply forwarded with instructions and comments to E.F. Roberts, and the final ts. carbon of the letter sent out, on the subject of the Dam used for opposing purposes.  
 Pre-printed folder.*
- File 429      **T21.** - 1947.  
*Contents: File consists of "T" correspondence to and from E.F. Roberts, primarily relating to a lease cancellation and including ms. correspondence on this topic from W. Philip. Also includes correspondence townships concerning the Luther Marsh project, with one reply from Hugh Templin.,  
 Pre-printed folder.*
- File 430      **Taxes : notice of assessment, 1947.** - 1947.  
*Contents : File consists of assessment notices for properties owned by the GRCC and leased to individuals, accompanied by a memorandum to ratepayers from the Township of West Garafraxa..  
 Pink label*



- File 431      **Travel and publicity.** - 1947.  
                   *Contents : File consists of one piece of correspondence and a newsletter from the Ontario Dept. of Travel and Publicity.  
                   Pink label*
- File 432      **W. Philip, Galt.** - 1946-1947.  
                   *Contents : File consists of outgoing correspondence from E.F. Roberts to W. Philip relating to Commission business such as leases, salaries, etc.. Includes replies from W. Philip and copies of expense summaries. A newspaper clipping concerning the failure to establish a Thames Valley Conservation Authority is accompanied by this comment by W. Philip, dated June 2, 1947: "Dear Roberts, With the supposed superiority of the organizing ability applied to the Thames Valley they do not appear to have been as successful as in our local effort. Our friend in Toronto should give this some thought. Yours, W.P.*
- File 433      **W24.** - 1947.  
                   *Contents: File consists of "W" correspondence to and from E.F. Roberts on a variety of topics, including with Township of Woolwich, City of Waterloo, County of Waterloo, Township of West Garafraxa. Includes a letter from Eldon Weber accompanied by a letter copy to Dana Porter, then Minister of Planning and Development for Ontario; considerable correspondence to E.F. Roberts from Marcel Pequegnat, W. Philip and others re the Belwood Ball Park; a letter from Dana Porter to W. Philip re "prison labour." Includes ms. notes from W. Philip to E.F. Roberts, land deeds, blueprint, sketch maps, and product ephemera.  
                   Pre-printed folder.*
- Series 9.1948 : Administration : Secretary Treasurer's Files : 1948 : E.F. Roberts**
- File 434      **A1.** - 1948.  
                   *Contents : File consists of "A" correspondence, one letter from E.F. Roberts to a supplier.  
                   Pre-printed folder.*
- File 435      **B2.** - 1948.  
                   *Contents : File consists of "B" correspondence to and from E.F. Roberts. Correspondents include the City of Brantford, Bell Telephone re services, Beatty Bros. re construction of a dam in Fergus, the Expositor in Brantford re official flood bulletins and one application to build a cottage, accompanied by a sketch.  
                   Pre-printed folder.*
- File 436      **C3.** - 1948.  
                   *Contents : File consists of "C" correspondence to and from E.F. Roberts. Includes correspondence relating to a lot lease accompanied by sketch of cottage, to a meeting held by the Committee on Lakeshore erosion, and to an offer by CKPC Brantford to broadcast "authorized" flood condition information. Includes completed copy of the "Companies Information Act Return to the Provincial Secretary, Information and Particulars as of March 31, 1948." This lists the commissioners, officers etc. of the GRCC.  
                   Pre-printed folder.*
- File 437      **Conference report : Planning Boards and Committees of Southwestern Ontario, February 18-19, 1948.** - 1948.  
                   *Contents : File consists of conference report relating to official plan development, suburban zoning problems and subdivision regulations.  
                   No Label.*
- File 438      **D4.** - 1948.  
                   *Contents : File consists of "D" correspondence to and from E.F. Roberts: one letter to the Dominion Bureau of Statistics; one receipt from the Dept. of Public Works.,  
                   Pre-printed folder.*
- File 439      **E.F. Roberts, 1948.** - 1948.  
                   *Contents : File consists of E.F. Roberts correspondence relating to his own routine Commission business. Includes expenses summaries, correspondence with Edward I. Wood, Landscape architect, accompanied by a copy of his address to "Men of the Trees," Feb. 23, 1948, "Regional Planning for Parks."*
- File 440      **F6.** - 1948.  
                   *Contents : File consists of "F" correspondence to and from E.F. Roberts, the Town of Fergus and individuals including W. Philip. The correspondence deals primarily with the subject of the Fergus P.U.C. re dumping acid residue after treating a well.  
                   Pre-printed folder.*

- File 441      **G7.** - 1947-1949.  
*Contents : File consists of "G" correspondence to and from E.F. Roberts and others, primarily concerning the Village of Grand Valley and pollution of the Grand River there. Correspondents on this topic include the Ontario Dept. of Health and W. Philip. Includes a sketch map by H.A. Cameron of Grand Valley and "Grand River Conservation Committee Contamination Plan." Also includes correspondence with the Dept. of Lands and Forests concerning fire hazards on the Commission tree planting around Belwood Lake. Also includes routine correspondence concerning gauge reading and insurance.*  
*Pre-printed folder.*
- File 442      **Gauge reading, 1948.** - 1948-1960. - File.  
*Contents: File consists of material relating to gauge stations, gauge readers and reading and reporting water levels. Includes 1948 correspondence to and from E.F. Roberts, lists of gauge stations and readers, ms. notes. Inserted in this folder is material dated 1959, correspondence to E.F. Roberts from the Dept. of Northern Affairs and National Resources, Water Resources Branch, and thermofax copies of discharge tables for several locations.*  
*Yellow Label.*
- File 443      **H.A. Cameron, Fergus, Ont., 1948.** - 1948.  
*Contents : File consists of correspondence to and from E.F. Roberts and H.A. Cameron and others relating to GRCC business and operations, including personnel, land, leases, services and equipment. Includes completed GRCC "Gauge and Flow Record" sheets for several locations.*  
*Yellow Label.*
- File 444      **H8.** - 1948.  
*Contents : File consists of "H" correspondence to and from E.F. Roberts. Includes a letter to W. Philip from the Town of Hespeler dated March 25, 1948 requesting the Commission take action to prevent flooding such as had just occurred on the Speed river and W. Philip's letter to E.F. Roberts concerning a reply: "Dear Roberts, re attached Hespeler letter I have telephoned the town clerk stating the steps necessary to accomplish their objective. and suggesting they call a meeting of the interested municipalities to meet our Executive, when the matter can be thrashed out. We should encourage this."*  
*Pre-printed folder.*
- File 445      **I9.** - 1948.  
*Contents : File consists of one piece of routine "I" correspondence from E.F. Roberts to the Imperial Bank of Commerce.*  
*Pre-printed folder.*
- File 446      **Income tax, 1948.** - 1948.  
*Contents : File consists of material relating to GRCC employee income tax. Includes completed T.D.2 forms, T4-1948 remuneration summary, lists of employees and income tax deducted accompanied by "Deductions at Source" receipts. Includes ms. tables.*  
*Personal information about employees.*
- File 447      **K11.** - 1948.  
*Contents : File consists of "K" correspondence to and from E.F. Roberts, routine correspondence with the City of Kitchener. other correspondents include Kiwanis Club of Guelph, and W.H. Keith, Wellington County engineer, re bridge damage and the future Conestogo Dam.*  
*Pre-printed folder.*
- File 448      **L12.** - 1948.  
*Contents : File consists of "L" correspondence to and from E.F. Roberts, including individuals and the Dept. of Lands and Forests re "Fire Service Pumps."*  
*Pre-printed folder.*
- File 449      **M. Pequegnat, 1948.** - 1948.  
*Contents : File consists of outgoing correspondence from E.F. Roberts to Marcel Pequegnat. Includes expense summaries.*
- File 450      **M13.** - 1948.  
*Contents: File consists of "M" correspondence to and from E.F. Roberts. Includes correspondence concerning construction of a water tank by H.E. Mott Co., accompanied by a blueprint and ms. sketch. Includes material relating to a proposed by-law to provide for drainage work in the Township of Melancthon: clippings, Commission reaction to the by-law's impact on Luther Marsh plans, correspondence to and from the Hon. Dana Porter, notes by W. Philip and Hugh Templin.*  
*Pre-printed folder.*

- File 451      **Mc14.** - 1948.  
*Contents : File consists of one piece of "Mc" correspondence from E.F. Roberts relating to gauge reading.  
 Pre-printed folder.*
- File 452      **O16.** - 1948.  
*Contents : File consists of "O" correspondence to and from E.F. Roberts and the Owen Sound Board of Trade re developing "scenic highways."  
 Pre-printed folder.*
- File 453      **P17.** - 1948-1949.  
*Contents : File consists of routine "P" correspondence to and from E.F. Roberts. Correspondents include the towns of Paris and Preston as well as individuals.  
 Pre-printed folder.*
- File 454      **Paid file 54, 1948.** - 1947-1948.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending March 31st, 1948," correspondence, invoices and receipts. Includes ms. notes.*
- File 455      **Paid file 55, 1948.** - 1948.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending June 30th, 1948," correspondence, invoices and receipts. Includes ms. notes.*
- File 456      **Paid file 56.** - 1948.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending Sept. 30th, 1948," correspondence, invoices and receipts. Includes ms. notes.*
- File 457      **Paid file no. 57.** - 1948.  
*Contents: File consists of quarterly summary for "Accounts payable for quarter ending Dec. 31st, 1948," correspondence, invoices and receipts. Includes a summary of 1948 taxes accompanied by Township of West Garafraxa and Village of Belwood tax notices.*
- File 458      **R19.** - 1948.  
*Contents : File consists of routine "R" correspondence to and from E.F. Roberts.  
 Pre-printed folder.*
- File 459      **Rents, 1948.** - 1947-1948.  
*Contents : File consists of correspondence to and from E.F. Roberts, the GRCC and individuals regarding lots, leases and payments, primarily at Belwood. Includes ms. and ts. summary tables, lease forms and sketches. Includes correspondence with and forms from the Wartime Prices and Trade Board re rental prices in the Village of Belwood.*
- File 460      **Run off report for year 1948.** - 1948.  
*Contents : Consists of material relating to 1948 spring run-off information. Includes E.F. Roberts report to W. Philip, Chairman, GRCC, dated April 3, 1948 with heading "Spring Run-Off, Grand River Watershed, 1948. Also contains correspondence to E.F. Roberts with lists of discharge data from various locations.  
 Yellow Label.*
- File 461      **S20.** - 1948.  
*Contents : File consists of "S" correspondence to and from E.F. Roberts and others, including working papers for auditors (Scully), as well as correspondence with Stamped and Enamelware Ltd. in Hespeler concerning work on the Speed river and granting permission to the Commission to erect a gauging station there.  
 Pre-printed folder.*
- File 462      **T21.** - 1948.  
*Contents : File consists of routine "T" correspondence to and from E.F. Roberts, and contains one letter from him to the Dept. of Transport re damage caused by damage in Port Dover caused by fish tugs.  
 Pre-printed folder.*
- File 463      **Taxes : notice of assessment, 1948.** - 1948-1949.  
*Contents : File consists of assessment notices from the townships of East and West Garafraxa for the years 1948 and 1949 for properties owned by the GRCC and leased to individuals.*
- File 464      **U22.** - 1948.  
*Contents : File consists of "U" correspondence to and from E.F. Roberts, in this case advertising ephemera from Universal tractors ltd.  
 Pre-printed folder.*

File 465 **W. Philip, 1948.** - 1948.  
*Contents : File consists of outgoing correspondence from E.F. Roberts to W. Philip relating to Commission business such as leases, insurance, Galt gauging station report, etc. Includes replies from W. Philip and copies of expense summaries.*

File 466 **W24.** - 1948.  
*Contents : File consists of routine "W" correspondence to and from E.F. Roberts relating to leases, vehicles and forestry. Correspondents include the City of Waterloo, War Assets Corporation and Wellington Lumber and Supply  
Pre-printed folder.*

### **Series 9.1949 : Administration : Secretary Treasurer's Files : 1949 : E.F. Roberts**

File 467 **Ausable watershed : land use survey : soils.** - [1949].  
*Contents: File consists of a coloured soil survey map issued by the Ontario Department of Planning and Development, Conservation Branch.  
Publication date from Amicus No. 30756128.*

File 468 **B2.** - 1949.  
*Contents : File consists of routine "B" correspondence to and from E.F. Roberts relating to services, suppliers and the City of Brantford.  
Pre-printed folder.*

File 469 **C3.** - 1949.  
*Contents : File consists of "C" correspondence to and from E.F. Roberts. Includes completed copy of the "Companies Information Act Return to the Provincial Secretary, Information and Particulars as of March 31, 1949." This lists the commissioners, officers etc. of the GRCC.  
Pre-printed folder.*

File 470 **D4.** - 1949.  
*Contents : File consists of "D" correspondence to and from E.F. Roberts, including the Departments of Health, Planning and Development and Public Works.  
Pre-printed folder.*

File 471 **Department of Planning and Development : Grand River Survey, 1949.** - 1949.  
*Contents : File consists of correspondence between E.F. Roberts and A.H. Richardson, Chief Conservation Engineer for the Ontario Dept. of Planning and Development, Conservation Branch, concerning historical statistics relating to Dam operations. Also contains information pertaining to a conservation tour of the Nith River valley, Aug. 17, 1949.*

File 472 **E.F. Roberts.** - 1949.  
*Contents : File consists of E.F. Roberts correspondence relating to his own routine Commission business. Includes expense summaries and a personal letter from A.R. Shinn of U.S. Pumps, Inc., accompanied by product ephemera..*

File 473 **E5.** - 1949.  
*Contents : File consists of "E" correspondence to and from E.F. Roberts: one letter only from Katharine Marsden of the Elora Express.  
Pre-printed folder.*

File 474 **F6.** - 1949.  
*Contents : File consists of "F" correspondence to and from E.F. Roberts.  
Correspondents include the Village of Fergus and the Fergus Awning Co.,  
Pre-printed folder.*

File 475 **G7.** - 1949.  
*Contents : File consists of "G" correspondence to and from E.F. Roberts, primarily relating to insurance.  
Pre-printed folder.*

File 476 **Gauge reading, 1949.** - 1949.  
*Contents : File consists of correspondence to and from E.F. Roberts and others relating to gauge charts, gauge readers and reading and gauge stations. Includes two gauge-reading notebooks, titled "Gauge Height Observations During Open-Water Season," one kept by H. Summerhayes, for the Grand River at Brantford, July 1 to Sept. 30, 1949 , the other kept by H.A. Cameron for the Grand River below the Shand Dam, Sept. 1-Nov. 30, 1949. Also includes sample gauge charts.*

- File 477      **H.A. Cameron, 1949.** - 1949.  
*Contents : File consists of correspondence to and from E.F. Roberts and H.A. Cameron relating to GRCC business and operations, including personnel, land buildings, leases, services, water and weather, equipment and vehicles.*
- File 478      **H8.** - 1949.  
*Contents : File consists of "H" correspondence to and from E.F. Roberts. Includes correspondence with the Hydro Electric Power Commission re services and agreements and with the Ontario Dept. of Health.  
 Pre-printed folder.*
- File 479      **I9.** - 1949-1950.  
*Contents : File consists of "I" correspondence to and from E.F. Roberts, in this case material relating to GRCC employee and Commissioner income tax. Includes completed T4-1949 Remuneration Summary form, completed T.D.2 forms, lists of employees and income tax deducted accompanied by "Deductions at Source" receipts.  
 Pre-printed folder.*
- File 480      **K11.** - 1949.  
*Contents : File consists of "K" correspondence to and from E.F. Roberts, primarily with the City of Kitchener and W.H. Keith, Wellington County engineer.  
 Pre-printed folder.*
- File 481      **L12.** - 1948-1949.  
*Contents : File consists of "L" correspondence to and from E.F. Roberts, primarily relating to alteration of the C.P.R. bridge over the Grand River at Galt, accompanied by a blueline print and Board of Transport Commissioners for Canada Orders. Also contains correspondence relating to an agreement with the Lake Erie and Northern Railway Company concerning the gauging station at Brantford, as well as correspondence with the Lake Belwood Boat Club. Includes notes from W. Philip.  
 Pre-printed folder.*
- File 482      **Loose maps and blueprints: Contour map of Dam 1949.** - 1949.  
*Contents : File consists of one blackline print: "Luther Dam: contour plan of storage basin," Dec. 20, 1949 by H.G. Acres and Co. Some hand colouring present  
 No Label.*
- File 483      **M. Pequegnat.** - 1949.  
*Contents : File consists of outgoing correspondence from E.F. Roberts to Marcel Pequegnat relating to expenses and taxes. Includes expense summaries.*
- File 484      **P17.** - 1949.  
*Contents : File consists of "P" correspondence to and from E.F. Roberts, primarily relating to the Penman's Dam at Paris. Correspondents include the towns of Preston and Paris.  
 Pre-printed folder.*
- File 485      **Paid file, no. 58.** - 1948-1949.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending March 31st, 1949." Includes correspondence, invoices and receipts. Includes ms. notes.*
- File 486      **Paid file no. 59, 1949.** - 1949.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending June 30th, 1949." Includes correspondence, invoices and receipts. Includes ms. notes.*
- File 487      **Paid file no. 60, 1949.** - 1949.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending Sept. 30th, 1949." Includes correspondence, invoices and receipts. Includes ms. notes.*
- File 488      **Paid file no. 61, 1949.** - 1949-1950.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending Dec. 31st, 1949." Includes correspondence, invoices and receipts. Includes ms. notes.*
- File 489      **R19.** - 1949.  
*Contents : File consists of "R" correspondence to and from E.F. Roberts, primarily relating to rented properties.  
 Pre-printed folder.*
- File 490      **Rent, 1949.** - 1949.  
*Contents : File consists of correspondence to and from E.F. Roberts, the GRCC and individuals regarding lots, leases and payments, primarily at Belwood. Includes ms. and ts. summary tables, lease forms and sketches.*

- File 491      **S20.** - 1949.  
*Contents : File consists of "S" correspondence to and from E.F. Roberts and others, including working papers for auditors (Scully).  
 Pre-printed folder.*
- File 492      **T21.** - 1949.  
*Contents : File consists of "T" correspondence to and from E.F. Roberts, including correspondents Upper Thames Conservation Area and Camp Thayendanegea re Whiteman's Creek dam.  
 Pre-printed folder.*
- File 493      **V23.** - 1949.  
*Contents : File consists of "V" correspondence to and from E.F. Roberts, concerning Rodger farm rental.  
 Pre-printed folder.*
- File 494      **W. Philip.** - 1949.  
*Contents : File consists of outgoing correspondence from E.F. Roberts to W. Philip relating to Commission business such as leases, salaries, etc. Includes replies from W. Philip and copies of expense summaries.*
- File 495      **W24.** - 1949.  
*Contents : File consists of "W" correspondence to and from E.F. Roberts.  
 Correspondents include the City of Waterloo, Fenceviewers of West Garafraxa, and C.A. Fry, Secretary-Treasurer of the "Welland River Conservation Authority."  
 Pre-printed folder.*

**Series 9.1950 : Administration : Secretary Treasurer's Files : 1950 : E.F. Roberts**

- File 496      **Auditors' annual report for year 1950 : Scully and Scully, 1951.** - 1951.  
*Contents : File consists of Scully and Scully's "Annual Report" to the GRCC for 1950, dated Jan. 31, 1951, with attached financial statements.  
 Untitled.  
 Loose items.*
- File 497      **B2.** - 1950.  
*Contents : File consists of routine "B" correspondence to and from E.F. Roberts relating to suppliers and the City of Brantford. Also includes correspondence and a blueprint concerning the Bell Homestead.*
- File 498      **C3.** - 1950.  
*Contents : File consists of routine "C" correspondence to and from E.F. Roberts.  
 Includes completed copy of the "Companies Information Act Return to the Provincial Secretary, Information and Particulars as of March 31, 1950." This lists the commissioners, officers etc. of the GRCC.*
- File 499      **D4.** - 1950.  
*Contents : File consists of routine "D" correspondence to and from E.F. Roberts.  
 Includes one clipping relating to West Garafraxa drain and one letter to W. Philip concerning an incident at Belwood Lake, with ms. reply.*
- File 500      **Department of Planning and Development.** - 1950.  
*Contents : File consists of ts. list of and information about Ontario planning areas and planning boards as well as a copy of a paper by Harold V. Miller, "Industrial zoning: a paper for the information of members ... of the Association of State Planning and Development Agencies, ... April 16, 1951."*
- File 501      **Dominion Water and Power Bureau.** - 1946-1950.  
*Contents : File consists of correspondence to and from E.F. Roberts and the Dominion Water and Power Bureau, later the Water Resources Division of the federal Dept. of Resources and Development, and others relating to gauge readings, readers and gauge stations. Includes notes by W. Philip, completed discharge measurement forms for several locations, gauge height and flow records and ephemera relating to water level recorders..  
 Includes a copy of Norman Marr's "Surface run-off in the Thames and Grand River Basins in Ontario," reprinted from the Engineering Journal (Feb. 1938)  
 Yellow Label.*
- File 502      **E.F. Roberts, 1950.** - 1950.  
*Contents : File consists of E.F. Roberts expense summaries.*

- File 503      **F6.** - 1950.  
                   *Contents : File consists of cheque stubs from the Village of Fergus.*
- File 504      **Gauge reading, 1950.** - 1949-1950.  
                   *Contents : File consists of correspondence to and from E.F. Roberts and others relating to gauge charts, gauge reading and gauge stations. Includes completed GRCC "Gauge and Flow Record" sheets, as well as one gauge-reading notebook, titled "Gauge Height Observations During Open-Water Season," for the Grand at Marsville, from Oct. 1-Dec. 31, 1949. Includes ms. notes by W. Philip.*
- File 505      **H.A. Cameron, 1950.** - 1950.  
                   *Contents : File consists of correspondence to and from E.F. Roberts and H.A. Cameron and others relating to GRCC business and operations, including personnel, land, leases, reforestation, services, water and weather, equipment and vehicles. Includes sketch "Diagrammatic layout for gage for remote gaging proposed to measure discharge from Shand dam."*
- File 506      **I9.** - 1950.  
                   *Contents : File consists of routine "I" correspondence to and from from E.F. Roberts relating to banking and income tax. Includes copies of tax deduction receipts. .*
- File 507      **K11.** - 1950.  
                   *Contents : File consists of routine "K" correspondence to and from E.F. Roberts and the City of Kitchener, also correspondence relating to an insurance.*
- File 508      **M. Pequegnat, 1950.** - 1950.  
                   *Contents : File consists of routine correspondence between E.F. Roberts to Marcel Pequegnat. Includes expense summaries. also includes ts. carbon copy of a letter from L.O. Breithaupt to M. Pequegnat, Sept. 28, 1949.*
- File 509      **Meeting : August 9, 1950.** - 1950.  
                   *Contents : File consists of material relating to the GRCC meeting held Aug. 9, 1951, a special meeting to discuss the Luther Marsh Project. Secretary E.F. Robert's file includes minutes, correspondence and meeting-notice correspondence copies. I*
- File 510      **Meeting : November 3, 1950.** - 1950.  
                   *Contents : File consists of material relating to the GRCC meeting held Nov. 3, 1951. Secretary E.F. Robert's file includes minutes and meeting-notice correspondence copies. I*
- File 511      **P17.** - 1950.  
                   *Contents : File consists of routine "P" correspondence to and from E.F. Roberts, in this case receipts from the Town of Preston and supplier's invoice.*
- File 512      **Paid accounts 64, 1950.** - 1950.  
                   *Contents : File consists of quarterly summary for "Accounts payable for quarter ending Sept. 30, 1950." Includes correspondence, invoices and receipts. Includes ms. notes.*
- File 513      **Paid accounts 65, 1950.** - 1950.  
                   *Contents : File consists of quarterly summary for "Accounts payable for quarter ending Dec. 31, 1950." Includes correspondence, invoices and receipts. Includes ms. notes.*
- File 514      **Paid accounts file, no. 62, 1950.** - 1950.  
                   *Contents : File consists of quarterly summary for "Accounts payable for quarter ending March 31st, 1950." Includes correspondence, invoices and receipts. Includes ms. notes.*
- File 515      **Paid accounts file, no. 63, 1950.** - 1950.  
                   *Contents : File consists of quarterly summary for "Accounts payable for quarter ending June 30th, 1950." Includes correspondence, invoices and receipts. Includes ms. notes.*
- File 516      **R19.** - 1950.  
                   *Contents : File consists of one piece of routine "R" correspondence from E.F. Roberts to a supplier.*
- File 517      **Rent, 1950.** - 1949-1951.  
                   *Contents : File consists of correspondence to and from E.F. Roberts, the GRCC and individuals regarding lots, leases and payments, primarily at Belwood. Includes ms. and ts. summary tables, lease forms and sketches.*
- File 518      **S20.** - 1950.  
                   *Contents : File consists of "S" correspondence, in this case E.F. Roberts working file prepared for Scully and Scully. Includes ts. copies of quarterly statements.*

- File 519      **Snow drain, Township of west Garafraxa, 1950.** - 1950.  
*Contents : File consists of material relating to "rehabilitation" of a municipal drain in the Township of West Garafraxa. Includes correspondence, engineer's report, folded blueprints, sketch map.*
- File 520      **T21.** - 1950.  
*Contents : File consists of routine "T" correspondence to and from E.F. Roberts. Includes correspondence to Hugh Templin and from W. Philip concerning a Commission meeting with the press.*
- File 521      **Taxes 1949, notices of assessment, 1950.** - 1949-1950.  
*Contents : File consists of assessment notices for properties owned by the GRCC from the Township of East Garafraxa.*
- File 522      **Taxes, 1950.** - 1950.  
*Contents : File consists of assessment notices from the townships of East and West Garafraxa for the year 1951 for properties owned by the GRCC and leased to individuals.*
- File 523      **W24.** - 1950.  
*Contents : File consists of "W" correspondence to and from E.F. Roberts, including correspondence with the Township of Waterloo concerning the Hunsperger Drain, accompanied by folded blueprints.*
- File 524      **Wm. Philip.** - 1950.  
*Contents : File consists of outgoing correspondence from E.F. Roberts to W. Philip relating to Commission business such as leases, salaries, etc. Includes replies from W. Philip and copies of expense summaries. Outgoing correspondence sent out over W. Phillips signature includes one to W. Ross Macdonald, K.C., M.P., re flood control and to and from Dr. Charles G. Abbot of the Smithsonian Institution concerning his theory that sun spots cause varying degrees of rainfall and droughts, of which W. Philip notes: "I am very much interested in this theory and want to have positive information." The latter correspondence includes graphs.*
- File 525      **Workmen's Compensation Board : 1945, 1946, 1947, 1948, 1949, 1950** - 1945-1950.  
*Contents : File consists of material relating to the Workmen's Compensation Board. Includes an "Employer's Pay Roll Statement" that lists total wages by month for the years 1945, 1946, 1947, 1948, 1949 and 1950. Includes for each year E.F. Roberts working table calculating individual employee wages and totals by month. Includes personal information about employees.*

**Series 9.1951 : Administration : Secretary Treasurer's Files : 1951 : E.F. Roberts**

- File 526      **Annual report, 1951.** - 1952.  
*Contents : File consists of E.F. Roberts report and working file for 1951, prepared for the annual meeting held Feb. 1952.*
- File 527      **Annual reports: 1948, 1949, 1950, 1951.** - 1948-1951.  
*Contents : File consists official annual reports prepared by Scully and Scully for the years 1948-1951. Untitled. originally ion an envelope.*
- File 528      **Auditors' annual report for year 1951 : Scully and Scully, 1952.** - 1951.  
*Contents : File consists of Scully and Scully's "Annual Report" to the GRCC for 1951, dated Feb. 4, 1952, with attached financial statements. Untitled. Loose items.*
- File 529      **B2.** - 1947, 1951.  
*Contents : File consists of "B" correspondence to and from E.F. Roberts. Correspondents include the City of Brantford, Bell Telephone re services and a letter dated 1947 from John C. Klaehn, engineer, concerning designing a pumping plant near Doon.*
- File 530      **C3.** - 1951.  
*Contents : File consists of "B" correspondence to E.F. Roberts: one card from supplier.*
- File 531      **D4.** - 1951.  
*Contents : File consists of "D" correspondence to and from E.F. Roberts, including the Department of Resources and Development, Dept. of Lands and Forests re Wilson Dam, Dept. of Highways re river crossings and the Dept. of Public Printing.*



- File 532      **Department of Planning and Development, 1951.** - 1950-1951.  
*Contents : File consists of correspondence to and from E.F. Roberts and the Dept. of Planning and Development on a variety of topics. Correspondents include A.H. Richardson, Chief Conservation Engineer, Department of Planning and Development concerning elevation datum used at the gauge station at Brantford, work of the commission in general and discharge records for 1947 and 48 as a basis for storage need forecasting; A.E.K. Bunnell, Consultant, Community Planning Branch, Dept. of Planning & Development concerning enforcement of the Grand River Act. Includes a copy of an address by A.E.K. Bunnell "Introducing Seminar Town Planning Problems" at the Conference of the Federation of Canadian Mayors and Municipalities, London, Ont., June 12, 1951.*
- File 533      **E5.** - 1951.  
*Contents : File consists of routine "E" correspondence to and from E.F. Roberts and the Village of Elora.*
- File 534      **G7.** - 1951.  
*Contents : File consists of "G" correspondence to and from E.F. Roberts and suppliers.*
- File 535      **Galt report regarding Grand River : Department of Planning and Development, 1951.** - 1951.  
*Contents : File consists of material relating to flooding and flood control measures in Galt, Ont. and concerning both the Grand River and Galt Creek Correspondents include A.H. Richardson, Chief Conservation Engineer, Dept. of Planning and Development; City of Galt, Hon. W. Griesinger, Minister of Planning & Development. Includes ms. note from William Philip to E.F. Roberts.*
- File 536      **Gauge reading, 1951.** - 1951.  
*Contents : File consists of correspondence o and from E.F. Roberts and others relating to gauge reading, gauge reading charts and cards for 1951. Includes ms. notes, and a booklet maintained by H.A. Cameron: "Gauge height observations during open water seasons," filled out for the Shand Bridge, Grand River, Jan. 1-March 31, 1950.  
Yellow label.*
- File 537      **H.A. Cameron.** - 1951.  
*Contents : File consists of correspondence to and from E.F. Roberts and H.A. Cameron and others relating to GRCC business and operations, including personnel, land buildings, leases, services, water and weather, equipment and vehicles.*
- File 538      **H8.** - 1951.  
*Contents : File consists of "H" correspondence to and from E.F. Roberts. Includes correspondence with the Hydro Electric Power Commission re services and agreements and with an employee. Includes a sketch map.*
- File 539      **I9.** - 1951.  
*Contents : File consists of routine "I" correspondence to and from from E.F. Roberts relating to banking and supplies.*
- File 540      **K11** - 1951.  
*Contents : File consists of "K" correspondence to and from E.F. Roberts, primarily with the City of Kitchener.*
- File 541      **L12.** - 1951.  
*Contents : File consists of "L" correspondence to and from E.F. Roberts, including individuals and suppliers. Includes correspondence, tenders, etc. concerning installation of hydro at the Townshend farm, also correspondence relating to land purchases.*
- File 542      **M. Pequegnant.** - 1951.  
*Contents : File consists of outgoing correspondence from E.F. Roberts to Marcel Pequegnat. Includes expense summaries and some replies from M. Pequegnat.*
- File 543      **M13.** - 1951.  
*Contents : File consists of routine "M" correspondence to and from E.F. Roberts, primarily with suppliers.*
- File 544      **Meeting : August 3, 1951.** - 1951.  
*Contents : File consists of material relating to the GRCC meeting held Aug. 3, 1951. Secretary E.F. Robert's file includes ms. notes, correspondence and meeting-notice correspondence copies. Includes ts. "Secretary-Treasurer's Report, Luther marsh Project, Aug. 2, 1951."*

- File 545      **O16.** - 1951.  
*Contents : File consists of "O" correspondence to and from E.F. Roberts and the Oak Hill ratepayers' Association concerning erosion on the Grand River.*
- File 546      **P17.** - 1951.  
*Contents : File consists of routine "P" correspondence to and from E.F. Roberts. Correspondence include the town of Preston, the Paris Public Library and the Paris Star..*
- File 547      **Paid accounts # 66, 1951.** - 1951.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending March 31st, 1951." Includes correspondence, invoices and receipts. Includes ms. notes.*
- File 548      **Paid accounts # 67, 1951.** - 1951-1952.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending June 30th, 1951." Includes correspondence, invoices and receipts. Includes ms. notes.*
- File 549      **Paid accounts #68, 1951.** - 1951-1952.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending Sept. 30th, 1951." Includes correspondence, invoices and receipts. Includes ms. notes.*
- File 550      **Paid accounts #69, 1951.** - 1951-1952.  
*Contents : File consists of quarterly summary for "Accounts payable for quarter ending Dec. 31st, 1951." Includes correspondence, invoices and receipts. Includes ms. notes.*
- File 551      **Payroll.** - 1942-1951.  
*Payroll sheets.  
 Blue label.*
- File 552      **R19.** - 1951.  
*Contents : File consists of one piece of routine "R" correspondence from E.F. Roberts to a supplier.*
- File 553      **Rents, 1951.** - 1950-1951.  
*Contents : File consists of correspondence to and from E.F. Roberts, the GRCC and individuals regarding lots, leases and payments, primarily at Belwood. Includes ms. and ts. summary tables, lease forms and sketches.*
- File 554      **S20.** - 1949-1951.  
*Contents : File consists of "S" correspondence, primarily E.F. Roberts working file prepared for Scully and Scully. Includes ms. and ts. trial balances, ts. copies of quarterly statements.*
- File 555      **T21.** - 1951-1952.  
*Contents : File consists of "T" correspondence to and from E.F. Roberts, specifically with the Township of West Garafraxa. Includes assessment notices from the Township of West Garafraxa.*
- File 556      **V23.** - 1950-1951.  
*Contents : File consists of "V" correspondence to and from E.F. Roberts, relating to spraying a private woodlot to control an infestation of "European Shoot Moth." Correspondents include the Dept. of Lands and Forests and the Waverly Pest Control Co.*
- File 557      **W. Philip.** - 1951.  
*Contents : File consists of outgoing correspondence from E.F. Roberts to W. Philip relating to Commission business such as leases, expenses, etc. Includes replies from W. Philip and copies of expense summaries. Includes a one-page ts. report by W. Philip concerning the Commission, written at the request of the Chamber of Commerce; also includes a letter from E.F. Roberts to W. Philip reporting on the deferral of the Conestogo Project due to "the present war emergency."*
- File 558      **W24.** - 1948-1951.  
*Contents : File consists of "W" correspondence to and from E.F. Roberts, primarily with the Township of West Garafraxa concerning culverts. Includes sketch.*

**Series 9.1952 : Administration : Secretary Treasurer's Files : 1952 : E.F. Roberts**

- File 559      **A1, 1952.** - 1952.  
*Contents : File consists of "A" correspondence to and from E.F. Roberts re alleged damage caused by discharge of water.*

- File 560      **Annual report : Mr. E.F. Roberts, Secretary-Treasurer, 1952.** - 1953.  
*Contents : File consists of E.F. Roberts report for 1952, prepared for the annual meeting held Feb. 1953.  
Pink label.*
- File 561      **B2.** - 1952.  
*Contents : File consists of "B" correspondence to and from E.F. Roberts. Includes maps and ms. notes.*
- File 562      **C3.** - 1951-1952.  
*Contents : File consists of "C" correspondence to and from E.F. Roberts, specifically relating to the Canadian National Railway Grand River Bridge at Caledonia. Includes a blue-print.*
- File 563      **Closing entries : pencil copies, December 31, 1952.** - 1952.  
*Contents : File consists of ms. drafts of closing entries dated Dec. 31, 1953 for several accounts.  
Green label.*
- File 564      **Commission meeting, Brantford, Ont., August 5, 1952.** - 1952.  
*Contents : File consists of material relating to the GRCC meeting held Aug. 5, 1952. Secretary E.F. Robert's file includes meeting-notice correspondence copies, ms. notes.  
green label.*
- File 565      **Commission meeting, Kitchener, Ont., December 16, 1952.** - 1952.  
*Contents : File consists of material relating to the GRCC meeting held Dec. 16, 1952. Secretary E.F. Robert's file includes correspondence relating to expropriations, excerpts, ms. notes, etc.  
Green label.*
- File 566      **D4.** - 1952.  
*Contents : File consists of "D" correspondence to and from E.F. Roberts, including the Dept. of Lands and Forests. Includes ms. notes and calculations.*
- File 567      **Department of Planning and Development, 1952.** - 1952.  
*Contents : File consists of material relating primarily to the Luther Marsh project. Includes correspondence to and from E.F. Roberts, newspaper clippings, ms. notes.  
Yellow label.*
- File 568      **E.F. Roberts, 1952.** - 1952.  
*Contents : File consists of E.F. Roberts expenses, draft minutes, and correspondence.*
- File 569      **E5.** - 1952.  
*Contents : File consists of "E" correspondence to and from E.F. Roberts.*
- File 570      **F6.** - 1951-1952.  
*Contents : File consists of "F" correspondence to and from E.F. Roberts.*
- File 571      **G7.** - 1952.  
*Contents : File consists of "G" correspondence to and from E.F. Roberts.*
- File 572      **Gauge reading, 1952.** - 1951-1952.  
*Contents : File consists of correspondence to and from E.F. Roberts and others relating to gauge charts, gauge reading and gauge stations. Includes two gauge-reading notebooks titled "Gauge Height Observations During Open-Water Season" kept by A. Wm. Bates for the Grand River at Marsville, one dated Oct. 1-Dec. 31, 1948 and the other dated Jan. 1-March 31, 1951.  
Yellow label.*
- File 573      **H.A. Cameron, 1952.** - 1952.  
*Contents : File consists of correspondence between E.F. Roberts and H.A. Cameron and others relating to GRCC business and operations.  
Yellow label.*
- File 574      **K11.** - 1952.  
*Contents : File consists of "K" correspondence to and from E.F. Roberts.*
- File 575      **L12.** - 1952.  
*Contents : File consists of "L" correspondence to and from E.F. Roberts.*
- File 576      **M. Pequegnat, 1952.** - 1952.  
*Contents : File consists of correspondence between E.F. Roberts and Marcel Pequegnat.*

- File 577      **M13.** - 1951-1952.  
*Contents : File consists of "M" correspondence to and from E.F. Roberts. Includes farm lease, ms. notes.  
Yellow Label.*
- File 578      **P17.** - 1952.  
*Contents : File consists of "P" correspondence to and from E.F. Roberts.*
- File 579      **Paid accounts file : no. 70, 1952.** - 1952.  
*Contents : File consists of quarterly summary for first quarter ending March 31, 1952, correspondence, invoices and receipts. Includes ms. notes.  
yellow label.*
- File 580      **Paid accounts file : no. 71, 1952.** - 1952.  
*Contents : File consists of quarterly summary, April, May, June 1952, accompanied by correspondence and related invoices, receipts, etc.  
Yellow label.*
- File 581      **Paid accounts file : no. 73, 1952.** - 1952.  
*Contents : File consists of quarterly summary for fourth quarter ending Dec. 31, 1952, correspondence, invoices and receipts. Includes ms. notes.  
Yellow label.*
- File 582      **R19.** - 1952.  
*Contents : File consists of "R" correspondence from E.F. Roberts.*
- File 583      **Rents, 1952.** - 1952.  
*Contents : File consists of correspondence to and from E.F. Roberts, the GRCC and individuals regarding cottage lots, leases and payments, primarily at Belwood. Includes lease forms and sketches.  
Yellow label.*
- File 584      **S20.** - 1951-1952.  
*Contents : File consists of "S" correspondence, primarily E.F. Roberts working file prepared for Scully and Scully. Includes ms. and ts. trial balances, ts. copies of quarterly statements dated March 31 and June 30, 1952.  
Pre-printed label.*
- File 585      **Shand operating paid accounts : no. 72, July, August, September, 1952.** - 1952.  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the third quarter of 1952, accompanied by correspondence, invoices and receipts.  
Yellow label.*
- File 586      **Stencil record, 1946-1952 inclusive.** - 1946-1952.  
*Contents : File consists of numbered pages representing stencils produced and copied by the GRCC from 1946 to 1952. Includes pages 1-15, 169-357. Includes reports, minutes, accounts in chronological order, of which the most recent are unnumbered..  
Yellow label.*
- File 587      **T21.** - 1952.  
*Contents : File consists of "T" correspondence to and from E.F. Roberts. Includes Township of West Garafraxa Tax Schedule forms for 1952 for properties owned by the GRCC.*
- File 588      **Unemployment insurance : U22 .** - 1950-1952.  
*Contents : File consists of correspondence to and from E.F. Roberts relating to employment status of individuals.  
Personal employment information.  
Pre-printed and typed label.*
- File 589      **W. Philip, 1952.** - 1952.  
*Contents : File consists of correspondence between E.F. Roberts and W. Philip, Chairman of the GRCC, and others. Includes ms. Chairman's report concerning gauges installed on Grand River.  
Yellow label.*
- File 590      **W24.** - 1951-1952.  
*Contents : File consists of "W" correspondence to and from E.F. Roberts. Includes correspondence with the City of Waterloo and others, as well as individual "Pay Records" forms relating to wages.  
Pre printed label.*

**Series 9.1953 : Administration : Secretary Treasurer's Files : 1953 : E.F. Roberts**

- File 591      **Accounts file : no. 75, April, May, June 1953.** - 1953.  
*Contents : File consists of correspondence to and from E.F. Roberts re accounts for the second quarter of 1953. Includes invoices, receipts, ms. notes and draft calculations. green label*
- File 592      **Accounts file : no. 76, July, Aug., Sept. 1953.** - 1953.  
*Contents : File consists of correspondence to and from E.F. Roberts re accounts for the third quarter of 1953. Includes invoices, receipts, ms. notes and draft calculations. Green label.*
- File 593      **Annual report : Mr. E.F. Roberts, Secretary-Treasurer, 1953.** - 1954.  
*Contents : File consists of E.F. Roberts report for 1953, prepared for the annual meeting held Feb. 1954. Includes ms. draft. Pink label*
- File 594      **Auditors' annual report for year 1953 : Scully and Scully, 1953.** - 1953.  
*Contents : File consists of Scully and Scully's "Annual Report" to the GRCC, dated Dec. 31, 1953, with attached financial statements. Pink label.*
- File 595      **B2.** - 1953.  
*Contents : File consists of correspondence to and from E.F. Roberts, and invoices. Pre-printed folder*
- File 596      **C3.** - 1953.  
*Contents : File consists of correspondence to and from E.F. Roberts. Pre-printed folder*
- File 597      **Canadian Pacific Railway, 1953.** - 1953.  
*Contents : File consists of correspondence between E.F. Roberts and the C.P.R. and others relating to roadbed repairs near the Shand Dam, Train speeds and fences. Includes ms. notes, map sketch map Pink label.*
- File 598      **Closing entries, 1953.** - 1953.  
*Contents : File consists of ms. drafts of closing entries dated Dec. 31, 1953 for Conestogo Dam, Luther Dam and Operating accounts. Pink label.*
- File 599      **Commission meeting, Brantford, Ont., October 29, 1953.** - 1953.  
*Contents : File consists of correspondence, newspaper clipping, agenda, minutes belonging to E.F. Roberts. Includes ms. notes. green label*
- File 600      **Commission meeting, City Hall, Brantford, June 22, 1953.** - 1953.  
*Contents : File consists of material relating to the GRCC meeting held June 22, 1953. Secretary E.F. Robert's file includes correspondence. This file also contains E.F. Robert's copies of executive meeting minutes Dec. 1952-Dec. 1953. Includes ms. notes. green label.*
- File 601      **Commission meeting : inspection tour, Sept. 2, 1953.** - 1953.  
*Contents : File consists of material relating to the GRCC meeting held Sept. 2, 1953 "for the purpose of making a tour of inspection of the Commission properties at the Shand, Luther and Conestogo Areas." Secretary E.F. Robert's file includes correspondence, attendee information, etc. Green label.*
- File 602      **Commission meeting, Kitchener, Ont., December 29, 1953.** - 1953.  
*Contents : File consists of E.F. Roberts draft minutes, correspondence etc.. relating to the GRCC meeting Dec. 29, 1953. Green label.*
- File 603      **Commission meeting, Kitchener, Ont., May 15, 1953.** - 1953.  
*Contents : File consists of material relating to the GRCC meeting held May 15, 1953. Secretary E.F. Robert's file includes correspondence relating to motions passed, excerpts, ms. notes, etc. green label.*

- File 604      **Copies : auditor's reports, monthly : Scully and Scully, 1953.** - 1953.  
*Contents : File consists of 1953 quarterly financial statements prepared by Scully and Scully.*  
*Green label.*
- File 605      **D4.** - 1953.  
*Contents : File consists of "D" correspondence to and from E.F. Roberts*  
*Pre-printed label.*
- File 606      **Department of Planning and Development, 1953.** - 1953.  
*Contents : File consists of correspondence between E.F. Roberts and A.H. Richardson, Chief Conservation Engineer, Department of Planning and Development, Ontario, relating to the Luther Marsh project, hydrometric gauges and gauge charts, a hearing in Orangeville, and the appointment of A.H. Richardson as Chief Engineer of the GRCC and to the GRCC Board of Engineers.*  
*green label.*
- File 607      **E5.** - 1953.  
*Contents : File consists of "E" correspondence to and from E.F. Roberts*  
*Pre-printed label.*
- File 608      **F6.** - 1953.  
*Contents : File consists of "F" correspondence to and from E.F. Roberts.*  
*Pre-printed label.*
- File 609      **G.H. Richards.** - 1953.  
*Contents : File consists of correspondence from E.F. Roberts to G.H. Richards, Vice-Chairman, GRCC, re meetings.*  
*Green label.*
- File 610      **G7.** - 1953.  
*Contents : File consists of "G" correspondence to and from E.F. Roberts. Includes a by-law passed by Galt concerning pollution of streams.*  
*Pre-printed label*
- File 611      **Gauge reading, 1953.** - 1953.  
*Contents : File consists of correspondence to and from E.F. Roberts relating to gauge stations and gauge reading.*  
*Green label.*
- File 612      **H.A. Cameron, 1953.** - 1953.  
*Contents : File consists of correspondence between E.F. Roberts and H.A. Cameron and others relating to GRCC business and operations.*  
*Blue (?green?)*
- File 613      **H8.** - 1953.  
*Contents : File consists of "H" correspondence to and from E.F. Roberts.*  
*Pre-printed label.*
- File 614      **H8 : Shand, 1953.** - 1953.  
*Contents : File consists of "H" correspondence, primarily with the Hydro-Electric Power Commission of Ontario relating to service. Includes a sketch map and low-tension line easement agreements.*  
*Pre printed label*
- File 615      **I9.** - 1953.  
*Contents : File consists of "I" correspondence from E.F. Roberts.*  
*Pre-printed label*
- File 616      **K11.** - 1953.  
*Contents : File consists of "K" correspondence to and from E.F. Roberts, primarily with the City of Kitchener. Includes Kitchener by-law 1807 re public health and a clipping re covered bridges.*  
*Pre-printed label.*
- File 617      **L12.** - 1953.  
*Contents : File consists of "L" correspondence to and from E.F. Roberts.*  
*Pre-printed label*

- File 618      **Luther : short form land leases : Luther Area, 1953.** - 1953.  
*Contents : File consists of material relating to properties owned by the GRCC and leased by individuals. Includes completed short form land leases with attached drawings, correspondence and list of lessees.  
Blue (?) label*
- File 619      **M. Pequegnat, 1953.** - 1953.  
*Contents : File consists of correspondence between E.F. Roberts and Marcel Pequegnat, Chairman of the GRCC.  
Green label.*
- File 620      **M13.** - 1953.  
*Contents : File consists of "M" correspondence to and from E.F. Roberts  
Pre-printed label.*
- File 621      **Mc14.** - 1953.  
*Contents : File consists of routine "Mc" correspondence to and from E.F. Roberts primarily concerning tenants of GRCC properties.  
pre-printed label.  
No Label.*
- File 622      **N15.** - 1953.  
*Contents : File consists of "N" correspondence from E.F. Roberts.  
Pre-printed label.*
- File 623      **P17.** - 1953.  
*Contents : File consists of "P" correspondence to and from E.F. Roberts. Includes a copy of "Information and particulars as of March 31, 1953" returned to the Provincial Secretary.  
Pre-printed label.*
- File 624      **Paid account file : no. 74, Jan, Feb, March, 1953.** - 1953.  
*Contents : File consists of correspondence to and from E.F. Roberts re accounts for the first quarter of 1953. Includes invoices, receipts and ms. notes.  
Original title of file: "Unpaid" with "Un" stroked out.*
- File 625      **R19.** - 1953.  
*Contents : File consists of "R" correspondence to and from E.F. Roberts.  
Preprinted label*
- File 626      **Re: pasturage accounts, 1953.** - 1953.  
*Contents : File consists material relating to collecting rent for pasturage on GRCC lands. Includes legal correspondence and correspondence from W. Philip, Chairman of the GRCC.  
Green label.*
- File 627      **Re. W.C. McKay : rental Belwood, Ont. 1953.** - 1953.  
*Contents : File consists of material relating a a legal dispute concerning rent owed. Includes correspondence, accounting reports, ms. notes and calculations.  
Contains personal information.  
Pink label.*
- File 628      **Rents file : Lake Belwood, 1953.** - 1953.  
*Contents : File consists of correspondence to and from E.F. Roberts and the GRCC regarding cottage lots on Lake Belwood, leases and payments.  
Green label.*
- File 629      **S20.** - 1953.  
*Contents : File consists of "S" correspondence to and from E.F. Roberts.  
Pre-printed label.*
- File 630      **Shand operating paid accounts : no. 77, Oct., Nov., Dec. 1953.** - 1953.  
*Contents : File consists of correspondence to and from E.F. Roberts re accounts for the fourth quarter of 1953. Includes invoices, receipts, ms. notes and draft calculations.  
Green label.*
- File 631      **T18.** - 1953.  
*Contents : File consists of two ms. trial balance calculations.  
Pre-printed label, altered from Q to T.*

- File 632      **Taxes : West Garafraxa and assessment notices, 1953.** - 1953.  
*Contents : File consists of tax assessments for properties owned by the GRCC and leased to individuals.  
 Pink label.*
- File 633      **U22.** - 1953.  
*Contents : File consists of "U" correspondence to and from E.F. Roberts.*
- File 634      **V23.** - 1953.  
*Contents : File consists of "V" correspondence to and from E.F. Roberts.*
- File 635      **W. Philip, 1953.** - 1953.  
*Contents : File consists of correspondence between E.F. Roberts and W. Philip, Chairman of the GRCC to 1953.  
 Green label.*
- File 636      **W24.** - 1953.  
*Contents : File consists of cheque receipts, City of Waterloo.*
- File 637      **XYZ 25.** - 1953.  
*Contents : File consists of "X-Y-Z" correspondence from E.F. Roberts.*

**Series 9.1954 : Administration : Secretary Treasurer's Files : 1954 : E.F. Roberts**

- File 638      **Ballachey and Stafford.** - 1954.  
*Contents : File consists of correspondence to and from E.F. Roberts. Correspondents include the City of Brantford and the Construction Machinery Co. of Canada, Waterloo, Ont. relevance of folder title unknown.  
 Pink Label.*
- File 639      **Belwood Lake cottage lot leases : correspondence.** - 1954.  
*Contents: File consists of correspondence regarding cottage lot properties on Belwood Lake, most addressed to H.A. Cameron. Replies are signed by J.K. Woodyatt, Assistant Secretary.  
 Folder untitled.  
 Loose in box.  
 Includes personal information.  
 No label.*
- File 640      **C3.** - 1954.  
*Contents : File consists of "C" correspondence to and from E.F. Roberts, including R. Cooper, Mayor of Brantford concerning flood warning system..  
 Pre-printed label.  
 No Label.*
- File 641      **Closing entries, 1954.** - 1954.  
*Contents : File consists of ts. and ms. calculations for accounting purposes  
 Pink Label.*
- File 642      **Commission meeting : Kitchener, Ont., October 22, 1954 .** - 1954.  
*Contents : File consists of material relating to the GRCC meeting held Sept. 2, 1953 "to discuss the 'calling of tenders' for the Conestogo Project." Secretary E.F. Robert's file, annotated.  
 Pink Label.*
- File 643      **Conestogo Dam : borrow areas "C" and "D" : plans and sections showing soil stratigraphy, Feb. 5, 1954.** - 1954.  
*Contents: File consists of a blue-line plan 558-C-106 by H.G. Acres & Co., Consulting Engineers.  
 Oversize*
- File 644      **Conestogo Dam : general arrangement plan, elevation and sections, February 5, 1954 / H.G. Acres & Co. Ltd., Consulting Engineers.** - 1954.  
*Contents : File consists of a folded blue-line print, number 558-D-101.*
- File 645      **Conestogo Dam : revised plans.** - 1954.  
*Contents : File consists of cover letter to E.F. Roberts, and one set of revised general contract drawings (blue-line prints).*



- File 646      **Dominion Bureau of Statistics.** - 1954.  
*Contents : File consists of correspondence between the Dominion Bureau of statistics and E.F. Roberts, GRCC Secretary treasurer concerning submission of capital and repair estimates for 1954 and forecast for 1955. Includes form.*  
*Pink label.*
- File 647      **E5** - 1954.  
*Contents :File consists of "E" correspondence to and from E.F. Roberts, including with the Village of Elora.*  
*Water damaged.*  
*Pre-printed label.*
- File 648      **F6.** - 1954.  
*Contents : File consists of "F" correspondence to and from E.F. Roberts, in this case cheque stubs from the Village of Fergus.*  
*Pre-printed label.*
- File 649      **G7.** - 1953-1954.  
*Contents : File consists of "G" correspondence to and from E.F. Roberts concerning possible purchase of property.*
- File 650      **G7.** - 1954.  
*Contents : File consists of "G" correspondence to and from E.F. Roberts, primarily from municipalities announcing new members appointed to the G.R.C.C.*  
*pre-printed label.*  
*No Label.*
- File 651      **Gauge reading 1954.** - 1954.  
*Contents : File consists of correspondence relating to gauge cards and graphs to E.F. Roberts and on his behalf to gauge readers.*  
*Pink Label.*
- File 652      **H8.** - 1954.  
*Contents : File consists of "H" correspondence to and from E.F. Roberts and suppliers.*  
*Pre-printed label.*
- File 653      **I 9.** - 1954.  
*Contents : File consists of routine "I" correspondence from E.F. Roberts to the Imperial Bank of Commerce.*  
*Pre-printed label.*  
*No Label.*
- File 654a      **K11.** - 1954.  
*Contents : File consists of "K" correspondence to and from E.F. Roberts, in this case with the City of Kitchener.*  
*No Label.*
- File 654b      **Memo file : J.K. Woodyatt.** - 1954.  
*Contents : File consists of ts. memoranda by J.K. Woodyatt, Assistant Secretary, to E.F. Roberts, Secretary treasurer, GRCC concerning meeting reports, land negotiations and expenses.*  
*No Label.*
- File 655      **O16.** - 1954.  
*Contents : File consists of "O" correspondence to and from E.F. Roberts concerning a cottage lot leased by an individual.*  
*pre-printed label.*  
*No Label.*
- File 656      **P17.** - 1954.  
*Contents : File consists of "P" correspondence to and from E.F. Roberts.*  
*Correspondents include the Town of Preston and individuals (including William Philip, chairman of the GRCC). Also includes the completed GRCC annual "Return to the Provincial Secretary, Ontario : information and particulars as of March 31, 1954."*  
*Pre-printed label.*
- File 657      **Paid accounts file no. 1954-6 : Luther capital, January, February, March 1954.** - 1953-1954.  
*Contents : File consists of quarterly financial statement for the Luther Project for the first quarter of 1954, accompanied by receipts, and invoices.*  
*Pink Label.*

- File 658      **Payroll.** - 1952-1954.  
                   *Payroll sheets.*  
                   *Blue label.*
- File 659      **Rent adjustments payable August 1st.** - 1954.  
                   *Contents: File consists of form letters and adjustment forms, some completed and some blank.*  
                   *Pink Label.*
- File 660      **Rent : correspondence and cottage plans, 1954.** - 1946-1954.  
                   *Contents : File consists of correspondence to and from E.F. Roberts, the GRCC and individuals regarding lots, leases and payments, primarily at Belwood. Includes lease copies dated 1946 to 1952.*  
                   *Personal information.*  
                   *Yellow Label.*
- File 661      **Run off record : H.A. Cameron, 1954.** - 1954.  
                   *Contents : File consists of monitoring records, daily "Run off record" sheets for the Shand Dam and others, filled in by H.A. Cameron between Feb. 15 and April 16, 1934..*  
                   *Pink Label.*
- File 662      **S20.** - 1954-1955.  
                   *Contents : File consists of routine "T" correspondence to and from E.F. Roberts concerning stationery supplies. Also includes correspondence to and from E.F. Roberts and the Ontario Dept. of Planning and Development.*  
                   *Pre-printed label.*  
                   *No Label.*
- File 663      **Shand operating paid accounts : no. 78, January, February, March 1954.** - 1954.  
                   *Contents: File consists of quarterly financial statement for Shand operating accounts for the first quarter of 1954, accompanied by correspondence, invoices and receipts.*  
                   *Pink Label.*
- File 664      **Shand operating paid accounts : no. 79, April, May, June 1954.** - 1954.  
                   *Contents : File consists of supporting material for the quarter ending June 30, 1954, lacking the financial statement found in similar files. Includes correspondence, invoices and receipts as well as tax notices for the Township of West Garafraxa. Includes ms. notes.*  
                   *Pink label.*
- File 665      **Shand operating paid accounts : no. 81, October, November, December 1954.** - 1954.  
                   *Contents : File consists of quarterly financial statement for Shand operating accounts for the fourth quarter of 1954, accompanied by correspondence, receipts, and invoices. Includes Township of East Luther Tax Schedule forms for 1954 for properties owned by the GRCC.*  
                   *Pink Label.*
- File 666      **T21.** - 1954-1955.  
                   *Contents : File consists of routine "T" correspondence to and from E.F. Roberts.*  
                   *Pre-printed label.*  
                   *No Label.*
- File 667      **U22.** - 1954.  
                   *Contents : File consists of routine "U" correspondence to and from E.F. Roberts relating primarily to unemployment insurance.*  
                   *Pre-printed label : U.*  
                   *Personal employment information.*  
                   *No Label.*
- File 668      **W24.** - 1954.  
                   *Contents : File consists of File consists of "W" correspondence to and from E.F. Roberts. Includes correspondence with the City of Waterloo and with J.K. Woodyat re expenses.*  
                   *Pre-printed label.*
- File 669      **West Garafraxa : taxes and assessment notices, 1954.** - 1953-1954.  
                   *Contents : File consists of tax assessments made in 1953 for taxation in 1954 for properties owned by the GRCC in West Garafraxa and leased to individuals.*  
                   *Pink Label.*

**Series 9.1955 : Administration : Secretary Treasurer's Files : 1955 : E.F. Roberts**

- File 670      **B2.** - 1955.  
*Contents : File consists of correspondence to and from E.F. Roberts; with some replies by J.K. Woodyatt, Assistant Secretary, GRCC. Includes invoices and ms. notes.  
Folder title : B [pre-printed folder].  
Not labelled.*
- File 671      **C3.** - 1954-1955.  
*Contents : File consists of routine "C" correspondence to and from E.F. Roberts, primarily relating to the Conestogo Dam Project. Includes a leaflet "Conestogo Dam and reservoir issued by the Ontario Dept. of Planning and Development."*
- File 672      **Commission meeting, Brantford, Ont., April 1, 1955.** - 1955.  
*Contents : File consists of a meeting notice.  
Pink Label.*
- File 673      **Commission meeting, Brantford, Ont., January 27, 1956.** - 1955.  
*Contents : File consists of E.F. Roberts file containing agenda and some supporting documentation for a meeting relating to the Conestogo Project. Includes "Miscellaneous steel schedule 1" and "Discharge pipe for regulating valve." Includes ms. note.  
Yellow Label.*
- File 674      **Conestogo farm leases.** - 1955-1956.  
*Contents : File consists of short form land leases for properties in Maryborough Township. Includes correspondence and completed lease forms, ms. notes.  
Label missing.  
Green Label missing.*
- File 675      **Cottage lots : Lake Belwood : re leases, 1955.** - 1955.  
*Contents: File consists of correspondence, a lease and plans. Includes ms. notes, sketches.  
Pink Label.*
- File 676      **D4.** - 1955.  
*Contents : File consists of "D" correspondence to and from E.F. Roberts, including the Dept. of Northern Affairs and National Resources, Engineering and Water Branch, concerning gauge charts and gauge recorder sites.  
Pre-printed label.  
No Label.*
- File 677      **Dominion Public Weather office official forecasts.** - 1955.  
*Contents: official weather forecasts in the form of telegrams, received by the GRCC.  
Loose in box.*
- File 678      **E5.** - 1955.  
*Contents : File consists of "E" correspondence to E.F. Roberts: three letters from the Village of Elora.  
pre-printed label.  
No Label.*
- File 679      **Ferguson equipment.** - 1954-1955.  
*Contents : File consists of correspondence to and from E.F. Roberts and Massey-Harris-Ferguson Ltd. relating to purchases of tractors and other equipment. Includes service policy for a truck, product brochures for tractors, plows and accessories, saws and manure spreader.*
- File 680      **G7.** - 1955.  
*Contents : File consists of "G" correspondence to and from E.F. Roberts, including with the Grand Valley Conservation Authority.  
Pre-printed label.  
No Label.*
- File 681      **Gauge readers' wages.** - 1949-1955.  
*Return  
Pink label*

- File 682      **General correspondence to and from J.K. Woodyatt, March 1, 1954 to 1955.** - 1954-1955.  
*Contents : File consists of correspondence and memoranda to and from E.F. Roberts and J.K. Woodyatt, Assistant Secretary, GRCC. Includes ms. lists concerning properties acquired by the GRCC.*  
 Yellow Label.
- File 683      **GRCC : Special meeting, Brantford, Ont., Tuesday January 25, 1955.** - 1955.  
*Contents : File consists of Secretary's correspondence and minutes of a meeting called to receive and discuss the report and recommendations of the Commission's consulting engineers, H.G. Acres & Co., re the general contract for the Conestogo Dam.*  
 Pink Label.
- File 684      **H. A. Cameron, 1955.** - 1955.  
*Contents : File consists of correspondence between E.F. Roberts and H.A. Cameron and others relating to GRCC business and operations. Includes invoices, clipping, product ephemera, ms. notes and drawings.*  
 Pink label.
- File 685      **Inspection tour, June 29, 1955.** - 1955.  
*Contents : File includes material relating to the GRCC Annual Inspection Tour. Includes minutes, correspondence and copies to and from E.F. Roberts, list of members and guests, ms. schedule and route, and ts. report of the tour.*  
 Pink Label.
- File 686      **Inventory of fire equipment : Shand and Luther Areas.** - 1955.  
*Contents : File consists of ts. inventory of all "fire fighting equipment owned by the Grand River Conservation commission", as of June 28, 1955.*  
 Pink label.
- File 687      **J10.** - 1954-1955.  
*Contents : File consists of "J" correspondence to and from E.F. Roberts, in this case J.M. Jordan, County Engineer re the proposed new County Bridge at Blair, requesting comments and future flood crest information. Includes blue-line print plan of proposed bridge and road diversions.*  
 Pre-printed label.  
 No Label.
- File 688      **L12.** - 1955.  
*Contents: File consists of routine "L" correspondence to and from E.F. Roberts, relating to land rental*
- File 689      **M13.** - 1955.  
*Contents : File consists of routine "M" correspondence to and from E.F. Roberts.*  
 pre-printed label.  
 No Label.
- File 690      **Mc14.** - 1955.  
*File consists of routine "Mc" correspondence to and from E.F. Roberts primarily with tenants of GRCC properties.*  
 pre-printed label.  
 No Label.
- File 691      **N15.** - 1955.  
*Contents: File consists of routine "N" correspondence to and from E.F. Roberts, relating to a rental and to Conestogo Project labour.*
- File 692      **P.M. Rogers, 1955.** - 1955.  
*Contents : File consists of material relating to activities of P.M. Rogers, Forester, GRCC, including planting, insects, reforestation, etc. Includes correspondence and memoranda between E.F. Roberts and P.M. Rogers, reports, seed catalogue, ms. notes.*  
 Pink label.
- File 693      **R19.** - 1955-1956.  
*Contents : File consists of "R" correspondence to and from E.F. Roberts*  
*Correspondents include suppliers and individual inquiries re cottage rentals.*  
 Pre-printed label, R19.  
 No Label.

- File 694      **Re-elevations, discharge at Shand.** - 1955.  
*Contents : File consists of E.F. Roberts notes and memoranda concerning orders for discharge adjustments at the Shand Dam.*  
*Pink label.*
- File 695      **Run off Grand River watershed, 1947.** - 1947, 1955.  
*Contents : File consists of two pieces of E.F. Roberts correspondence: the first a report to W. Philip, Chairman, GRCC, dated April 28, 1947 with heading "Spring Run-Off, Grand River Watershed, 1947"; the second a letter to Marcel Pequegnat, Chairman, GRCC dated Jan 11, 1955 with heading "RE: Flood Reports", accompanied by a newspaper clipping. The clipping describes "Ontario's first organized flood warning system" as set up by the GRCC.*  
*Peach Label.*
- File 696      **Shand operating paid accounts : no. 86 , October, November, December 1955(cont'd).**  
- 1955-1956.  
*Contents: File consists of quarterly financial statement for Shand operating accounts for the fourth quarter of 1956, accompanied by correspondence, invoices and receipts.*  
*Pink Label.*
- File 697      **Town of Paris : dykes and channel improvements.** - 1955.  
*Contents : File consists of correspondence and cost estimates. Includes ms. notes.*  
*Pink Label.*
- File 698      **U22.** - 1955.  
*Contents : File consists of routine "U" correspondence to and from E.F. Roberts relating primarily to unemployment insurance.*  
*Pre-printed label, U 22.*  
*Contains personal and employment information.*  
*No Label.*
- File 699      **W24.** - 1952-1953, 1955.  
*Contents: File consists of routine "W" correspondence to and from E.F. Roberts. Correspondents include cottagers concerning road conditions, selection of solicitor, supplier and a farmer inquiring about construction impact on his land.*
- File 700      **Weekly work reports, 1955.** - 1955.  
*Contents : File consists of weekly work reports submitted by supervisors for payroll purposes.*  
*Green Label.*

**Series 9.1956 : Administration : Secretary Treasurer's Files : 1956 : E.F. Roberts**

- File 701      **A1.** - 1956.  
*Contents : File consists of correspondence: one letter to and reply from E.F. Roberts re enumeration for census purposes on lands owned by the GRCC..*  
*Folder title : A 1 [pre-printed folder].*
- File 702      **Bell Telephone Company of Canada.** - 1941-1956.  
*Contents : File consists of one package of correspondence and agreements between the GRCC and the Bell Telephone Co. of Canada on the Shand Project, forwarded at his request to P.A. Ballachey, Barrister and Solicitor by E.F. Roberts on May 7, 1956.*  
*Pink label.*
- File 703      **Brief re. water resources and regulation in the Grand Valley Watershed, to Ontario Water Resources and Supply Committee, March 15, 1956.** - 1956.  
*Contents : File consists of correspondence to and from E.F. Roberts. Includes carbon cover letters for distribution of a Brief re. water resources and regulation in the Grand Valley Watershed as well as a letter, survey and notice of a public meeting held by the Ontario Water Resources and Supply Committee, March 15, 1956.*  
*Pink label*
- File 704      **Correspondence re rents and leases, 1956.** - 1956-1957.  
*Contents : File consists of correspondence to and from E.F. Roberts, the GRCC and individuals regarding cottage lots at Belwood Lake, leases and payments.*  
*Pink Label.*
- File 705      **E5.** - 1956.  
*Contents : File consists of routine "E" correspondence to and from E.F. Roberts concerning leases and blasting at the Elora Quarry.*

- File 706      **Grand River Conservation Commission : special meeting, Kitchener, Ont., April 5, 1956.** - 1956.  
*Contents : File consists of material relating to a special meeting held to discuss and finalize plans for new roads, bridges, etc., in the Conestogo Area. Includes correspondence, agenda and report "Roads and bridges, Conestogo project. signed by E.F. Roberts. Includes ms. notes.*  
*Pink label.*
- File 707      **I9.** - 1955-1956.  
*Contents : File consists of routine "I" correspondence to and from from E.F. Roberts, concerning farm sale and hiring of labour for Conestogo project.*
- File 708      **M13.** - 1956.  
*Contents: File consists of routine "M" correspondence to and from E.F. Roberts relating to a farm rental.*
- File 709      **O16.** - 1954, 1956.  
*Contents: File consists of routine "O" correspondence to and from E.F. Roberts, in this case inquiries re sale of buildings.*
- File 710      **Shand operating paid accounts : no. 87 : Jan., Feb., March 1956.** - 1956.  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the first quarter of 1956, accompanied by correspondence, invoices and receipts.*
- File 711      **Shand operating paid accounts : no. 89, Jul., Aug., Sept.** - 1956.  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the third quarter of 1956, accompanied by correspondence, invoices and receipts, ms. calculations, ms. notes, etc.*  
*Pink label.*
- File 712      **Special meeting : Kitchener City Hall, April 13, 1956.** - 1956.  
*Contents : contains minutes and meeting notice. Secretary on letterhead is listed E.F. Roberts.*  
*Pink label.*
- File 713      **Tractor : re. purchase of, 1956.** - 1956-1957.  
*Contents : File consists of material related to the acquisition of a tractor for GRCC operations. Includes correspondence to and from E.F. Roberts and suppliers, quotations, invoices and product ephemera. Includes ms. notes.*  
*Pink label.*
- File 714      **V23.** - 1953, 1956.  
*Contents: File consists of routine "V" correspondence to and from E.F. Roberts concerning property rentals.*
- File 715      **V23.** - 1956.  
*Contents: File consists of routine "V" correspondence to and from E.F. Roberts and a supplier.*

**Series 9.1957 : Administration : Secretary Treasurer's Files : 1957 : E.F. Roberts**

- File 716      **A1.** - 1955, 1957.  
*Contents : File consists of "A" correspondence to and from E.F. Roberts concerning building or bridge parts for sale; also concerning hiring policy for the Conestogo Project. Includes ms. notes.*  
*Pink label.*
- File 717      **Annual inspection, Conestogo Dam, November 20, 1957.** - 1957.  
*Contents : File consists of minutes.*  
*Pink label*
- File 718      **Commission meeting, Kitchener, Ont. , January 18, 1957.** - 1957.  
*Contents : File consists of material relating to the GRCC special meeting held Jan. 18, 1957 to consider the Conestogo road and bridge construction tenders. Secretary E.F. Roberts' file includes correspondence to E.F. Roberts from H.G. Acres & Co. concerning four tenders received, also a 4. p. ts. carbon letter from Ballachey and Stafford concerning "plans and specifications and tenders for diversionary roads and bridges and removal of bridges etc., Conestogo Project." Includes ts. list of tenders received.*  
*green label*

- File 719      **Commission meeting, Kitchener, Ont. , June 12, 1957.** - 1957.  
*Contents : File consists of material relating to the GRCC meeting held June 12, 1957. Secretary E.F. Robert's file includes ms. notes, correspondence and meeting-notice correspondence.*  
*Pink label.*
- File 720      **Commission meeting, Kitchener, Ont., March 4, 1957.** - 1957.  
*Contents : File consists of one meeting notice.*  
*Pink label*
- File 721      **Commission project : land leases.** - 1956-1957.  
*Contents : File consists of material relating to properties owned by the GRCC and leased by individuals. Includes completed short form land leases with attached drawings, correspondence and list of lessees.*  
*Water damaged.*  
*Pink label, now missing.*
- File 722      **Conestogo Project, Jan. 1, 1955- : C.A. Pitts, General Contractor Ltd..** - 1955-1957. -  
 4 photographs : b&w : 26 cm x 20 cm.  
*Contents : File consists of correspondence between C.A. Pitts, General Contractor Ltd. and the GRCC relating to all aspects of the former's work done as the general contactor chosen for the Conestogo Dam project. Includes also contracts, blueprints, photographs (damaged), ms. notes.*  
*Yellow Label.*
- File 723      **Conestogo project : roads and bridges.** - 1957.  
*Contents: mimeograph copies of two documents: 1.) letter to Hon. J.N. Allan, Minister, Dept. of Highways, Ontario from E.F. Roberts, Secretary Treasurer, GRCC, re: "Conestogo Project, Roads and Bridges," dated May 2, 1957; 2.) Announcement by James N. Allan, May 23, 1957, with title "Re the Roads and Bridges Scheme of the Conestogo Project ... ."*  
*Untitled.*  
*Loose in box.*
- File 724      **Conestogo reservoir : benchmarks.** - [1957?].  
*Contents: mimeograph ts. , 11 p. with description, references and elevation of benchmarks.*  
*Untitled.*  
*Loose in box.*
- File 725      **Correspondence : Ballachey & Sutherland, Barristers , Solicitors and Notaries.** - 1952-1957.  
*Contents : File consists of legal correspondence, ts. notes relating to assessments, appeals and other matters relating to GRCC properties and projects.*  
*Personal information re individual claims.*  
*No Label.*
- File 726      **Employees : marital status and deductions, unemployment insurance, income tax.** - 1957.  
*Contents : File consists of material relating to GRCC employee income tax. Includes correspondence, tax table booklets for 1953, unemployment insurance handbooks, ms. and ts. notes and lists.*  
*White label*
- File 727      **Insurance, 1949-1957.** - 1946-1957.  
*Contents : File consists of material relating to insurance coverage of all sorts carried by the GRCC. Includes correspondence to and from E.F. Roberts, the GRCC, insurers and individuals. Includes ms. notes and calculations.*  
*Red Label.*
- File 728      **Mc14.** - 1955-1957.  
*Contents: File consists of routine "Mc" correspondence to and from E.F. Roberts concerning leases and contractors.*
- File 729      **N15.** - 1957.  
*Contents: File consists of routine "N" correspondence to and from E.F. Roberts, in this case relating to insurance for damage to a leased property.*
- File 730      **R19.** - 1956-1957.  
*Contents: File consists of routine "R" correspondence to and the GRCC. Includes printing requests and income tax form request from an employee.*

- File 731      **Reports : D.C. Braund. - 1957.**  
*Contents : File consists of original ts. weekly reports from D.C. Braund to E.F. Roberts, may to Aug. 1957. Includes Nov. and Dec. reports on Belwood lots.*  
*Pink label.*
- File 732      **Shand operating paid accounts : no. 91 : January, February, March 1957. - 1957.**  
*Contents : File consists of correspondence, invoices and receipts for Jan. and Feb. 1957 to accompany quarterly financial statement found in Shand operating paid accounts file 91A.*  
*Pink label*
- File 733      **Shand operating paid accounts : no. 91A : January, February, March 1957. - 1957.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the first quarter of 1957, accompanied by correspondence, invoices and receipts.*  
*Pink label*
- File 734      **Shand operating paid accounts : no. 92 : April, May, June 1957. - 1957.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the second quarter of 1957, accompanied by correspondence, invoices and receipts.*  
*Pink label*
- File 735      **Shand operating paid accounts : no. 93 : July, August, September 1957. - 1957.**  
*Contents : File consists of correspondence, invoices and receipts for July-Sept. 1957 to accompany quarterly financial statement found in Shand operating paid accounts file 93A. Includes tax notices for the Township of West Garafraxa, accompanied by a ts. summary. Includes ms. notes.*  
*Pink label*
- File 736      **Shand operating paid accounts : no. 93A : July, August, September 1957. - 1957.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the third quarter of 1957, accompanied by correspondence, invoices and receipts. for Sept. 1957.*  
*Pink label*
- File 737      **Shand operating paid accounts : no. 94 : October, November, December 1957. - 1957.**  
*Contents : File consists of quarterly financial statement for Shand operating accounts for the fourth quarter of 1957, accompanied by correspondence, invoices and receipts for Dec. 1958. Includes tax notices for properties owned by the GRCC in the Township of West Luther, accompanied by a ts. summary list. Includes ms. notes.*  
*Pink label*
- File 738      **Special committee meeting, Guelph Ont., March 6, 1957. - 1957.**  
*Contents : File consists of one ts. note concerning late preparation of minutes.*  
*Pink label*
- File 739      **T21. - 1954-1957.**  
*Contents: File consists of routine "T" correspondence to and from E.F. Roberts. Correspondents include the Township of Maryborough, Twin City Labour Council re hiring labour for Conestogo project, cottage lessees concerning road work.*
- File 740      **Tax assessment notices : Township of Peel. - 1953-1957.**  
*Contents : File consists of tax assessments for properties owned by the GRCC in the Township of Peel. Includes correspondence, lists of assessments, notices. Includes ms. notes.*  
*Yellow label.*
- File 741      **Weekly wage report, 1957. - 1957.**  
*Contents: File consists of weekly work reports submitted by supervisors for payroll purposes.*  
*Includes personal information about employees.*  
*Pink Label.*
- File 742      **X-Y-Z25. - 1957.**  
*Contents: File consists of routine "X-Y-Z" correspondence to and from E.F. Roberts. Contains one letter relating to lease of cottage lots.*

**Series 9.1958 : Administration : Secretary Treasurer's Files : 1958 : E.F. Roberts**

- File 743      **Auditor's report, 1957. - 1958.**  
*Contents : File consists of Scully and Scully's "annual report" to the GRCC, dated Dec. 31, 1957, with attached financial statements and cover letter dated Feb. 6, 1958.*  
*Pink label.*



- File 744      **Braund D.C. : correspondence, 1957-1958.** - 1957-1958.  
*Contents : File consists of correspondence addressed to E.F. Roberts, the GRCC and D.C. Braund, with replies from D.C. Braund. Includes correspondence relating to supplies, operations, leases and rentals, etc. Includes ts. carbon weekly reports from D.C. Braund to E.F. Roberts, May to August 1957, including Conestogo clearing and fencing reports.*  
 Pink label.
- File 745      **C3.** - 1957-1958.  
*Contents : File consists of routine "C" correspondence to and from E.F. Roberts. Includes invoices, receipts and ms. notes. from a letter dated Oct. 9, 1957: "As of this date Mr. D.C. Braund will take over all matters pertaining to lot rentals at Lake Belwood, land rentals, Luther and land rentals, Conestogo. he will be responsible for all records, collections, notices, transfers, etc."*
- File 746      **Conestogo correspondence, 1958.** - 1958.  
*Contents : File consists of mimeograph notices to individuals concerning availability of lots at the Conestogo Dam area.*  
 No label.
- File 747      **Conestogo cottage lots : applications and list, 1958.** - 1958.  
*Contents : File consists of information about cottage lot leases at Conestogo, some maintained on a ts. table sorted by lot number on oversize ledger pages. Includes ms. corrections and additions.*  
 Yellow label.
- File 748      **Conestogo Dam : paving and surface treatment of roads : tender documents.** - 1958.  
*Contents: spiral-bound document for distribution to companies tendering on road and bridge work, considered at the Jan. 8, 1958 executive meeting.*  
 Loose in box.
- File 749      **Conestogo project : domestic water system, 1958.** - 1958, 1962.  
*Contents : File consists of material relating to the acquisition of a pressure filter for the domestic water system at the Conestogo Dam. Includes correspondence and product catalogues. Includes ms. note by H.A. Cameron dated 1962.*  
 This file water-damaged.  
 Yellow label
- File 750      **Conestogo Project : farms and/or buildings sold, 1955-1958.** - 1955-1958.  
*Contents : File consists of correspondence to and from E.F. Roberts, D.C. Braun, the GRCC and others relating to the sale of barns and building to individuals. Includes ms. notes.*
- File 751      **Conestogo Project : work orders 1956-1957 : C.A. Pitts, Dominion Bridge Co. and S. Morgan Smith.** - 1955-1958.  
*Contents : File consists of material relating to work done on the Conestogo Project by general contractors. Includes correspondence to and from E.F. Roberts. Includes many reports and graphs of progress, scheduled and actual, by H.G. Acres, also reviews of claims. Includes work orders and invoices as well as ms. notes and annotations.*
- File 752      **Conestogo service club rentals : Kinsmen's Club, Listowel, Ont., 1958.** - 1956-1958.  
*Contents : File consists of correspondence to and from E.F. Roberts concerning lease of land for a camp on Conestogo Lake. Includes sketch map.*  
 Yellow label.
- File 753      **Conestogo service club rentals : Rotary Club, Drayton, Ont., 1958.** - 1957-1958.  
*Contents : File consists of correspondence to and from E.F. Roberts concerning lease of land for a camp on Conestogo Lake.*  
 Yellow label.
- File 754      **Conestogo service club rentals : Wellington Deanery : Rev. D.D. Ferguson, Palmertson, Ont., 1958.** - 1956-1958.  
*Contents : File consists of correspondence to and from E.F. Roberts concerning lease of land for a camp on Conestogo Lake.*  
 Yellow label.
- File 755      **Correspondence : Conestogo farm leases, 1958.** - 1957-1958.  
*Contents : File consists of material relating to farm leases, including short form land leases with attached drawings, correspondence from E.F. Roberts.*  
 yellow label

- File 756      **Correspondence : re rents, leases (file 1 of 2).** - 1956-1958.  
*Contents : File consists of correspondence relating to properties owned by the GRCC and leased by individuals. Includes ms. notes and drafts. Includes envelope with stamp. Pink label.*
- File 757      **Correspondence : re rents, leases (file 2 of 2).** - 1956-1958.  
*Pink label.*
- File 758      **Cottage lot applications, 1955-1958.** - 1955-1958.  
*Contents : File consists of correspondence to and from E.F. Roberts, the GRCC and individuals regarding availability of cottage lots at Lake Belwood. Pink file.*
- File 759      **D4.** - 1954-1958.  
*Contents : File consists of "D" correspondence to and from E.F. Roberts, and correspondence replied to by I. Kao. Correspondents include government departments, suppliers and individuals.*
- File 760      **Department of Public Works Canada, 1948-1958.** - 1948, 1951-1958.  
*Contents : File consists of correspondence to and from E.F. Roberts, and the Dept. of Public Works relating to GRCC projects and accounts. Includes "Secretary-Treasurer's report for the year ending 1952". Includes ms. notes. Pink label.*
- File 761      **E5.** - 1956-1958.  
*Contents : File consists of routine "E" correspondence to and from E.F. Roberts, including with the Village of Elora.*
- File 762      **Etobicoke-Queensway Lions Club : Lake Belwood. 1958** - 1956-1958.  
*Contents : File consists of correspondence to and from E.F. Roberts and others relating to the lease of property by the Etobicoke-Queensway Lions Club, and construction of buildings thereon. Includes outline specifications, blue-prints, drawings and ms. notes. Pink Label.*
- File 763      **F6.** - 1956-1958.  
*Contents : File consists of "F" correspondence to and from E.F. Roberts, including suppliers, individuals and the Village of Fergus. Includes product catalogues. Yellow label.*
- File 764      **Grand River run-off records, 1956-1958.** - 1956-1958.  
*Contents : File consists of correspondence and monitoring records, ms. and ts. Includes reports from H.A. Cameron to the GRCC, such as "Report on May flood record, Shand Dam" , dated July 4, 1956. Pink label.*
- File 765      **H8.** - 1955, 1958.  
*Contents: File consists of routine "H" correspondence to and from E.F. Roberts, relating to land purchases, rentals, and a proposed sewer in Guelph.*
- File 766      **Hydro Electric Power Commission.** - 1952-1958.  
*Contents: File consists of correspondence to and from E.F. Roberts and the Ontario Hydro-Electric Power Commission, including correspondence from the Elmira, Listowel and Shelburne area offices relating primarily to hydro service to cottage lots. Also includes correspondence relating to frequency conversion. Includes an agreement, a map, ms. notes. Pink Label.*
- File 767      **Insurance policies : expired.** - 1946-1958.  
*Contents : File consists of a variety of insurance policies. Includes correspondence and ts. carbon lists of buildings and structures owned by the GRCC. Loose in box. Yellow labels.*
- File 768      **James Wilson, Fergus, re Wilson Dam.** - 1951, 1957-1958.  
*Contents : File consists of correspondence between E.F. Roberts James Wilson and Sons Ltd., Fergus and others, concerning the elevation of the Wilson Dam. Includes sketch. Pink Label.*
- File 769      **K11.** - 1953, 1955, 1958.  
*Contents : File consists of routine "K" correspondence to and from E.F. Roberts, including Conestogo project employment and position application.*

- File 770      **K11.** - 1956-1958.  
*Contents : File consists of routine "K" correspondence to and from E.F. Roberts. Correspondents include the City of Kitchener, R.K. Kilborn & Associates, Professional Engineers and the K-W Record.*
- File 771      **Land transfers to Township of Maryborough.** - 1958.  
*Contents: File consists of ts. carbons of legal land descriptions and accompanying maps: "Description of land ... township of Maryborough for road purposes."  
 Yellow Label.*
- File 772      **Land transfers to Township of Peel.** - 1958.  
*Contents : File consists of material relating to transfer of GRCC lands to the Township of Peel for road purposes. Includes ts. carbon copies of legal land descriptions and road survey maps. Includes ms. notes.  
 Water damaged.  
 Yellow Label.*
- File 773      **Loose documents : E.F. Roberts.** - 1953-1958.  
*Contents : File consists of one telegram re gauge cards, one monthly precipitation report for the Shand Dam, March 1957, one work report submitted by H.A. Cameron Dec. 1958, one undated mimeograph statement re amalgamating the GRCC and the GVCA.  
 Untitled file.  
 Loose papers.*
- File 774      **Marcel Pequegnat's annual report, 1957.** - 1958.  
*Contents: File consists of correspondence between E.F. Roberts and Marcel Pequegnat, as well as a mimeograph and a carbon ts. of "Grand River Conservation Commission Chairman's report for year ending Dec. 31, 1957," dated Feb. 21, 1958.  
 Pink Label.*
- File 775      **Miscellaneous equipment, 1957-1958.** - 1956-1958.  
*Contents : File consists of material related to the acquisition of equipment and supplies for GRCC operations. Includes correspondence to and from E.F. Roberts, D.C. Braun and suppliers. Correspondence to E.F. Roberts is forwarded to D.C. Braun with EFR's notes and instructions. Includes quotations, product ephemera and catalogues.  
 Pink label.*
- File 776      **P.M. Roger's annual report, 1958.** - 1958.  
*Contents : File consists of one report: "Forestry department report, year 1958, Grand River Conservation Commission", with cover letter by P.M. Rogers, Chief Forester, dated Dec. 31, 1958.  
 Pink label.*
- File 777      **P.M. Rogers : weekly reports.** - 1956-1958.  
*Contents : File consists of material relating to activities of P.M. Rogers, Forester, GRCC, including reforestation projects, Lake Belwood woodlands policies and reports, Conestogo land clearing project, employees hired, etc. Includes correspondence, Luther Lake woodlot map, newspaper clippings, reports. Includes newspaper article "Men restore Shand forests after 150 years of abuse," Kitchener-Waterloo Record, Thursday June 28, 1956, Section 2, p. 25. Also includes J. Lynton Martin article concerning GRCC reforestation: "Trees and water go together," Forest and Outdoors (April 1957): 16. Includes ms. notes.  
 Pink label.*
- File 778      **R. Osgathorpe, 1958.** - 1958.  
*Contents : File consists of material relating to Conestogo Dam operations supervised by R. Osgathorpe, such as supplies, equipment, maintenance, vehicles, personnel, lessees, forestry, etc. Includes correspondence and memoranda to and from E.F. Roberts, D.C. Braund and I. Kao with R. Osgathorpe.  
 Pink label.*
- File 779      **Re Printing.** - 1958.  
*Contents : File consists of correspondence to and from printing companies. Includes original pen and ink GRCC crest. Includes ms. notes.  
 Pink label.*
- File 780      **Rents and leases general correspondence, 1958.** - 1957-1958.  
*Contents : File consists of correspondence to and from E.F. Roberts, I. Kao, the GRCC and individuals regarding cottage lots, GRCC properties, leases and payments. Includes ms. notes. and instructions by E.F. Roberts concerning replies.  
 yellow label.*

- File 781      **Reports : R. Osgathorpe.** - 1957-1958.  
*Contents : File consists of material relating to Conestogo Dam operations supervised by R. Osgathorpe, such as supplies, equipment, maintenance, vehicles, personnel, lessees, forestry, etc. Includes correspondence and memoranda to and from E.F. Roberts.*  
*Pink label.*
- File 782      **S20.** - 1953-1958.  
*Contents: File consists of routine "S" correspondence to and from E.F. Roberts, concerning land rental, purchase and "flowage", with John T. Schmidt re publicity "blooper", also with suppliers.*
- File 783      **Shand Dam superstructure decking : P&R [i.e. Philips and Roberts Ltd.] no. 511, 1958.** - 1958-1961.  
*Contents : File consists of material relating to the steel decking installed on the Shand Dam superstructure. Includes correspondence to and from E.F. Roberts, H.A. Cameron and others, blue-prints and ms. notes.*  
*Pink Label.*
- File 784      **Staff payroll summary, 1958.** - 1958.  
*Contents : File consists of draft payroll summary sheets for GRCC employees for 1958. Personal information.*
- File 785      **T21.** - 1956-1958.  
*Contents: File consists of routine "T" correspondence to and from D.C. Braund, signing of behalf of E.F. Roberts, concerning government taxes and cottage lot rentals .*
- File 786      **Tractors and equipment.** - 1956-1958.  
*Contents : File consists of correspondence to and from E.F. Roberts relating to purchase of and repairs to tractors and other large equipment. Includes purchase orders, invoices and John Deere catalogues and operator's manuals.*  
*Pink label.*
- File 787      **Vehicle maintenance report, 1958.** - 1958.  
*Contents : File consists of completed "Vehicle Maintenance Report" forms. Includes ms. notes.*
- File 788      **Vehicle mileage and maintenance reports, 1958.** - 1958.  
*Contents : File consists of completed "Vehicle Mileage and Maintenance Report" forms submitted to and initialled by I. Kao.*  
*Pink label.*
- File 789      **Weekly wage report.** - 1958.  
*Contents : File consists of weekly work reports submitted by supervisors for payroll purposes, Jan. to Dec. 1958.*  
*Pink label.*

**Series 9.1959 : Administration : Secretary Treasurer's Files : 1959 : E.F. Roberts**

- File 790      **B2.** - 1956-1959.  
*Contents : File consists of routine "B" correspondence to and from E.F. Roberts, Ilmar Kao and D.C. Braun. Correspondents include suppliers, the City of Brantford, Bell Telephone re installation of submarine cable under Grand River near Doon, ,*  
*Pink label.*
- File 791      **Conestogo operating accounts : no. 6, April, May, June 1959.** - 1959.  
*Contents : File consists of quarterly financial statement for the Conestogo operating accounts for the second quarter of 1959, accompanied by correspondence, receipts, and invoices.*  
*Yellow label.*
- File 792      **Conestogo operating accounts : no. 8, October, November, December 1959.** - 1959.  
*Contents : File consists of quarterly financial statement for the Conestogo operating accounts for the fourth quarter of 1959, accompanied by correspondence, receipts, and invoices. Includes tax notices for the Township of Peel, 1959.*  
*Yellow label*
- File 793      **Conestogo service club rentals : Emira Lions Club, Elmira, Ont., 1958.** - 1957-1959.  
*Contents : File consists of correspondence addressed to E.F. Roberts and replied to by him and by I. Kao concerning lease of land for a camp on Conestogo Lake. Includes lease agreements and newspaper clippings.*  
*Yellow label.*

- File 794      **Correspondence regarding Conestogo lots : cheques returned.** - 1958-1959.  
*Contents : File consists of correspondence to and from E.F. Roberts concerning refunds on Conestogo cottage lot rentals.  
 Yellow label.*
- File 795      **Correspondence regarding leases : Conestogo lots.** - 1958-1959.  
*Contents : File consists of correspondence to and from E.F. Roberts concerning Conestogo lake cottage lots and leases. Includes ms. lists by I. Kao of lots and lessees.  
 yellow label.*
- File 796      **Department of Lands and Forests, 1953-1956.** - 1953-1959.  
*Contents : File consists of correspondence to and from E.F. Roberts, the GRCC and the Ontario Dept. of Lands and Forests primarily relating to reforestation. Includes draft agreement for management of municipal forests, applications etc. for nursery stock.  
 Pink label.*
- File 797      **Flood regulations, 1959.** - 1959.  
*Contents : File consists of material relating to a flood warning system. Includes Shand Dam operating record March-April 1959 (date, lake level, precipitation, etc.), correspondence to and from Ilmar Kao in regards to telephone lists for warning purposes, a telegram warning of Hurricane Gracie, circular letter from W.M. Nickle, Ontario Minister of Planning and Development containing instructions for action to be taken re flood warning and control. Ilmar Kao's file (Manager); contains his ms. notes and calculations.  
 White label.*
- File 798      **G7.** - 1956-1959.  
*Contents : File consists of "G" correspondence to and from E.F. Roberts. Correspondence include the City of Guelph concerning a sanitary sewer, City of Galt, Globe & Mail, GRCC and individuals. Includes sketch map for beach and boathouse at Belwood and blueline plans for City of Guelph flood control.*
- File 799      **General correspondence, 1954-1959.** - 1954-1960.  
*Contents : File consists of correspondence to and from E.F. Roberts relating to the business and operations of the GRCC. Includes correspondence to and from suppliers, municipalities, government departments, co-workers and colleagues, land lessees and individuals. Includes ms. notes by I. Kao and E.F. Roberts. Includes lists of buildings owned by the GRCC in the Conestogo Area.  
 Yellow label.*
- File 800      **The Grand Valley Conservation Authority.** - 1959.  
*Contents : File consists of information booklet about the GVCA.  
 White Label.*
- File 801      **H8.** - 1956-1959.  
*Contents: File consists of routine "H" correspondence to and from E.F. Roberts relating to wages, accounts, supplies, etc..*
- File 802      **I9.** - 1956-1959.  
*Contents :File consists of "I" correspondence to and from from E.F. Roberts. Correspondents include Imperial Oil and Imperial Bank of Commerce; most replies are issued by D.C. Braund.*
- File 803      **L12.** - 1957-1959.  
*Contents: File consists of routine "L" correspondence to and from E.F. Roberts concerning suppliers' accounts, labrador retriever field trials and an inquiry construction of small bridges on the Grand River..*
- File 804      **Marcel Pequegnat's annual report, 1958.** - 1959.  
*Contents : File consists of two ts. reports (carbon draft and final): "Grand River Conservation Authority : chairman's report for the year ending Dec. 31st, 1958" dated Feb. 20, 1959.  
 Pink label.*
- File 805      **Mc14.** - 1956-1959.  
*Contents: File consists of routine "Mc" correspondence to and from E.F. Roberts concerning leases, employees, etc.*

- File 806      **P.M. Rogers, 1957 and 1958.** - 1957-1959.  
*Contents : File consists of correspondence and memoranda to and from E.F. Roberts and P.M. Rogers and others relating to forestry operations of the GRCC. A few 1959 letters are from I. Kao.*  
*Pink label*
- File 807      **Payroll.** - 1955-1959.  
*Contents: File consists of payroll sheets.*  
*OVERSIZE.*  
*Loose in box.*
- File 808      **Payroll copies, June 1-December 31, 1959.** - 1959.  
*Contents : File consists of weekly work reports submitted by supervisors for payroll purposes. Includes ms. notes.*  
*Personal information about employees.*  
*No Label.*
- File 809      **S20.** - 1956-1959.  
*Contents: File consists of routine "S" correspondence to and from E.F. Roberts.*  
*Includes requests for timber, gravel removal, nursery stock orders, draft quarterly accounting records for the Conestogo Dam project.*
- File 810      **Town of Fergus.** - 1955, 1957-1959.  
*Contents : File consists of correspondence and other documents relating to assessment of costs to Fergus.*  
*No Label.*
- File 811      **U22.** - 1956-1959.  
*Contents: File consists of routine "U" correspondence to and from E.F. Roberts as well as carbon copies of letters issued to employees concerning unemployment insurance books.*
- File 812      **W24.** - 1957-1959.  
*Contents: File consists of routine "W" correspondence to and from E.F. Roberts.*  
*Correspondents include employees, individuals concerning cottage lots, requests for information about the Conestogo Project, Townships concerning weed control.*

**Series 9.1960 : Administration : Secretary Treasurer's Files : 1960 : E.F. Roberts, Ilmar Kao**

- File 813      **Accounts, 1960.** - 1960.  
*Contents: unlabelled folder containing accounting records for 1960, prefaced by a sheet of account numbers and ledger headings.*
- File 814      **Area signs, 1960.** - 1959-1960.  
*Contents : File consists of manager Ilmar Kao's working papers re text for signs for conservation areas. Includes correspondence with E.F. Roberts, suppliers and with A.H. Richardson, Chief Conservation Engineer, Ontario Department of Planning and Development, Conservation Branch.*  
*White label.*
- File 815      **Auditors quarterly statements, 1960.** - 1960.  
*Contents : File consists of quarterly statements by Scully and Scully for March, June, Sept. and Dec. 1960.*  
*White label.*
- File 816      **Bank Transfers, 1960.** - 1959-1960.  
*Contents : File consists of routine correspondence and forms relating to banking. I. Kao signs as Manager.*  
*White label.*
- File 817      **The Bell Telephone Company general correspondence, 1959-1960.** - 1959-1960.  
*Contents : File consists of correspondence with the bell telephone Company relating to phone numbers, easements, cable laying and service to GRCC headquarters. I. Kao signs as manager.*  
*White label.*
- File 818      **Belwood tree nursery correspondence.** - 1960.  
*Contents : File consists of correspondence to and from I. Kao and individuals regarding available nursery stock. Includes price lists.*  
*Yellow label.*

- File 819      **Budget draft for 1960.** - 1960.  
*Contents : File consists of Ilmar Kao's work on budget estimates for 1960. Includes correspondence between E.F. Roberts and I. Kao, ms. notes, charts, tables, calculations etc. and a blue-line map titled "Lake Conestogo Reforestation and Woodlot Map" dated Oct. 1961. Includes ms. notes drafts and ledgers.*  
 White Label.
- File 820      **Conestogo Area : list of buildings.** - 1958-1960.  
*Contents : File consists of lists of buildings owned by the GRCC, prepared for insurance purposes.*  
 Yellow Label.
- File 821      **Conestogo cottage lot rentals, 1960.** - 1960.  
*Contents : File consists of correspondence to and from I. Kao, the GRCC and individuals regarding cottage lots, leases and payments. Includes lists of cottage lots and names, ms. notes.*  
 Yellow label.
- File 822      **Conestogo : demolition of bridge abutments, 1960.** - 1960.  
*Contents : File consists of correspondence to and from E.F. Roberts and Ilmar Kao relating to demolition of bridge abutments. Includes sketches and ms. notes.*  
 Yellow label.
- File 823      **Conestogo farm leases, 1960.** - 1960.  
*Contents : File consists of material relating to farm leases, including short form land leases with attached drawings, correspondence from I. Kao and list of lessees.*  
 Yellow label.
- File 824      **Conestogo farm leases : inactive, obsolete.** - 1958-1960.  
*Records kept on index cards. In labelled envelope.*
- File 825      **Conestogo : hydro deposit correspondence, 1960.** - 1960.  
*Contents : File consists of correspondence to and from I. Kao, the Listowel Area Office of the Ontario Hydro-Electric Power Commission and lessees, relating primarily to hydro service to Conestogo cottage lots.*  
 White label.
- File 826      **Conestogo operating accounts : no. 9, January, February and March 1960.** - 1960.  
*Contents : File consists of quarterly financial statement for the Conestogo operating accounts for the first quarter of 1960, accompanied by correspondence, receipts, and invoices.*  
 Title supplied from similar folders.  
 Yellow Label missing.
- File 827      **Conestogo operating accounts : no. 10, April, May and June 1960.** - 1960.  
*Contents : File consists of quarterly financial statement for the Conestogo operating accounts for the second quarter of 1960, accompanied by correspondence, receipts, and invoices.*  
 Yellow label
- File 828      **Conestogo operating accounts : no. 12, October, November and December 1960.** - 1960.  
*Contents : File consists of quarterly financial statement for the Conestogo operating accounts for the fourth quarter of 1960, accompanied by receipts and invoices. Includes tax notices for the Township of Peel. Stamped by I. Kao "Manager & Asst. Secretary".*  
 File No. 12.  
 Yellow Label.
- File 829      **Conestogo operating : R. Osgathorpe, 1960.** - 1960.  
*Contents : File consists of material relating to Conestogo Dam operations supervised by R. Osgathorpe, such as supplies, equipment, maintenance, etc. Includes correspondence and memoranda to and from E.F. Roberts and I. Kao with R. Osgathorpe. Includes blue-line plan of the Conestogo Dam control building dated June 7, 1956.*  
 Yellow label.
- File 830      **Conestogo petition re parks, 1960.** - 1959-1960.  
*Contents : File consists of correspondence to and from I. Kao, the Township of Maryborough and Ballachey and Moore relating to a petition for park areas. Includes petition.*  
 Yellow label

- File 831      **Conestogo Project : contract approval applications.** - 1955-1960.  
*Contents : File consists of correspondence between E.F. Roberts and the Ontario Dept. of Planning and development relating to approval of expenditures for the Conestogo dam project. Includes also I. Kao correspondence, at that time manager of the GRCC. Yellow Label.*
- File 832      **Copies of accounts approved, 1960.** - 1960.  
*Contents : File consists of ts. carbon lists of accounts approved at meetings, Jan.- Dec. 1960. Ilmar Kao's file. White label.*
- File 833      **Draft minutes of meetings and notes, 1960.** - 1960.  
*Contents : File consists of I. Kao's working papers for Commission meeting minutes. White label.*
- File 834      **Flood bulletins.** - 1960.  
*Contents : File consists of Flood Bulletin No. 1 dated March 18, 1960 and labelled "Field office Copy." I. Kao's file. White label.*
- File 835      **Forestry Department, P.M. Rogers, 1960.** - 1960.  
*Contents : File consists of one piece of correspondence to P.M. Rogers from a supplier. Green label.*
- File 836      **Forestry Department : P.M. Rogers, 1960.** - 1960.  
*Contents : File consists of material maintained by I. Kao relating to forestry department operations supervised by P.M. Rogers. Includes correspondence and inter-office memoranda between I. Kao and P.M. Rogers, correspondence to and from suppliers and others, brochures, information booklets, maps and reports. Includes ms. notes.*
- File 837      **Gas consumption reports, 1960.** - 1960.  
*Contents : File consists of gas use records for GRCA vehicles. Includes gas consumption sheets, draft and final summaries submitted to I. Kao. Includes ms. notes. White label*
- File 838      **H.G. Acres and Co. Ltd. : general correspondence, 1959-1960.** - 1959-1960.  
*Contents : File consists of E.F. Roberts and Ilmar Kao copies of H.G. Acres and Co. correspondence, relating primarily to operation of the Conestogo Dam. Roberts signs as Chief Engineer, Kao signs first as manager, then as of July 1960, as Secretary-Treasurer. Yellow label.*
- File 839      **Head office correspondence, 1960.** - 1960.  
*Contents : File consists of correspondence to and from I. Kao and E.F. Roberts, the GRCC and others relating to Commission business and operations. Includes inter-office memoranda, I. Kao notes and calculations. White label.*
- File 840      **I. Kao : Field notes, 1960.** - 1960.  
*Contents : File consists of I. Kao's notes to self relating to GRCC business and operations. White label.*
- File 841      **Insurance policies : obsolete, 1960.** - 1960.  
*Contents : File consists of a variety of insurance policies. Includes correspondence and ts. carbon lists of buildings and structures owned by the GRCC. White label.*
- File 842      **Lake Belwood cottage lots : list of hydro deposits, 1960.** - 1960.  
*Contents : File consists of lists of cottage lots and names, annotated and corrected. Ilmar Kao's file. White label.*
- File 843      **Lake Belwood : hydro deposit correspondence.** - 1960.  
*Contents : File consists of correspondence to and from I. Kao (Manager) and the Elmira Area Office of the Ontario Hydro-Electric Power Commission, relating primarily to hydro contracts with the Commission and to hydro service to Commission-owned properties leased to others. Includes ms. notes. White label.*



- File 844      **Lake Belwood : Lions Club, Kitchener, 1960.** - 1960.  
*Contents : File consists of Ilmar Kao's copies of correspondence relating to and drawings of Kitchener Lion's Club Camp Building at Belwood Lake. Yellow label.*
- File 845      **Lake Conestogo cottage lot list, 1960.** - 1960.  
*Contents : File consists of ms. and ts. lists of lot numbers, names and rent paid for Conestogo cottage rentals. Green label.*
- File 846      **Luther operating : W. Townsend, 1959-1960.** - 1959-1960.  
*Contents : File consists of material maintained by I. Kao relating to Luther operations supervised by W. Townsend. Includes correspondence forwarded and notes to I. Kao by E.F. Roberts for his handling, ms. notes, sketches, memoranda and inter-office correspondence. Pink label (pale).*
- File 847      **M13.** - 1955-1960.  
*Contents : File consists of correspondence to and from E.F. Roberts relating to the business and operations of the GRCC. Includes correspondence to and from suppliers, municipalities, government departments, co-workers and colleagues, and individuals. Includes ms. notes by I. Kao and E.F. Roberts. This is probably a general correspondence file. Label fallen off.*
- File 848      **Mechanical and Maintenance Department : H.A. Cameron, 1960.** - 1960.  
*Contents : File consists of material maintained by I. Kao relating to Mechanical and Maintenance Dept. operations supervised by H.A. Cameron. Includes correspondence to and from suppliers, product information, etc. Pink label.*
- File 849      **Motor Pool daily record, 1960.** - 1960.  
*Contents : File consists of completed "Requisition for Motor Vehicles" daily record forms, submitted to Ilmar Kao and authorized by him. Pink label. (pale)*
- File 850      **Motor Pool maintenance records, 1960.** - 1960.  
*Contents : File consists of completed "Vehicle Maintenance Report" forms.*
- File 851      **Motor Pool mileage reports, 1960.** - 1960.  
*Contents : File consists of completed "Vehicle Mileage and Maintenance" reports. Pink label (pale)*
- File 852      **Motor Pool rental reports, 1960.** - 1960.  
*Contents : File consists of monthly ts. vehicle rental reports entered on a payroll sheets. Pink label (pale).*
- File 853      **Motor Pool service reports, 1960.** - 1960.  
*Contents : File consists of completed "Machine Maintenance Record" forms for vehicles Includes ts. summary in table form. Pink label (pale)*
- File 854      **Payroll copies, 1960.** - 1960.  
*Contents : File consists of completed payroll and benefits sheets and completed summary sheet with title "Work report". Includes personal information about individual employees. White label.*
- File 855      **Quotations for Equipment, 1960.** - 1960.  
*Contents : File consists of material related to the acquisition of equipment and supplies for GRCC operations. Includes correspondence to and from Ilmar Kao, quotations and product ephemera. Pink label.*
- File 856      **Reg Cooper, 1960.** - 1960.  
*Contents : File consists of one piece of correspondence, a cover letter for a list of GRCC members signed by I. Kao. no label*

- File 857      **Rental for mechanical equipment, 1960.** - 1960.  
*Contents : File consists of material relating to interdepartmental rental of vehicles. Includes memoranda, ms. notes and calculations, 1960 monthly ts. vehicle rental reports entered on a payroll sheets.*  
 White label.
- File 858      **Rents and leases correspondence, 1959 and 1960.** - 1959-1960.  
*Contents : File consists of correspondence to and from E.F. Roberts, I. Kao, the GRCC and individuals regarding cottage lots, GRCC properties, leases and payments. Includes ms. notes. and instructions by E.F. Roberts concerning replies.*  
 Yellow label.
- File 859      **Schematic layout of the Grand River conservation scheme, Nov. 1960.** - 1960.  
*Contents: File consists of a blueline print with some markings, by Duncan Hopper & Associates Ltd., Consulting Engineers.*  
 OVERSIZE
- File 860      **Shand Dam lake level, 1960.** - 1960.  
*Contents : File consists of monthly gauge and flow report forms for the Shand Dam, recording daily rain and lake levels.*  
 White label.
- File 861      **Shand Dam lake level, 1960.** - 1960.  
*Contents : File consists of correspondence to and from I. Kao, the GRCC and individuals regarding Belwood Lake cottage lots, leases and payments. Includes correspondence addressed to E.F. Roberts. Includes ms. notes. Ilmar Kao signs as "manager".*  
 Pink label (pale)
- File 862      **Shand operating : H.A. Cameron, 1960.** - 1960.  
*Contents : File consists of material maintained by I. Kao relating to dam operations supervised by H.A. Cameron, such as building construction calculations, personnel, work schedules, etc. Includes correspondence forwarded and notes to I. Kao by E.F. Roberts for his handling, ms. notes, sketches, memoranda and correspondence to I. Kao from H.A. Cameron.*
- File 863      **Staff uniforms, 1960.** - 1960.  
*Contents : File consists of material relating to acquisition of uniforms for GRCC personnel. Includes correspondence to and from I. Kao, ephemera, ms. notes and calculations.*  
 White label.
- File 864      **Statements from firms, 1960.** - 1960.  
*Contents : File consists of invoices from suppliers of goods and services to the GRCC for the year 1960. Includes correspondence, invoices, ephemera, ms. notes and calculations.*  
 White label
- File 865      **Township of East Garafraxa : assessment notices for 1961.** - 1960.  
*Contents : File consists of tax assessments for properties owned by the GRCC in East Garafraxa.*  
 White label.
- File 866      **Township of East Luther : assessment notices for 1961, made in 1960.** - 1960.  
*Contents : File consists of tax assessment forms for properties owned by the GRCC in East Luther.*  
 White label
- File 867      **Township of Maryborough : assessment notices for 1961.** - 1960.  
*Contents : File consists of correspondence and attached list of assessments for properties owned by the GRCC in the Township of Maryborough for taxes in the year 1961.*
- File 868      **Township of West Garafraxa : assessment notices made in 1960 for taxation in 1961.**  
 - 1960.  
*Contents : File consists of tax assessments for properties owned by the GRCC in West Garafraxa and leased to individuals.*  
 Yellow label.
- File 869      **Township of West Luther : assessment notices for 1961 and list of taxes, 1960.** - 1960.  
*Contents : File consists of tax assessments for properties owned by the GRCC and I. Kao's ts. carbon list of taxes payable.*  
 White label.

- File 870      **Unemployment insurance, 1960.** - 1960.  
*Contents : File consists of material relating to unemployment insurance for GRCC employees. Includes correspondence and memoranda to and from Ilmar Kao and the GRCC, lists of employees, ms. notes.  
 Personal information re individual employees.  
 Yellow label.*
- File 871      **Union Gas Company of Canada Ltd., 1959-1960.** - 1959-1960.  
*Contents : File consists of material relating to gas pipelines. Includes correspondence to and from the GRCC and E.F. Roberts, accompanied by blue-line prints: pipe line crossing the Grand River in Galt, 1960; Grand River bridge at Freeport (general layout), 1959; proposed location of gas pipeline in Brantford, 1959; Waterloo Township Bridge No. 12 over the Grand River, 1959. Includes ms. notes from Marcel Pequegnat to E.F. Roberts.  
 Pink label.*
- File 872      **United Church, Belwood : Rev. M. F. Stewart, 1940-1960.** - 1940-1944, 1960.  
*Contents : File consists of correspondence relating to water problems at the St. John's United Church manse property in Belwood between 1940 and 1944 (with E.F. Roberts) and again in 1960 (with Ilmar Kao). Includes ms. notes.  
 Blue label.*
- File 873      **Untitled file.** - 1958-1960.  
*Contents: file consists of material belonging to Ilmar Kao. Includes a mimeograph copy of the minutes of the GRCC meeting held Oct. 6 1958 at which Ilmar Kao was appointed Manager and Assistant Secretary. Includes a 1959 GRCC staff list and payroll records for Jan. 1960.  
 Loose items extracted from 5B-29., a folder that had been put together for an unknown purpose, probably a history. Some items have been highlighted.  
 Blue Label missing.*
- File 874      **Workmen's Compensation Board, 1957-1960.** - 1957-1960.  
*Contents : File consists of material relating to the Workmen's Compensation Board. Includes correspondence to and from the Board and E.F. Roberts and later I. Kao. Includes working tables calculating individual employee wages and totals by month as well as copies of accident and other forms submitted.  
 Pink label.*

**Series 10 : Administration : Secretary Treasurer's Files : 1960-1966 : Ilmar Kao**

**Administration : Secretary Treasurer's Files : 1960-1966 : Ilmar Kao** - 1943-1966. -  
 2.51 m of textual records (311 folders, file 875-1185)  
*At the Commission's annual meeting held Feb. 17, 1961 Ilmar Kao was appointed Secretary-Treasurer. He remained in that position until amalgamation with the Grand Valley Conservation Authority in 1966. At the organizational meeting of the Grand River Conservation Authority Oct. 4, 1966 he was appointed Director of Operations and Assistant general Manager.  
 Contents: Series consists of records created and maintained by Ilmar Kao in his position as Secretary Treasurer of the Grand River Conservation Commission, with some overlap to his previous position as Manager and Assistant Secretary. Includes material relating to the Ayr and Montrose Dams proposal, to assessment costs and notices, insurance, personnel, relations with municipalities and government departments, operations including dam, forestry, maintenance, land acquisition and management, cottage lots and rentals, etc. Contains correspondence, financial records, reports, memoranda, blueprints, ms. notes and calculations.  
 Series is arranged by year, then alphabetically.*

**Series 10.1961 : Administration : Secretary Treasurer's Files : 1961 : Ilmar Kao**

- File 875      **Auditors quarterly statements, 1961.** - 1961.  
*Contents : File consists of quarterly statements by Scully and Scully for March, Sept. and Dec. 1961. Includes ms. working paper by I. Kao.*
- File 876      **Bank transfers, 1961.** - 1961.  
*Contents : File consists of routine correspondence and forms relating to banking.*
- File 877      **Bell Telephone Company, 1961.** - 1961.  
*Contents : File consists of one piece of routine correspondence from Bell Telephone announcing the introduction of dial telephone service in Fergus, Nov. 1962.*

- File 878      **Belwood Area cottage sites : extensions.** - [196-].  
*Contents : File consists of ms. sketch map by I. Kao.  
White Label.*
- File 879      **Belwood area : list of buildings.** - 1958-[196-].  
*Contents : File consists of lists of buildings owned by the GRCC, prepared for insurance purposes. Includes correspondence and annotated draft. File was begun by E.F. Roberts.  
Pink Label.*
- File 880      **Belwood cottage lot rentals, 1961-1962 : paid in 1961.** - 1961-1962.  
*Contents : File consists of ms. lists of lot numbers, names and rent paid, for Belwood cottage, house and farm rentals.*
- File 881      **Belwood cottage rentals, 1961.** - 1960-1961.  
*Contents : File consists of correspondence to and from I. Kao, the GRCC and individuals regarding cottage lots, leases and payments. Includes lists of cottage lots, ms. notes.*
- File 882      **Belwood Forest Tree Nursery : price list, 1961.** - 1961.  
*Contents : File consists of ts. carbon price lists dated "Fall 1960-Spring 1961."*
- File 883      **Belwood Tree Nursery correspondence, 1961.** - 1961.  
*Contents : File consists of routine correspondence to and from I. Kao relating to tree stock available from the Belwood tree Nursery. Includes price lists dated Sept. 19, 1960 and "Fall 1960-Spring 1961."*
- File 884      **Brief re: water resources and regulation in the Grand Valley Watershed, 1961.** - 1961.  
*Contents : File consists of two pieces of correspondence from Ilmar Kao in response to information enquiries.*
- File 885      **Commissioners and staff telephone numbers, 1959-1961.** - 1959-1961.  
*Contents : File consists of ts. and ms. lists of Commission members and employees, maintained by Ilmar Kao.*
- File 886      **Conestogo area logging operations, 1960-1961.** - 1959-1961.  
*Contents : File consists of correspondence to and from E.F. Roberts and then Ilmar Kao relating to logging and sawmill operations. Includes lumber stock and other lists, quotes, ms. notes and calculations and product ephemera.*
- File 887      **Conestogo cottage lot rentals, 1961.** - 1961.  
*Contents : File consists of correspondence to and from I. Kao, the GRCC and individuals regarding cottage lots, leases and payments. Includes lists of cottage lots and names, ms. notes.*
- File 888      **Conestogo cottage lot rentals, 1961-1962 : paid in 1961.** - 1961-1962.  
*Contents : File consists of ms. lists of lot numbers, names and rent paid, for Conestogo cottage and farm rentals.*
- File 889      **Conestogo farm leases, 1961.** - 1960-1961.  
*Contents : File consists of material relating to farm leases, including short form land leases with attached drawings, correspondence and list of lessees.*
- File 890      **Conestogo : former Cook house : Mrs. E. Somerville, 1961.** - 1961.  
*Contents : File consists of correspondence to and from Ilmar Kao, Mrs. E. Somerville and others relating to the lease of a property owned by the GRCC. Includes sketches.*
- File 891      **Conestogo : hydro deposit correspondence, 1961.** - 1961.  
*Contents : File consists of correspondence to and from I. Kao, the Listowel Area Office of the Ontario Hydro-Electric Power Commission and lessees, relating primarily to hydro service to Conestogo cottage lots.*
- File 892      **Conestogo operating accounts : no. 13, January, February and March 1961.** - 1961.  
*Contents : File consists of quarterly summary, supporting invoices and receipts.  
Yellow Label.*
- File 893      **Conestogo operating accounts : no. 14, April, May and June 1961.** - 1961.  
*Contents : File consists of quarterly financial statement for the Conestogo operating accounts for the second quarter of 1961, accompanied by receipts, and invoices.  
yellow label lacking.  
Yellow Label missing.*

- File 894      **Conestogo operating accounts : no. 15, July, August and September 1961.** - 1961.  
*Contents : File consists of quarterly financial statement for the Conestogo operating accounts for the third quarter of 1961, accompanied by correspondence, receipts, and invoices. Includes tax notices for Township of Maryborough for 1961.*  
 Yellow label
- File 895      **Conestogo operating accounts : no. 16, October, November and December, 1961.** - 1961.  
*Contents: File consists of quarterly financial statement for the Conestogo operating accounts for the fourth quarter of 1961, accompanied by receipts, and invoices. Includes tax notices for the Township of Peel, 1961.*  
 Loose in box.  
 Yellow label.
- File 896      **Copies of accounts approved, 1961.** - 1961-1962.  
*Contents : File consists of ts. carbon lists of accounts approved at meetings, Jan. 1961-jan. 1962.*
- File 897      **Department of Commerce and Development : Mr. McMullen, Hydrometeorologist, 1961.** - 1961.  
*Contents : File consists of two pieces of correspondence from I. Kao to Mr. McMullen, Hydrometeorologist, Department of Commerce and Development relating to snow courses submitted for several areas. Includes ms. note.*
- File 898      **Department of Planning and Development, 1961.** - 1961.  
*Contents : File consists of material relating to the Ontario Dept. of Planning and Development maintained by Ilmar Kao, first in his position as Manager and Assistant Secretary and later in the position of Secretary-Treasurer. Includes lists of conservation authorities in Ontario and their member municipalities; resolutions passed at the Conservation Authorities Conference held at Preston, 1960; correspondence relating to park development, amendments to the Grand River Conservation Act, background data, summer cottage subdivision plan in the Conestogo project and reforestation. Includes ms. notes by I. Kao.*
- File 899      **Dept. of Northern Affairs and Natural Resources, 1961.** - 1961.  
*Contents : File consists of correspondence to and from I. Kao and the Dept. of Northern Affairs and Natural Resources. Includes notice of the Commission moving its head office from Brantford to the Commission's office building near the Shand Dam.*
- File 900      **Draft minutes of meetings and notes, 1961.** - 1961.  
*Contents : File consists of I. Kao's working papers for Commission meeting minutes.*
- File 901      **Five-day Forecasts, 1961.** - 1961.  
*Contents : File consists of carbon copies of weather forecasts issued for Southern Ontario, April-May, 1961.*
- File 902      **Forestry Department : P.M. Rogers, 1961.** - 1961.  
*Contents : File consists of correspondence and memoranda to and from I. Kao and P.M. Rogers and others relating to forestry operations of the GRCC. Includes GRCC Forestry Department annual report for 1960, logging operation report Aug. 1960-march 1961, ms. calculations of tree nursery costs 1954-1961, data sheet on tree nursery, price lists for Fall 1961-Spring 1962, lists of Christmas tree sales, etc. Includes ms. notes.*
- File 903      **Gas Consumption reports, 1961.** - 1961.  
*Contents: File consists of gas use records for GRCA vehicles. Includes gas consumption sheets, draft and final summaries submitted to I. Kao. Includes ms. notes.*
- File 904      **Grand River Conservation Commission : general file.** - 1955-1961.  
*Contents : File consists of routine correspondence to and from both Ilmar Kao and E.F. Roberts, GRCC Secretary-Treasurers. Correspondents include suppliers and city clerks.*  
 Pink label.
- File 905      **H.A. Cameron, 1961.** - 1961.  
*Contents : File consists of correspondence between Ilmar Kao and H.A. Cameron and others relating to GRCC business and operations, in this case one letter relating to gauge clock repairs.*
- File 906      **Head office correspondence, 1961.** - 1961.  
*Contents : File consists of correspondence to and from I. Kao, E.F. Roberts, the GRCC and others relating to Commission business and operations, such as payroll, insurance, accounting, budget check list, forestry operations, account numbers and ledger headings. Includes ms. notes and calculations.*

- File 907 **Hospitalization file, up to 1961.** - 1961.  
*Contents : File consists of material relating to hospitalization insurance for employees from the Ontario Hospital Services Commission. Includes correspondence to and from Ilmar Kao, newsletters, Group Remittance Summary forms (102) and Group Reconciliation forms (103) and Request for Refund and other forms. Includes ms. notes and drafts. Includes personal information about employees.*
- File 908 **I. Kao : field notes, 1961.** - 1961.  
*Contents : File consists of I. Kao's notes to self relating to GRCC business and operations.*
- File 909 **Income tax up to 1961 : 1951-1961.** - 1951-1961.  
*Contents : File consists of material relating to GRCC employee income tax, originally in E.F. Roberts files.. Includes , T4-remuneration summary forms for 1950, 1951, 1952, 1953, 1954, 1955, 1956, 1957, 1958, 1959 and 1960, accompanied by T4 supplementary slips for each employee. Includes some completed T.D.1 forms, tax receipts, ms. tables of employees income and tax calculations, correspondence and ms. notes. personal information about employees.*
- File 910 **Insurance companies, 1961.** - 1961.  
*Contents : File consists of routine correspondence to and from I. Kao relating to insurance.*
- File 911 **Lake Belwood hydro deposit correspondence, 1961.** - 1960-1961.  
*Contents : File consists of correspondence to and from I. Kao and the Elmira Area Office of the Ontario Hydro-Electric Power Commission, relating primarily to hydro contracts with the Commission and to hydro service to Commission-owned properties leased to others. Includes ms. notes.*
- File 912 **List of drawings.** - [196-].  
*Contents : File consists of ts. lists of drawings, annotated and with ms additions in Ilmar Kao's hand. White Label.*
- File 913 **List of drawings : Conestogo Dam.** - [196-].  
*Contents : File consists of ts. lists of drawings of Conestogo Dam, in numerical order. Pink Label.*
- File 914 **Mechanical and Maintenance Department : H.A. Cameron, 1961.** - 1961.  
*Contents : File consists of routine correspondence to and from I. Kao and suppliers.*
- File 915 **Miscellaneous correspondence, 1961.** - 1960-1962.  
*Contents : File consists of routine correspondence to and from Ilmar Kao, the GRCC and others on a variety of topics, including condition of the Grand River in Paris, requests for general information, land titles, complaints, etc.*
- File 916 **Motor Pool daily record, 1961.** - 1961.  
*Contents : File consists of completed "Requisition for Motor Vehicles" daily record forms, submitted to Ilmar Kao and authorized by him.*
- File 917 **Motor Pool maintenance record, 1961.** - 1961.  
*Contents : File consists of completed "Vehicle Maintenance Record" forms.*
- File 918 **Motor Pool mileage reports, 1961.** - 1961.  
*Contents: File consists of completed "Vehicle Mileage and Maintenance" reports submitted by L. Dunn. Includes "General rules & regulations, revised April 1st, 1961," signed by I. Kao.*
- File 919 **Motor Pool rental reports, 1961.** - 1961.  
*Contents : File consists of ts. "Motor Pool Rental Report" forms, vehicle rental reports submitted by L. Dunn every 14 days.*
- File 920 **Motor Pool service reports, 1961.** - 1961.  
*Contents : File consists of completed "Machine Maintenance Record" forms for vehicles Includes ms. summary in table form.*
- File 921 **Municipality of East Garafraxa : assessment notices made in 1961 for taxation 1962 : list of taxes, 1961.** - 1961-1962.  
*Contents : File consists of tax assessments for properties owned by the GRCC in East Garafraxa. Includes correspondence to and from Ilmar Kao.*

- File 922      **Municipality of East Luther : assessment made in 1961 for taxation in 1962 : list of taxes, 1961.** - 1961.  
*Contents : File consists of tax assessments for properties owned by the GRCC in East Luther.*
- File 923      **Ontario Hydro : Shelburne, 1961.** - 1961.  
*Contents : File consists of correspondence to I. Kao from the Shelburne office of the Ontario Hydro-Electric Power Commission, Georgian Bay Region concerning service.*
- File 924      **Payroll copies, 1961.** - 1961.  
*Contents : File consists of weekly work reports submitted by supervisors for payroll purposes. Includes ms. notes.  
Personal information about employees.*
- File 925      **Payroll deductions, 1961.** - 1959, 1961.  
*Contents : File consists of material relating to deductions from pay, including income tax, unemployment insurance, etc. Includes correspondence to and from Ilmar Kao, ms. notes and tax deduction tables.*
- File 926      **Quotations for equipment, 1961.** - 1961.  
*Contents : File consists of material related to the acquisition of equipment and supplies for GRCC operations, from clothing and equipment parts to a diesel-alternator unit for the Shand dam. Includes correspondence to and from Ilmar Kao, quotations and product ephemera.*
- File 927      **Rental for mechanical equipment, 1961.** - 1961.  
*Contents : File consists of ms. "Motor Pool Rental Report" forms, vehicle rental reports submitted by L. Dunn every 14 days, initialled by Ilmar Kao.*
- File 928      **Sawmill operations, 1961.** - 1961.  
*Contents : File consists of correspondence to and from Ilmar Kao relating to logging and sawmill operations. Includes ts. summary lists of logging operations, lumber stock and other lists, quotes, ms. notes and calculations.*
- File 929      **Shand Dam : lake level, 1961.** - 1961.  
*Contents : File consists of completed monthly "Gauge and Flow" records for the Shand Dam, recording rain amounts and lake levels.*
- File 930      **Shand Dam : tenders received for Diesel alternator set.** - 1961.  
*Contents: correspondence, attachments and product literature.  
Untitled.  
Loose in box.*
- File 931      **Snow surveys, 1961.** - 1961, 1964.  
*Contents : File consists of two booklets containing pre-printed pages for entering snow data. One is filled in as an ms. draft; the other is the final ts. copy, with data recorded intermittently for several locations by H.A. Cameron.*
- File 932      **Statements and copies of invoices : passed, 1961.** - 1961.  
*Contents : File consists of invoices, presumably passed at executive meetings of the Commission.*
- File 933      **Township of Maryborough : assessment notices for taxation in 1962 : list of taxes, 1961.** - 1961.  
*Contents : File consists of tax assessments for properties owned by the GRCC in the Township of Maryborough. Includes ts. carbon list of 1961 taxes payable.*
- File 934      **Township of Peel : assessment notices for taxation in 1962 : list of taxes, 1961.** - 1961.  
*Contents : File consists of tax assessments for properties owned by the GRCC in the Township of Peel. Includes ts. carbon list of 1961 taxes payable.*
- File 935      **Township of West Garafraxa : assessment notices made in 1961 for taxation in 1962 : list of taxes, 1961.** - 1961.  
*Contents : File consists of tax assessments for properties owned by the GRCC in West Garafraxa. Includes ts. carbon list of taxes for 1961 payable to the Township of West Garafraxa.*

- File 936      **Township of West Luther : assessment notices made in 1961 for taxation in 1962 : taxes, 1961.** - 1961.  
*Contents : File consists of tax assessments for properties owned by the GRCC in West Luther.*
- File 937      **Unemployment insurance chart, 1955 up to 1961.** - 1955-1961.  
*Contents : File consists of material relating to unemployment insurance for GRCC employees, originally maintained by E.F. Roberts and then by Ilmar Kao. Includes correspondence, forms, handbooks, ms. notes and calculations, and an ms. table of contributions for an unspecified year.*
- File 938      **Work schedules, 1961.** - 1961.  
*Contents : File consists of ms. and ts. work schedules by Ilmar Kao for a number of projects and departments of the GRCC.*
- File 939      **Workmen's Compensation reports, 1961.** - 1961.  
*Contents : File consists of correspondence to and from Ilmar Kao, accompanied by completed accident report forms.  
Includes personal information about employees.*

**Series 10.1962 : Administration : Secretary Treasurer's Files : 1962 : Ilmar Kao**

- File 940      **Ayr and Montrose Dams : annual meeting, 1962.** - 1962.  
*Contents : File consists of material relating to the Ayr and Montrose Dam project. Includes reports presented at the annual meeting and a letter from I. Kao to G.E. Fisher dated May 4, 1962 re preliminary cost estimates and construction schedule for the project.  
Untitled.  
Loose items.*
- File 941      **Belwood cottage lot rentals, 1962.** - 1960-1962.  
*Contents : File consists of correspondence to and from I. Kao, the GRCC and individuals regarding Belwood Lake cottage lots, leases and payments. Includes lists of cottage lots and names, ms. notes, envelopes with stamp.  
Yellow Label.*
- File 942      **Belwood cottage lot rentals 1962-1963 : paid in 1962.** - 1962.  
*Contents : File consists of ms. lists of lot numbers, names and rent paid, for Belwood cottage, house and farm rentals.  
Yellow Label.*
- File 943      **Belwood farms leases : Davies and Leybourne : terminated in 1962.** - 1962.  
*Contents : File consists of correspondence and lease agreements. Includes ms. notes.  
Yellow label.*
- File 944      **Conestogo : A. Stanners, 1962.** - 1962.  
*Contents: File consists of material relating to work done by and for Andrew Stanners, GRCC employee. Consists of two ms. notes from Andy Stanners to I. Kao.  
Loose in box.  
Yellow labels.*
- File 945      **Conestogo cottage lot leases : Ballachey and Moore.** - 1963.  
*Contents : File consists of correspondence relating to collections of rents owing on GRCA properties. Includes ms. notes.  
Pink label.*
- File 946      **Conestogo cottage lot rentals, 1962.** - 1962.  
*Contents : File consists of correspondence to and from I. Kao, the GRCC and individuals regarding Conestogo cottage lots, leases and payments. Includes lists of cottage lots, notices to vacate, list of lessees, leases and ms. notes.  
Yellow label.*
- File 947      **Conestogo Dam : operating reports, 1962.** - 1962.  
*Contents: File consists of material relating to Conestogo Dam area operations and maintenance overseen by A. Stanners. Includes Ilmar Kao's inspection notes, memoranda to and from A. Stanners; calculations, correspondence and blue-line print of details of maintenance hoist.  
Loose in box.  
Yellow label.*



- File 948      **Conestogo farm rentals, 1962.** - 1961-1962.  
*Contents : File consists of lists of material relating to farm leases, including short form land leases with attached drawings, correspondence and list of lessees.*  
 Yellow Label.
- File 949      **Conestogo operating accounts : no. 17, January, February, March 1962.** - 1962.  
*Contents : File consists of quarterly summary, correspondence, invoices and receipts.*  
 Yellow Label.
- File 950      **Conestogo operating accounts : no. 18, April, May, June 1962.** - 1962.  
*Contents : File consists of quarterly financial statement for the Conestogo operating accounts for the second quarter of 1962, accompanied by correspondence, receipts, and invoices.*  
 Pink Label.
- File 951      **Conestogo operating accounts, no. 19, July, August, September, 1962.** - 1962.  
*Contents: File consists of quarterly summary, correspondence, invoices and receipts.*  
 Yellow Label.
- File 952      **Conestogo operating accounts : no. 20, October, November and December, 1962.** - 1962.  
*Contents: File consists of quarterly financial statement for the Conestogo operating accounts for the fourth quarter of 1962, accompanied by receipts, and invoices. Includes tax notices for the Township of Peel, 1962.*  
 Loose in box.  
 Yellow label.
- File 953      **Conservation Authorities Conference, Toronto, October 1962.** - 1962.  
*Contents: File consists of material relating to the Eight Biennial Conservation Authorities Conference, Toronto, Oct. 10-12, 1962. Includes correspondence, outline, resolutions, ephemera.*  
 Loose in box.  
 Yellow labels.
- File 954      **Farm and house rentals : inspection notes, 1962.** - 1962.  
*Contents : File consists of ms. descriptions of properties owned by the GRCC, accompanied by some drawings. Notes are in I. Kao's hand.*  
 Yellow label.
- File 955      **Flood Bulletins, 1962.** - 1962.  
*Contents : File consists of mimeograph memoranda, lists, Flood Bulletin no. 1, March 8, 1962 attached to a report re the GRCC Flood Warning System, established Jan. 11, 1962, rev. March 8, 1962.*  
 Yellow Label.
- File 956      **Flood warning system, established Jan. 11, 1955, revised March 8, 1962.** - 1962.  
*Contents : File consists of one mimeograph document issued by the GRCC containing information about the flood warning system,*
- File 957      **Forestry Department : P.M. Rogers, 1962.** - 1961-1962.  
*Contents : File consists of correspondence and memoranda to and from I. Kao and P.M. Rogers, Chief Forester and others relating to the activity and operations of the Forestry Department of the GRCC. Includes "Forestry programme : summary and review" dated January 1962.*  
 Loose in box.  
 Yellow labels.
- File 958      **General information, 1962.** - 1961. - 3 Photographs.  
*Contents : File consists of information for office use: GRCC organization and responsibility charts, list of publications, plaque wording for and photos of Shand Dam plaque. 3 photographs : b&w : 8 cm x 8 cm.*  
 Yellow Label.
- File 959a      **Hydro Electric Power Commission : Listowel and Elmira offices, Conestogo Project.** - 1954, 1956-1958, 1960-1962.  
*Contents : File consists of correspondence to and from E.F. Roberts and later I. Kao and the Listowel and Elmira Area Offices of the Ontario Hydro-Electric Power Commission, relating primarily to hydro contracts with the Commission and to hydro service to Commission-owned properties leased to others. Includes ms. notes and sketches.*  
 Yellow Label.

- File 959b      **Ice charts : Great Lakes. - 1962.**  
*Contents : File consists of one package of blueprints, blue-line prints and thermal copies of ice charts of regions of the Great Lakes for early 1962.*  
*Untitled.*  
*Loose papers.*
- File 960      **Income tax, 1962. - 1961-1962.**  
*Contents: File consists of material relating to GRCC employee income tax. Includes T4-remuneration summary forms for 1960 and 1961, accompanied by T4 supplementary slips for each employee as well as receipts from the Dept. of National Revenue. Includes ms. tables of employee income and tax calculations.*  
*Loose in box.*  
*Contains personal information.*  
*White label.*
- File 961      **Insurance. - 1958-1962.**  
*Contents : File consists of correspondence and invoices relating to insurance of various GRCC properties. Includes ms. notes. This file was started by E.F. Roberts.*  
*Title supplies: label lacking.*  
*Pink Label missing.*
- File 962      **Lake Belwood : cottage lots. - 1962.**  
*Contents : File consists of lists of cottage owners and cottage numbers for 1962.*  
*White label.*
- File 963      **Letters to be filed. - 1958-1962.**  
*Contents : File consists of material relating to GRCA personnel and to GRCA re-organization. Includes copies of 1963 suggested revisions to organization chart by I. Kao, and correspondence and other material relating to GRCA personnel salaries, duties, applications for positions. This file belonged to Ilmar Kao in his position as manager and assistant secretary.*  
*White Label.*
- File 964      **Lists : commissioners and staff, 1962. - 1962.**  
*Contents: File consists of contact lists GRCC of staff and commissioners.*  
*Loose in box.*  
*Contains personal information.*  
*Yellow label.*
- File 965      **Logging and sawmill operations, 1962. - 1962.**  
*Contents : File consists of correspondence, receipts and invoices relating to sawmill sales to various lumber distributors.. Includes ms. notes.*  
*Yellow Label.*
- File 966      **Luther : boating control : Coroner's jury, June 12, 1962. - 1959-1962.**  
*Contents : File consists of material relating to an inquest into boating fatalities on Luther Lake. Includes correspondence, inquest report, published shipping regulations, etc.*  
*? Personal information?*
- File 967      **Miscellaneous correspondence, 1962. - 1962.**  
*Contents : File consists of routine correspondence to and from Ilmar Kao, the GRCC and others on a variety of topics, including, requests for general information, land titles, suppliers, complaints, etc.*  
*Water damaged.*  
*Yellow Label.*
- File 968      **Miss Linda Sharer : address and phone number lists etc., 1962. - 1962.**  
*Contents : File consists of I. Kao's file of information for an employee, most likely a secretary. Includes contact lists and instructions, ms. notes. Includes of correspondence and mailing and telephone lists of commission members, staff, officials, etc.. One page is laminated.*  
*Yellow label.*
- File 969      **Motor Pool accounts : no. 3, July, August, September 1962. - 1962.**  
*Contents: File consists of quarterly summary of accounts with supporting invoices, receipts and account balances.*  
*Yellow Label.*
- File 970      **Motor Pool accounts : no. 4, October, November, December 1962. - 1962.**  
*Contents: File consists of quarterly summary of accounts with supporting invoices, receipts and account balances.*  
*Yellow Label.*

- File 971      **Motor Pool : general rules.** - 1959, 1961-1962.  
*Contents: File consists of correspondence, maps, warranties, insurance certificates, vehicle registration slips, receipts and reports relating to vehicles owned by the GRCC. Includes ms. by Ilmar Kao containing a list of vehicles and general rules and regulations. White Label.*
- File 972      **Motor pool rental reports (file 1 of 2).** - 1962.  
*Contents: File consists of ms. summary "Motor Pool Rental Report" for Jan.-Dec. 1962, accompanied by ms. vehicle rental reports submitted by L. Dunn every 14 days. These reports itemized the vehicles and daily mileage. Loose in box. Yellow labels.*
- File 973      **Motor pool rental reports (file 2 of 2).** - 1962.  
*Contents: File consists of ms. summary "Material and labour costs, vehicle nos. 1-18 incl." for Jan.-Dec. 1962, accompanied by ts. copies of vehicle rental reports submitted by L. Dunn every 14 days. The summary lists the year and model of Commission vehicles, including trucks and tractors. Loose in box. Yellow labels.*
- File 974      **Payroll and deductions, 1962.** - 1962.  
*Contents : File consists of Ilmar Kao's file of material relating to deductions from pay, including income tax, unemployment insurance, etc. Includes ms. notes and tax deduction tables. personal information employment*
- File 975      **Physicians' Services Inc. : medical plan.** - 1962.  
*Contents : File consists of individual employee application cards, memoranda, ephemera. Includes personal information about individual employees. Yellow Label.*
- File 976      **Physicians' Services Ltd.** - 1962.  
*Contents : File consists of correspondence to and from I. Kao re subscription and individual changes. Loose in box. Includes personal information about individual employees. Yellow labels.*
- File 977      **Provincial sales tax, 1962.** - 1962.  
*Contents : File consists of provincial sales tax forms and receipts. Includes ms. calculations by I. Kao. Loose in box. Yellow labels.*
- File 978      **Quotations, 1962.** - 1962.  
*Contents: File consists of correspondence to and from I. Kao and suppliers. Loose in box. Yellow labels.*
- File 979      **Sales, 1961-1962** - 1961-1962.  
*Contents: File consists of correspondence, ms. notes, etc. relating to income received from sales of seedlings, Christmas trees, gravel, salvage, etc. I. Kao's file. Loose in box. Yellow labels.*
- File 980      **Shand Dam operating reports, 1962.** - 1962.  
*Contents : File consists of inter-office memoranda between H.A. Cameron and Ilmar Kao. Includes ms. drafts. Yellow Label.*
- File 981      **Shand lake levels : rain, snow etc., 1962.** - 1962.  
*Contents : File consists of completed monthly "Gauge and Flow" records for the Shand Dam, recording rain amounts and lake levels for 1962. Includes correspondence to and from Ilmar Kao.. Yellow label.*

- File 982      **TD1 forms, 1962.** - 1962.  
*Contents : File consists of TD1 forms, "Employee's Tax Deduction Declaration", filled in by GRCC employees.  
Includes personal information.  
Yellow label*
- File 983      **This is Obsolete Except for The Brakes, Which Are Still in Use, Oct. 4, 1970.** - 1962.  
*Contents : File consists of orders for parts from Canadian General Electric Co.  
No Label.*
- File 984      **Town of Fergus : Tower St. Bridge, Proctor and Redfern.** - 1962.  
*Contents : File consists of correspondence, newspaper clipping and preliminary blue-print relating to the construction of a bridge over the Grand River in Fergus.  
No Label.*
- File 985      **Township of East Garafraxa : taxes for 1962 : assessment notices 1962 for tax 1963.**  
- 1962.  
*Contents : File consists of tax assessments for properties owned by the GRCC in East Garafraxa. Includes ms calculations.  
Yellow label*
- File 986      **Township of East Luther : taxes for 1962, assessment notices 1962 for taxes 1963.** -  
1962.  
*Contents: File consists of tax assessments for properties owned by the GRCC.  
Yellow Label.*
- File 987      **Township of Maryborough : list of taxes, 1962.** - 1962.  
*Contents : File consists of ts. carbon list of 1961 taxes payable to the Township of Maryborough by the GRCC, dated July 24, 1962.  
Yellow Label.*
- File 988      **Township of Maryborough : tax appeals, 1962.** - 1962.  
*Contents : File contains correspondence between the Township of Maryborough and I. Kao, Secretary Treasurer, relating to assessment of Commission lands. Includes ms. notes.  
Personal information: individual appeals.  
Yellow Label.*
- File 989      **Township of Peel : list of taxes and assessment notices for taxation in 1963, 1962.** -  
1962.  
*Contents : File consists of two ts. lists.  
Yellow Label.*
- File 990      **Township of West Garafraxa : taxes for 1962 : assessment notices 1962 for 1963.** -  
1962.  
*Contents: File consists of tax assessments for properties owned by the GRCC and leased to individuals.  
Yellow Label.*
- File 991      **Unemployment Insurance receipts re. banks and numbers, 1962.** - 1962.  
*Contents : File consists of material relating to unemployment insurance for GRCC employees, maintained by E.F. Roberts and then by Ilmar Kao. Includes correspondence, forms, handbooks, ms. notes, lists of employees.  
Personal employment information  
No Label.*
- File 992      **Vehicle maintenance reports, 1962.** - 1962.  
*Contents : File consists of completed "Vehicle Maintenance Report" forms. Includes ms. notes and summaries by I. Kao.  
Yellow Label.*
- File 993      **Work schedules and reports, 1962.** - 1962.  
*Contents: File consists of material relating to work to be done at Shand Belwood. memoranda, reports. Includes ms. lists, ts. memoranda, sketches, etc.  
Pink Label.*
- File 994      **Workmen's Compensation, 1962.** - 1962-1963..  
*Contents: File consists of completed summary form for 1962: "Employer's statement of wages paid" as well as accident notices and cost statements for individual employees.  
Loose in box.  
Personal information re employees.  
Yellow labels.*

## **Series 10.1963 : Administration : Secretary Treasurer's Files : 1963 : Ilmar Kao**

- File 995      **A. Stanners, 1963.** - 1963.  
              *Contents : File consists of two ms. notes, communications from an employee to I. Kao. Pink label.*
- File 996      **Accounts passed : executive meetings, 1963.** - 1963.  
              *Contents : File consists of dated account summaries prepared for executive meetings. Includes pencil markings. Pink label*
- File 997      **Accounts : working sheets, 1963.** - 1963.  
              *Contents : File consists of correspondence, invoices, receipts and account balances. Includes ms. notes and working papers. Pink label*
- File 998      **Assessment : I.K. notes, 1963.** - 1963.  
              *Contents : File consists of material relating to proposed Ayr and Montrose projects. Includes ts. draft report, tables, newspaper clipping, ms. tables and calculations by Ilmar Kao.. Not labelled.*
- File 999      **Auditor's quarterly statements, 1963.** - 1963.  
              *Contents : File consists of auditor's quarterly statements for Shand operating accounts for 1963. Yellow label.*
- File 1000     **Ayr and Montrose Dam sites : letters regarding cottage lots, 1963.** - 1963.  
              *Contents : File consists of correspondence. Includes ms. notes. Pink label.*
- File 1001     **Ayr and Montrose Dams : consulting engineers.** - 1961-1963.  
              *Contents : File consists of material relating to selection of engineering consultants for the "hydrological and economic study of the Grand River watershed." Includes correspondence to and from I. Kao, submissions and expressions of interest. Yellow Label.*
- File 1002     **Ayr and Montrose Dams : Department of Lands and Forests.** - 1961-1963.  
              *Contents : File consists of material relating to the amalgamation of the GRCC and GVCA as well as to submission of the Ayr and Montrose Dam proposal. . Includes correspondence with A. Kelso Roberts, Minister of the Dept. of lands and Forests concerning receipt of a report by Prof. D.J. Clough, as well as other correspondence. One letter annotated by G.E. Fisher "A hot reply." Yellow Label.*
- File 1003     **Ayr and Montrose Dams : general correspondence, 1961-1963.** - 1961-1963.  
              *Contents : File consists of correspondence to and from Ilmar Kao. Yellow label.*
- File 1004     **Ayr and Montrose Dams : member municipalities.** - 1962-1963.  
              *Contents : File consists of correspondence between I. Kao and member municipalities concerning council reactions and decisions relating to the proposed capital works project of the GRCC. Includes clippings, ms. notes. Yellow Label.*
- File 1005     **Ayr and Montrose Dams : Mr. M. A. MacKrell and Dr. R. Pinola.** - 1963.  
              *Contents : File consists of material relating to drafting a proposal for construction of Ayr and Montrose Dams, as well as an overall plan for development of the watershed to be used for obtaining government assistance. The initial report proposal by M.A. MacKrell of J.M. Tomlinson & Associates, Consulting Engineers, for the engineering and final submission portion of the proposal was accepted by the GRCC executive. J.M. Tomlinson & Associates were appointed to "undertake and engineering study of the Grand River watershed in general, and of the proposed Ayr Dam and Reservoir Site on the Nith River and the proposed Montrose Dam and Reservoir Site on the Grand River in particular." (memo, G.E. Fisher, undated). Rudolph Pinola of University of Waterloo was appointed to prepare cost-benefit study portion. Includes correspondence, a draft appendix containing data for stream discharge measurement stations in the Grand River Basin, 1913-1963, tables drawn up by I. Kao and a thermofax copy of a 7 p. document: "Data required for a cost-benefit study for the Grand River Conservation Commission." Pink Label.*

- File 1006      **Belwood Area : admission fees : statements, 1963** - 1963.  
*Contents : File consists of admission ticket sales sheets and summary in I. Kao's hand.  
 Pink label*
- File 1007      **Belwood Area : weekend admission reports.** - 1963.  
*Contents : File consists of completed Shand Park admission report forms, May to  
 Sept. 1963 Includes ms. notes.  
 Pink label.*
- File 1008      **Belwood : cottage lot : 48A, 49B, 49 and 49A, 1963.** - 1963.  
*Contents : File consists of correspondence and lot sketches.  
 Pink label.*
- File 1009      **Belwood : cottage lot associations, 1959-1963.** - 1958-1959, 1963.  
*Contents : File consists of correspondence.  
 Pink label.*
- File 1010      **Belwood : cottage lot rentals : active, 1957-1963.** - 1957-1963.  
*Contents : File consists of correspondence, lists of renters. Includes ms. notes and  
 legal documents. Earliest correspondence is E.F. Roberts  
 Pink label.*
- File 1011      **Belwood house rentals, 1963.** - 1963.  
*Contents : File consists of five letters accompanying payments.  
 Pink label*
- File 1012      **Conestoga operating accounts : no. 23, July, August, September 1963.** - 1963.  
*Contents : File consists of material relating to the Conestogo operating accounts for  
 the third quarter of 1963. Includes summaries of amounts passed at meetings, accompanied  
 by correspondence, receipts, and invoices. Includes tax notices for Township of Maryborough  
 for 1963.  
 Pink label*
- File 1013      **Conestogo : A. Stanners, 1963.** - 1963.  
*Contents : File consists of material relating to work done by and for Andrew  
 Stanners, GRCC employee. Includes correspondence, tenders re work to be carried out at the  
 "operators" residence and workshops, memoranda and ms. notes.  
 Pink label*
- File 1014      **Conestogo : cottage rentals, 1963 (file 1 of 2).** - 1963.  
*Contents : File consists of correspondence to and from I. Kao and the GRCC  
 regarding cottage lots, leases and payments, lists of cottage lots and names, labels, invoices  
 and receipts. Includes ms. notes. Includes stamped envelopes.  
 Pink label.*
- File 1015      **Conestogo : cottage rentals, 1963 (file 2 of 2).** - 1963.  
*Contents : File consists of correspondence to and from I. Kao and the GRCC  
 regarding cottage lots, leases and payments, lists of cottage lots and names, labels, invoices  
 and receipts. Includes ms. notes. Includes stamped envelopes.  
 Pink label.*
- File 1016      **Conestogo cottages : collections : Ballachey and Moore, 1963.** - 1963.  
*Contents : File consists of correspondence relating to collections of rents owing on  
 GRCA properties. Includes ms. notes.  
 Pink label.*
- File 1017      **Conestogo : farm leases, 1963.** - 1962-1963.  
*Contents : File consists of lists of material relating to farm leases, including short  
 form land leases with attached drawings, correspondence and list of lessees.  
 Pink label.*
- File 1018      **Conestogo operating accounts : no. 22, April, May and June 1963.** - 1963.  
*Contents : File consists of quarterly financial statement for the Conestogo operating  
 accounts for the second quarter of 1963, accompanied by correspondence, receipts, and  
 invoices.  
 Pink label*

- File 1019      **Conestogo operating accounts : no. 24, October, November, December, 1963.** - 1963.  
*Contents : File consists of quarterly financial statement for the Conestogo operating accounts for the fourth quarter of 1963, accompanied by correspondence, receipts, and invoices. I. Kao's file.*  
*Pink file*
- File 1020      **Conservation authorities : correspondence, reports, etc., 1963.** - 1963.  
*Contents : File consists of Ilmar Kao's file relating to other conservation authorities. Includes information about a tour of the Grand River watershed by members and staff of the Muskingum Conservancy district and Ohio Water Commission, hosted by the Grand Valley Conservation Authority. Includes reports, correspondence with the GVCA and Otonabee Region Conservation Authority and ephemera. Includes ms. notes.*  
*Pink label*
- File 1021      **Conservation authorities mailing list.** - 1962-1963.  
*Contents : File consists of mailing lists and municipality lists.*  
*Yellow label*
- File 1022      **D. N. McMullen.** - 1963.  
*Contents : File consists of ms. transcribed emergency flood warning "from McMullen's office" dated Wed. march 27, 1963.*  
*Pink file.*
- File 1023      **Department of Lands and Forests : Grand River Conservation Act, 1938.** - 1961-1963.  
*Contents : File consists of correspondence between the GRCC and the Ontario Dept. of Lands and Forests Conservation Authorities Branch. The correspondence concerns amending the Grand River Conservation Act for the purposes of receiving grants from the Lieutenant-Governor-in-Council, and with the mechanics of transferring the Conservation Authorities Branch from the Dept. of Commerce and Development to the Dept. of Lands and Forests. Correspondents include J.W. Spooner and A. Kelso Roberts, Ministers of Lands and Forests in 1961 and 1963 respectively and G.E. Fisher, Chairman GRCC. Includes ms. notes; Ilmar Kao's file*  
*Yellow Label.*
- File 1024      **Executive Committee : correspondence and general, 1962-1963.** - 1962-1963.  
*Contents : File consists of correspondence to and from Ilmar Kao relating to Executive Committee meetings. Includes a newspaper clipping dated June 13, 1962, reporting a speech given 50 years earlier by W.H. Breithaupt to the Paris Board of Trade. Includes ms. notes.*  
*Yellow label*
- File 1025      **Five day forecasts, 1963.** - 1963.  
*Contents : File consists of carbon copies of weather forecasts issued for Southern Ontario, Jan.-Dec. 1963.*  
*Pink label.*
- File 1026      **Flood Bulletins, 1963.** - 1963.  
*Contents : File consists of mimeograph flood bulletins. no. 1 dated March 5 1963, no. 2 dated March 28 1963, one thermofax ms. report to I. Kao, March 29, 1963.*  
*Pink label*
- File 1027      **Forestry Department report, 1962, P.M. Rogers, Chief Forester.** - 1963.  
*Contents : File consists of ts. mimeograph report, 28 leaves.*  
*Pink label.*
- File 1028      **Forestry : P.M. Rogers, 1963.** - 1963.  
*Contents : File consists of memoranda and other communications between Ilmar Kao and P.M. Rogers regarding forestry. Includes ms report dated Jan. 9, 1963 "Forestry report data to I. Kao, a ts. report "Luther Forest Fire" with drawing, Oct. 1963. Includes ms. notes and drafts re budgets, sale of logs from woodlots and other forestry activities.*  
*Pink label*
- File 1029      **Gauge Stations : 8 : re readers, charts etc., 1963** - 1963.  
*Contents : File consists of material relating to delivery of gauge books and charts to eight gauge stations. Includes correspondence from I. Kao, ms. tables, ms. notes.*  
*Pink label.*
- File 1030      **General file : Commissioners' names and addresses, gauge readers' addresses, etc., 1962-1963.** - 1960, 1962-1963.  
*Contents : File consists of lists of commission members.*  
*Yellow label*

- File 1031      **General insurance file, 1963.** - 1962-1963.  
*Contents : File consists of correspondence to and from Ilmar Kao regarding insurance policies, coverage schedules, payments. Includes ms. and ts. tables of policies.  
 Pink label*
- File 1032      **GRCC and GVCA : notes regarding meetings, 1963.** - 1953-1954, 1958-1959, 1963-1964.  
*Contents : File consists of material assembled by Ilmar Kao relating to meetings held over the years with the Grand Valley Conservation Authority. Includes material relating to amalgamation of the GRCA and GRCC and to disagreement over Commission use of land. Includes Ilmar Kao's notes and analyses of shared and separate areas of operation, notes on the history of conservation in the Grand River watershed, notes of discussions at meetings, etc. Includes correspondence, meetings of minutes pulled from other files, reports, organizational charts, newspaper clipping.  
 Pink Label.*
- File 1033      **Instructions, 1963.** - 1963.  
*Contents : File consists of material relating to GRCA accounting and information for the bookkeeper (initialled J.B. Jean Baker). Includes lists of account numbers and ledger headings, trial balances, reconciliations etc, information about employees and their remuneration, and a sheet of ts. procedural instructions re payroll..  
 Pink label*
- File 1034      **Lake Belwood : cottage lots : list of hydro deposits : up to date Aug. 28, 1963.** - 1963.  
*Contents : File consists of lists of hydro deposits.  
 White label.*
- File 1035      **Lake Belwood : cottage lots : up to date Aug. 28, 1963.** - 1963.  
*Contents : File consists of lists with corrections of cottage owners and cottage numbers.*
- File 1036      **Lake Conestogo : cottage lots.** - 1963.  
*Contents : File consists of lists with corrections of cottage owners and cottage numbers.  
 File marked "I. Kao, obsolete Dec. 1963".*
- File 1037      **Lake Conestogo: cottage lots : list of hydro deposits : up to date Aug. 30, 1963.** - 1963.  
*Contents : File consists of lists of cottage lots and names, annotated and corrected..*
- File 1038      **Lake Conestogo: cottage lots : obsolete, December 1963.** - 1963.  
*Contents : File consists of lists of cottage lots and names.  
 White label.*
- File 1039      **Lake Conestogo: cottage lots : up to date Aug. 30, 1963.** - 1963.  
*Contents : File consists of corrected lists of cottage lots and names.  
 White label*
- File 1040      **Luther : A. Ridzins, 1963.** - 1963.  
*Contents : File consists of communications between A. Ridzins, area operator for Luther, and Ilmar Kao. Includes correspondence to others relating to services for and use of facilities.  
 Pink label.*
- File 1041      **M.M Dillon and Company.** - 1963.  
*Contents : File consists of a document: "A proposal for engineering services for Grand River Conservation Commission, July 1963, M.M. Dillon Co. Ltd." This proposal was submitted "at the request of Mr. I. Kao" for hydrological and economic studies of the Grand River watershed.  
 Hand written label.*
- File 1042      **Metro Toronto and Region Conservation Authority : annual report by Dr. G. Ross Lord, February 8, 1963.** - 1963.  
*Contents : File consists of an invitation, correspondence from Ilmar Kao, business card and report by G. Ross Lord.  
 Pink Label.*
- File 1043      **Minutes of commission meetings, 1963.** - 1963.  
*Contents : I. Kao's annotated file consists of minutes, agenda and supporting documentation.  
 Pink file.*



- File 1044      **Minutes of executive meetings, 1963.** - 1963-1964.  
*Contents : File consists of minutes, agenda.  
 Yellow Label.*
- File 1045      **Miscellaneous correspondence, 1963.** - 1963.  
*Contents : File consists of correspondence to and from Ilmar Kao in his position as Secretary-treasurer of the GRCC. Includes receipts, ms. notes.  
 Pink label*
- File 1046      **Miss Linda Sharer : instructions : address and telephone numbers etc., 1963.** - 1963.  
*Contents : File consists of I. Kao's file of information for an employee. Includes contact lists and instructions, ms. notes.  
 Yellow label*
- File 1047      **Motor Pool accounts : no. 5, January, February, March, 1963.** - 1963.  
*Contents : File consists of Motor Pool account statement for the first quarter of 1963. Includes summaries of amounts passed at meetings, accompanied by correspondence, receipts, and invoices. Includes summary list of expenses.  
 Pink label*
- File 1048      **Motor Pool : gas reports, 1963.** - 1963.  
*Contents : File consists of gas use records for GRCA vehicles. Includes gas consumption sheets, draft and final summaries. Includes ms. notes by I. Kao.  
 Pink label.*
- File 1049      **Motor Pool : L. Dunn, 1963.** - 1963.  
*Contents : File consists of Ilmar Kao's file containing ms. notes, receipts etc. relating to the motor pool, including memoranda from P.M. Rogers. L. Dunn, Motor Pool employee, signed for several deliveries.  
 Pink label.*
- File 1050      **Motor Pool : machine maintenance records, 1963.** - 1963.  
*Contents : File consists of correspondence by Ilmar Kao, vehicle maintenance record sheets and ms. summaries..  
 Pink label.*
- File 1051      **Motor Pool operating accounts : July - August - September 1963.** - 1963.  
*Contents : File consists of lists of accounts with supporting invoices, receipts and account balances.  
 Pink label.*
- File 1052      **Motor Pool operating accounts : no. 6, April, May, June 1963.** - 1963.  
*Contents : File consists of "Motor Pool account statement for the second quarter of 1963 Includes summaries of amounts passed at meetings, accompanied by correspondence, receipts, and invoices.  
 Pink label.*
- File 1053      **Motor Pool rental reports, 1963.** - 1963.  
*Contents : File consists of ts. vehicle rental reports.  
 Pink label.*
- File 1054      **Motor Pool rental reports : draft copies, 1963.** - 1963.  
*Contents : File consists of rental reports submitted by L. Dunn and summary.  
 Pink label.*
- File 1055      **Motor Pool : vehicle maintenance reports, 1963.** - 1963.  
*Contents : File consists of vehicle maintenance reports. Includes ms. notes and summaries by I. Kao.  
 Pink label.*
- File 1056      **Motor Pool : vehicle mileage work reports : January 1, 1963- June 30, 1963.** - 1963.  
*Contents : File consists of vehicle mileage/work report forms submitted by L. Dunn. For each vehicle a description of trip and driver is entered.  
 Pink label.*
- File 1057      **Motor Pool : vehicle mileage work reports : July 1, 1963- December 31, 1963.** - 1963.  
*Contents : File consists of vehicle mileage/work report forms submitted by L. Dunn. For each vehicle a description of trip and driver is entered.  
 Pink label.*

- File 1058      **Ontario Hospital insurance, 1963.** - 1963.  
*Contents : File consists of I.A. Kao correspondence to the Ontario Hospital Services Commission, remittance and other forms, some concerning individuals.  
 Pink label.*
- File 1059      **Ontario Hydro : Alliston, 1963.** - 1963.  
*Contents : File consists of correspondence to and from I. Kao and the Alliston office of the Ontario Hydro-Electric Power Commission, Georgian Bay Region re cheques.  
 Pink label.*
- File 1060      **Ontario Hydro : Elmira, 1963.** - 1963.  
*Contents : File consists of correspondence to and from I. Kao, the Elmira Area Office of the Ontario Hydro-Electric Power Commission and lessees, relating primarily to hydro service to Belwood cottage lots.  
  
 Pink label.*
- File 1061      **Ontario Hydro : Listowel, 1963.** - 1963.  
*Contents : File consists of correspondence to and from I. Kao, the Listowel Area Office of the Ontario Hydro-Electric Power Commission and lessees, relating primarily to hydro service to Conestogo cottage lots.  
 Pink label.*
- File 1062      **Ontario Municipal Employees Retirement system, 1963.** - 1963.  
*Contents : File consists of correspondence, instructional manuals and memoranda, reports and ephemera. Includes submissions from I. Kao, including individual's forms.  
 Pink label.*
- File 1063      **Payroll account : Pr. #513-589 : draft copies, 1963.** - 1963.  
*Contents : File consists of completed payroll and benefits sheets and completed summary sheets with title "Work report".  
 Includes personal information about individual employees.  
 Pink label.*
- File 1064      **Payroll Deductions : re. P.S.I., Un. Ins., Inc. tax, O.H.S.C., 1963** - 1963.  
*Contents : File consists of I. Kao's working file re payroll deductions for individuals and groups. Includes ms notes, calculations, inter-office memoranda, etc..  
 Includes personal information about individual employees.  
 Pink label.*
- File 1065      **Physicians' Services Inc., 1963.** - 1963.  
*Contents : File consists of correspondence to and from I. Kao re subscription and individual changes. Includes ephemera.  
 Includes personal information about individual employees.  
 Pink label.*
- File 1066      **Provincial sales tax, 1963.** - 1963.  
*Contents : File consists of provincial sales tax forms and receipts. Includes ms. calculations by I. Kao.  
 Pink label.*
- File 1067      **Purchasing quotations, 1963.** - 1963.  
*Contents : File consists of correspondence to and from I. Kao and suppliers. Includes as well quotations, ephemera, ms. notes relating to purchase of items as water conditioners to snowshoes.  
 Pink label.*
- File 1068      **Quotations, 1963.** - 1963.  
*Contents : File consists of correspondence to and from I. Kao and suppliers.  
 Pink label.*
- File 1069      **Requisitions, 1963.** - 1963.  
*Contents : File consists of requisitions submitted to I. Kao. Includes, for example, requests for herbicides and insecticides for specified forest areas.  
 Pink label.*

- File 1070      **Salvage account : construction notes, office extension and manager's garage, 1963.** - 1963.  
*Contents : File consists of material relating to a proposed extension to the office building at the Shand Dam and a garage. Includes correspondence to and from I. Kao, drawings, ms. notes and calculations.*  
*Pink label.*
- File 1071      **Shand Dam : generator sales, 1963.** - 1963.  
*Contents : File consists of to and from Ilmar Kao re sale of generators owned by the GRCC. Includes envelope with stamp.*  
*Pink label.*
- File 1072      **Shand Nursery : irrigation system, 1955-1963.** - 1955-1963.  
*Contents : File consists of material relating to the purchase, installation and operation of irrigation equipment used for the GRCC tree nursery. Includes I. Kao and E.F. Roberts correspondence, ephemera, drawings, ms. notes and calculations.*  
*Pink label.*
- File 1073      **TD1 forms, 1963.** - 1963.  
*Contents : File consists of TD1 forms, "Employee's Tax Deduction Declaration", filled in by GRCC employees. Includes personal information.*
- File 1074      **Tours and general information, 1963.** - 1963.  
*Contents : File consists of correspondence to and from Ilmar Kao.*  
*Pink label.*
- File 1075      **Township of E. Garafraxa : assessment notices, 1963.** - 1963.  
*Contents : File consists of tax assessments for properties owned by the GRCC.*  
*Pink label.*
- File 1076      **Township of East Luther : assessment notices, 1963.** - 1963.  
*Contents : File consists of tax assessments for properties owned by the GRCC.*  
*Pink label.*
- File 1077      **Township of Maryborough : assessment notices, 1963.** - 1963.  
*Contents : File consists of assessment notice for properties owned by the GRCC, correspondence to Ilmar Kao and calculations.*  
*Pink label.*
- File 1078      **Township of Peel : assessment notices, 1963.** - 1963.  
*Contents : File consists of correspondence to and from I. Kao re one property tax assessment.*  
*Pink label.*
- File 1079      **Township of West Garafraxa : assessment notices, 1963.** - 1963.  
*Contents : File consists of tax assessments for properties owned by the GRCC and leased to individuals.*  
*Pink label.*
- File 1080      **Township of West Luther : assessment notices, 1963.** - 1963.  
*Contents : File consists of tax assessments for properties owned by the GRCC.*  
*Pink label.*
- File 1081      **Trial balances, 1963.** - 1961-1964.  
*Contents : File consists of ms. and ts. "Trial balances" for accounting purposes..*
- File 1082      **Unemployment insurance, 1963.** - 1963.  
*Contents : File consists of correspondence to and from I. Kao, supporting documentation and remittance forms. Includes an envelope of forms labelled "Individual earnings cards." Includes ms. notes.*  
*Personal information re employees.*  
*Pink label.*
- File 1083      **Workmen's Compensation, 1963.** - 1963.  
*Contents : File consists of correspondence and completed forms. Includes ms. notes.*  
*Personal information re employees.*  
*Pink label.*

**Series 10.1964 : Administration : Secretary Treasurer's Files : 1964 : Ilmar Kao**

- File 1084 **12th Line culvert : site plan, Jan. 17, 1964.** - 1964.  
*Contents : File consists of one loose blueprint.*
- File 1085 **Accounts passed : executive meetings, 1964.** - 1964.  
*Contents : File consists of dated account summaries prepared for executive meetings. Includes pencil markings. Yellow label.*
- File 1086 **Armstrong Bridge : blueprints, April 1, 1964.** - 1964.  
*Contents : File consists of four loose blueprints.*
- File 1087 **Arnold Bridge : blueprints, April 22, 1964.** - 1964.  
*Contents : File consists of five loose blueprints.*
- File 1088 **Ayr and Montrose Dam Sites Letters re cottage lots to rent.** - 1964.  
*Contents : File consists of correspondence to and from I. Kao and the GRCC regarding cottage lots. Yellow label.*
- File 1089 **Ayr and Montrose Reservoirs : submissions to the Governments.** - 1964.  
*Contents : File consists material relating to the proposed capital works programme submitted to Conservation Authorities Branch of the Dept. of Energy and Resources Management June 23, 1964. Includes copies of resolutions passed by member municipalities, correspondence to and from I. Kao and others, ms. notes by I. Kao. Yellow Label.*
- File 1090 **Ayr and Montrose Reservoirs : submissions to the municipalities.** - 1964.  
*Contents : File consists of correspondence between I. Kao and member municipalities concerning the proposed capital works project of the GRCC. Yellow Label.*
- File 1091 **Barrie Hill Bridge : blueprints, April 17, 1964.** - 1964.  
*Contents : File consists of five loose blueprints.*
- File 1092 **Belwood : cottage lot rentals, 1964.** - 1964.  
*Contents : File consists of correspondence to and from I. Kao, the GRCC and individuals regarding cottage lots, leases and payments, lists of cottage lots and names, labels, invoices and receipts. Includes ms. notes, envelopes with stamp. Yellow label.*
- File 1093 **Belwood : house rentals, 1964.** - 1964.  
*Contents : File consists of letters accompanying payments. Yellow label.*
- File 1094 **Budget notes for 1964.** - 1964.  
*Contents : File consists of GRCC "Secretary Treasurer's Report for the Year Ending Dec. 31, 1963," by Ilmar Kao. Includes working papers. Yellow label.*
- File 1095 **Conestogo : A. Stanners, 1964.** - 1964.  
*Contents : File consists of I. Kao's file relating to A. Stanners, Conestogo Area Supervisor. Includes correspondence and inter-office memoranda, ms. notes and calculations. Yellow label.*
- File 1096 **Conestogo and Shand rents, cottage lots, 1964.** - 1964.  
*Contents : File consists of cottage lot rental records entered on oversize ledger pages. OVERSIZE. Personal information re employees.*
- File 1097 **Conestogo : cottage lot rentals : no. 1, 1964.** - 1964.  
*Contents : File consists of correspondence to and from I. Kao, the GRCC and individuals regarding cottage lots, leases and payments. Includes invoices and receipts. Includes ms. notes, envelopes with stamp. Yellow label.*

- File 1098      **Conestogo : cottage lot rentals, no. 2, 1964.** - 1964.  
*Contents : File consists of correspondence to and from I. Kao, the GRCC and individuals regarding cottage lots, leases and payments. Includes lists of cottage lots and names, labels, invoices and receipts. Includes ms. notes and stamped envelopes.  
 Yellow label.*
- File 1099      **Conestogo : cottage rentals, 1964.** - 1964.  
*Contents : File consists of form letters, lot rental lists and labels. Includes ms. draft letter by I. Kao.  
 Untitled.  
 Loose papers.*
- File 1100      **Conestogo cottages : collection : Ballachey and Moore, 1964.** - 1964.  
*Contents : File consists of correspondence relating to collections of rents owing on GRCA properties. Includes ms. notes.  
 Yellow label.*
- File 1101      **Conestogo : farm leases, 1964.** - 1964.  
*Contents : File consists of lists of material relating to farm leases, including short form land leases with attached drawings, correspondence and list of lessees.  
 Yellow label.*
- File 1102      **Conestogo operating accounts : no. 27, July, August and September 1964.** - 1964.  
*Contents : File consists of quarterly financial statement for the Conestogo operating accounts for the third quarter of 1964, accompanied by correspondence, receipts, and invoices. Includes tax notices for the Township of Maryborough.  
 File #27.  
 Yellow Label.*
- File 1103      **Conservation Branch Department of Lands and Forests Ontario : general.** - 1961-1964.  
*Contents : File consists of correspondence between Ilmar Kao and the Department of Lands and Forests. Includes ms. notes.  
 Yellow Label.*
- File 1104      **Creekbank Bridge : lots 20 and 1 Concessions XI and IV : Townships of Peel and Pilkington : County of Wellington, December 15, 1964.** - 1964.  
*Contents : File consists of two loose blueprints.*
- File 1105      **Department of Northern Affairs : gauging stations.** - 1961-1964.  
*Contents : File consists of correspondence between Ilmar Kao and the Department of Northern Affairs and National Resources, Water Resources Branch. As well as routine correspondence, file contains correspondence explaining policies relating to release of river flow data. Includes ms. notes.  
 Yellow label.*
- File 1106      **Executive Committee correspondence and general, 1964.** - 1952, 1964.  
*Contents : File consists of correspondence, newspaper clippings, ms. notes by Ilmar Kao. Also includes E.F. Roberts correspondence and clipping from 1952 re federal Minister of Resources and Development Robert Winters.  
 Yellow Label.*
- File 1107      **Five day forecast for Southern Ontario, 1964.** - 1964.  
*Contents : File consists of carbon copies of weather forecasts issued for Southern Ontario, Jan.-Dec. 1964.  
 Yellow label.*
- File 1108      **Flood Bulletin, 1964.** - 1964.  
*Contents : File consists of mimeograph flood bulletin No. 1 dated April 8, 1964.  
 Includes ms. notes.  
 Yellow label.*
- File 1109      **Forestry : P.M. Rogers, 1964.** - 1964.  
*Contents : File consists of memoranda and other communications between Ilmar Kao and P.M. Rogers regarding forestry. Includes a ts. report "Conestogo property fire, April 18, 1964" with drawing. Includes ms. notes and calculations re budgets, sale of logs from woodlots and other forestry activities.  
 Yellow label.*

- File 1110      **Gauge station correspondence, 1964.** - 1964.  
*Contents : File consists of correspondence to and from I. Kao regarding gauge reading at Canning gauge station, including outlining duties for gauge reading. Includes ms. charts relating to distribution and pick-up of gauge reading cards and charts for all station. Yellow label.*
- File 1111      **General information, 1964.** - 1964.  
*Contents : File consists of correspondence to and from I. Kao, ephemera and conference information. Yellow Label.*
- File 1112      **General : telephone numbers, addresses, rates, reports, etc., 1964.** - 1964.  
*Contents : File consists of a general information file for office use. Includes ms. notes. Yellow label.*
- File 1113      **Geo. E Fisher, Galt, Ontario, 1960.** - 1960-1964.  
*Contents : File consists of correspondence first from E.F. Robert and then from Ilmar Kao to G.F. Fisher, Chairman, GRCC, as well as correspondence to and from G.F. Fisher and others. Yellow Label.*
- File 1114      **GRCC and GVCA, 1964 and 1965.** - 1963-1964.  
*Contents : File consists of material relating to possible amalgamation held with the Grand Valley Conservation Authority. Includes original organization charts of both the GVCA and the GRCC, drawn up by Ilmar Kao and dated Nov. 3, 1963. Includes also copies of proposed organization charts, memoranda and correspondence from Ilmar Kao to G. E. Fisher, Chairman GRCC, re cost apportionment report from Ayr and Montrose reservoirs. Yellow Label.*
- File 1115      **GRCC : benefit-cost study.** - 1963-1964.  
*Contents : File consists of R. Pinola's study : "A benefit-cost analysis of Grand River watershed multiple-purpose development projects," Feb. 1, 1964. Includes also a submission from H.G. Acres & Co. No Label.*
- File 1116      **Income tax, 1964.** - 1964.  
*Contents : File consists of correspondence, invoices, completed tax forms and information booklet. Includes personal information about individual employees. Yellow label.*
- File 1117      **Insurance correspondence, 1963-1964.** - 1959-1964.  
*Contents : File consists of correspondence to and from Ilmar Kao regarding insurance policies, coverage schedules, payments. Includes tables of policies. Yellow label.*
- File 1118      **Insurance policies : obsolete, 1964.** - 1960-1964.  
*Contents : File consists of a variety of insurance policies. Includes ts. carbon lists of buildings and structures owned by the GRCC. Yellow label.*
- File 1119      **Kiwanis Club of Guelph, up to 1964.** - 1944-1945, 1962-1964.  
*Contents : File consists of correspondence to and from Ilmar Kao relating to a lease of GRCC property for a Kiwanis Club camp at Lake Belwood. Includes drawings. Yellow label.*
- File 1120      **Loose documents : I. Kao.** - 1964.  
*Contents : File consists of one property entry permission form, two undated ms. lists re Belwood cottage lot assessments.*
- File 1121      **Loughran Municipal Drain : Township of Maryborough, 1964.** - 1964.  
*Contents : File consists of correspondence relating to the joint Peel-Mayborough town-line road, its maintenance and status [probably filed here in error?]. Includes notice of assessment to I. Kao for repair of the Loughran Drain and by-law concerning same. Yellow Label.*

- File 1122      **Luther : A. Ridzins, 1964.** - 1963-1964.  
*Contents : File consists of communications between A. Ridzins, area operator for Luther, and Ilmar Kao. Includes correspondence to others relating to services for and use of facilities. Includes ts. information report with title: "Memorandum re: Luther Dam and Reservoir" by Ilmar Kao, May 5, 1964. Includes drawing for vegetation "study areas".*  
 Yellow label.
- File 1123      **Meteorological weather station, 1964.** - 1964.  
*Contents : File consists of correspondence from and copies to D. N. McMullen, hydrometeorologist with the Dept. of Lands and Forests, Conservation Authorities Branch, relating to distribution and collection of wind charts.*  
 Yellow label.
- File 1124      **Miscellaneous, 1964.** - 1964.  
*Contents : File consists of correspondence to and from Ilmar Kao in his position as Secretary-treasurer of the GRCC.*  
 Yellow label.
- File 1125      **Miscellaneous correspondence, 1964.** - 1964.  
*Contents : File consists of correspondence to and from Ilmar Kao in his position as Secretary-Treasurer of the GRCC.*  
 Yellow label.
- File 1126      **Motor Pool gas reports : Conestogo and Shand, 1964.** - 1964.  
*Contents : File consists of gas use records for GRCA vehicles. Includes gas consumption sheets, draft and final summaries. Includes ms. notes by I. Kao.*  
 Yellow label.
- File 1127      **Motor Pool : L. Dunn, 1964.** - 1964.  
*Contents : File consists of correspondence to and from I. Kao relating to the Motor Pool, including vehicle purchases, supervision and maintenance charges, rates, vehicle permit copies, etc. Includes a document by Ilmar Kao entitled "Motor Pool" listing the vehicles and procedures to be followed for allocation, maintenance and drivers.. Includes interoffice memoranda from L. Dunn to I. Kao.*  
 Yellow label.
- File 1128      **Motor Pool : machine maintenance records, 1964.** - 1964.  
*Contents : File consists of vehicle maintenance record sheets and ms. summary.*  
 Yellow label.
- File 1129      **Motor Pool operating accounts : no. 10, April, May, June 1964.** - 1964.  
*Contents : File consists of lists of accounts with supporting invoices, receipts and account balances.*  
 Yellow label.
- File 1130      **Motor Pool operating accounts : no. 11, July, August, September, 1964.** - 1964.  
*Contents : File consists of Motor Pool Account quarterly statement for the third quarter of 1964, accompanied by invoices, receipts and account balances.*  
 Folder numbered G.R.C.C. # 11  
 Yellow Label.
- File 1131      **Motor Pool operating accounts : no. 12, October, November, December 1964.** - 1964.  
*Contents : File consists of lists of accounts with supporting invoices, receipts and account balances.*  
 Yellow label.
- File 1132      **Motor Pool : rental reports : draft copies, 1964.** - 1964.  
*Contents : File consists of rental reports submitted by L. Dunn and summary.*  
 Yellow label.
- File 1133      **Motor Pool : rental reports : typed copies, 1964.** - 1964.  
*Contents : File consists of ts. vehicle rental reports submitted by L. Dunn.*  
 Yellow label.
- File 1134      **Motor Pool : vehicle maintenance reports, January to June 1964.** - 1964.  
*Contents : File consists of completed "Vehicle Maintenance Report" forms. Includes ms. notes and summaries, some by I. Kao.*  
 Yellow label.

- File 1135      **Motor Pool : vehicle mileage/work reports, no.1, 1964.** - 1964.  
*Contents : File consists of vehicle mileage/work report forms submitted by L. Dunn and others. For each vehicle a description of trip and driver is entered.*
- Yellow label.*
- File 1136      **Motor Pool : vehicle mileage/work reports, no. 2, 1964.** - 1964.  
*Contents : File consists of vehicle mileage/work report forms submitted by L. Dunn and others. For each vehicle a description of trip and driver is entered.*
- Yellow label.*
- File 1137      **Odell and Ashworth.** - 1943-1944, 1946, 1964.  
*Contents : File consists of correspondence to and from E.F. Roberts and later to and from Ilmar Kao relating to a property purchased by the Commission and an ensuing fence-line dispute. Includes legal correspondence, and correspondence with later owners.*  
*Green Label.*
- File 1138      **Ontario hospital insurance, 1964.** - 1964.  
*Contents : File consists of correspondence, remittance and other forms, information booklets. Includes ms. notes.*
- Contains personal information about individual employees.*  
*Yellow label.*
- File 1139      **Ontario Hydro : Alliston, 1964.** - 1964.  
*Contents : File consists of one ts. carbon letter from I. Kao to the Alliston office of the Ontario Hydro-Electric Power Commission re contract cards. Includes ms. note.*
- Yellow label.*
- File 1140      **Ontario Hydro : Elmira, 1964.** - 1964.  
*Contents : File consists of correspondence to and from I. Kao, the Elmira Area Office of the Ontario Hydro-Electric Power Commission and lessees, relating primarily to hydro service to Belwood cottage lots. Includes envelopes with stamps. Includes ms. notes.*
- Yellow label.*
- File 1141      **Ontario Hydro : Listowel, 1964.** - 1964.  
*Contents : File consists of correspondence to and from I. Kao, the Listowel Area Office of the Ontario Hydro-Electric Power Commission and lessees, relating primarily to hydro service to Conestogo cottage lots. Includes ms. notes.*
- Yellow label.*
- File 1142      **Ontario Municipal Employees Retirement Board, 1964.** - 1964.  
*Contents : File consists of correspondence and GRCC monthly remittance forms.*
- Yellow label.*
- File 1143      **Payroll deductions, 1964.** - 1964.  
*Contents : File consists of I. Kao's working file re payroll deductions for individuals. Includes ms. tables re individual deductions, employee list and a sheet with title : "General conditions and employee benefits. "*
- Yellow label.*
- File 1144      **Payroll draft copies, 1964.** - 1964.  
*Contents : File consists of completed payroll and benefits sheets and completed summary sheet with title "Work report".*
- Includes personal information about individual employees.*  
*Yellow label.*
- File 1145      **Physicians' Services Inc., 1964.** - 1964.  
*Contents : File consists of ephemera and circular notices to group subscribers as well as an ms. list of individuals covered.*  
*Includes personal information about individual employees.*  
*Yellow label.*



- File 1146      **Plan for flood control and water conservation in the Grand River Watershed :**  
**submitted to the Government of Ontario represented by the Honourable J.R. Simonett, Minister, the Department of Energy and Resources Management, and the Government of Canada represented by the Honourable Arthur Laing, Minister of Northern Affairs and Natural Resources / by the Grand River Conservation Commission, June, 1964. - 1964.**
- File 1147      **Provincial sales tax, 1964. - 1964.**  
*Contents : File consists of provincial sales tax forms and receipts. Includes ms. calculations by I. Kao.*  
*Yellow label.*
- File 1148      **Purchasing and quotations, 1964. - 1964.**  
*Contents : File consists of correspondence to and from I. Kao and suppliers. Includes as well quotations, ephemera, ms. notes relating to purchase of items from uniforms to boat motors. Includes ms. notes.*  
*Yellow label.*
- File 1149      **Quotations, 1964. - 1964.**  
*Contents : File consists of correspondence to and from I. Kao and suppliers.*  
*Yellow label.*
- File 1150      **Receipts, 1964. - 1964.**  
*Contents : File consists of correspondence, invoices and receipts relating to cottage rental, sales of tree nursery stock, hydro accounts, and allowance from construction of Loughran Municipal Drain. Includes ms. notes.*  
*Yellow label.*
- File 1151      **Report on apportionment of costs between member municipalities for Ayr and Montrose reservoirs, March 1964. - 1964.**  
*Contents: ts. , 7 leaves, legal-size paper. Report submitted to the GRCC by M.A. MacKrell, P. Eng.*
- File 1152      **Shand Dam : control room equipment. - 1964.**  
*Contents : File consists of sketch of a desk by H.A. Cameron.*  
*No Label.*
- File 1153      **Shand Park : admission reports, 1964. - 1964.**  
*Contents : File consists of completed Shand Park weekend admission report forms, May to Sept. 1964. Includes ms. notes.*  
*Yellow label.*
- File 1154      **Shand Park ticket selling reports, 1964. - 1964.**  
*Contents : File consists of admission ticket sales sheets and summary in I. Kao's hand. Includes ms. notes.*  
*Yellow label.*
- File 1155      **Sinclair Bridge : blueprints, April 3, 1964. - 1964.**  
*Contents : File consists of four loose blueprints.*
- File 1156      **Smith Bridge : site plan, Jan. 22, 1964. - 1964.**  
*Contents : File consists of one loose blueprint.*
- File 1157      **TD1 forms, 1964. - 1964.**  
*Contents : File consists of TD1 forms, "Employee's Tax Deduction Declaration", filled in by GRCC employees. Includes personal information.*  
*Yellow label.*
- File 1158      **Tours and general information, 1964. - 1964.**  
*Contents : File consists of correspondence to and from Ilmar Kao.*  
*Yellow label.*
- File 1159      **Township of East Garafraxa : assessment notices made in 1964. - 1964.**  
*Contents : File consists of tax assessments for properties owned by the GRCC.*  
*Yellow label.*
- File 1160      **Township of East Luther : assessment notices made in 1964. - 1964.**  
*Contents : File consists of tax assessments for properties owned by the GRCC and leased to individuals. Includes correspondence to and from I. Kao and others, envelope with stamp, ms. notes.*  
*Yellow label.*

- File 1161      **Township of Maryborough : assessment notices made in 1964.** - 1964.  
*Contents : File consists of assessment notice for properties owned by the GRCC, calculations by Ilmar Kao.  
 Yellow label.*
- File 1162      **Township of Peel : assessment notices made in 1964.** - 1964.  
*Contents : File consists of ms. table, notes by Ilmar Kao.  
 Yellow label.*
- File 1163      **Township of West Garafraxa : assessment notices made in 1964.** - 1964.  
*Contents : File consists of tax assessments for properties owned by the GRCC and leased to individuals. Includes correspondence to and from I. Kao and others.  
 Yellow label.*
- File 1164      **Township of West Garafraxa : assessment notices made in 1964 : Commission property, 1964.** - 1964.  
*Contents : File consists of tax assessments for properties owned by the GRCC and leased to individuals.  
 Yellow label.*
- File 1165      **Township of West Luther : assessment notices made in 1964.** - 1964.  
*Contents : File consists of tax assessments for properties owned by the GRCC and I. Kao's ts. carbon list of taxes payable..  
 Yellow label.*
- File 1166      **Trial balances, 1964.** - 1964.  
*Contents : File consists of ms. and ts. "Trial balances" for accounting purposes. Includes GRCC minutes, ms. notes and calculations.  
 Yellow label.*
- File 1167      **Unemployment insurance, 1964.** - 1964.  
*Contents : File consists of correspondence to and from I. Kao, supporting documentation and remittance forms. Includes an envelope of completed forms labelled "Employees unemployment insurance contribution statements -- forms UIC-443, earnings sheets. " Includes ms. notes.  
 Includes personal information about individual employees.  
 Yellow label.*
- File 1168      **Workmen's Compensation, 1964.** - 1964.  
*Contents : File consists of correspondence and completed forms. Includes ms. notes. Includes personal information about individual employees.  
 Yellow label.*

**Series 10.1965 : Administration : Secretary Treasurer's Files : 1965 : Ilmar Kao**

- File 1169      **Auditors quarterly statements, 1965.** - 1965.  
*Contents : File consists of Shand operating accounts for four quarters, 1965.  
 White Label.*
- File 1170      **Ayr and Montrose Dams : miscellaneous correspondence, 1964-1965.** - 1964-1965.  
*Contents : File consists of correspondence to and from I. Kao relating to the proposed Ayr and Montrose Dams.  
 Yellow Label.*
- File 1171      **Bell Telephone Co. : right-of-ways, Belwood area.** - 1963-1965.  
*Contents : File consists of correspondence and blueline maps relating to Bell telephone cable. Includes ms. notes.  
 Pink Label.*
- File 1172      **Committee of the Chairmen of the Conservation Authorities.** - 1960-1965.  
*Contents : File consists of material relating to meetings of the Committee of Chairmen of Conservation Authorities. Includes minutes and correspondence. Some minutes are annotated with notes from G. Fisher, Chairman GRCC, to Ilmar Kao. Includes ms. notes and drafts.  
 Yellow Label.*

- File 1173 **Conestogo Dam insurance claim, 1965-1966.** - 1963-1965.  
*Contents : File consists of material relating to the preparation for and settling of an insurance claim for repairs done at Conestogo Dam. Includes correspondence to and from Ilmar Kao; Ballachey, Moore and Hart, Barristers, Solicitors and Notaries and others. Includes a report by H.G. Acres: "Subsidence at chainage 7+75: report on investigations and proposed remedial work, Nov. 1963", copies of "Proof loss", releases and invoices . Includes ms. notes from G. Fisher (Chairman, GRCC) to Ilmar Kao.*  
 Green Label.
- File 1174 **Conestogo Dam Repairs : 1961-1965 general correspondence.** - 1961-1964.  
*Contents : File consists of correspondence to and from Ilmar Kao, H.G. Acres & Co. and others, relating primarily to the investigation of and remedial work for a "hole" in the crest of the Conestogo Dam. Includes copies of "Monthly Progress estimate" sheets and invoices.*  
 Yellow Label.
- File 1175 **Conestogo Dam repairs : subsidence at 7 and 75, 1964.** - 1964-1965.  
*Contents : File consists of correspondence to and from I. Kao, H.G., Acres & Co., Bunnell, Hitchon Ltd. (Insurance) and others concerning an insurance claim for repairs made to the Conestogo Dam. Includes legal correspondence and opinions. Includes ms. notes by Ilmar Kao and from G. Fisher (Chairman GRCC) to I. Kao.*  
 Yellow Label.
- File 1176 **Forestry : P.M. Rogers, 1965.** - 1965.  
*Contents : File consists of P.M. Rogers "Forestry department Report, Year 1965."*  
 No Label.
- File 1177 **Grand River Conservation Commission : financial statements, December 31, 1965.** - 1965.
- File 1178 **Ontario Water Resources Commission : general correspondence.** - 1961-1965.  
*Contents : File consists of correspondence between Ilmar Kao and the Ontario Water Resources Commission. Includes ms. notes and ephemera.*  
 Yellow Label.
- File 1179 **Personnel, 1964-1965.** - 1964-1965.  
*Contents : File consists of material maintained by Ilmar Kao relating to personnel. Includes correspondence, organizational charts, regulations, position descriptions, salaries, job applications, etc. Includes ms. notes and calculations.*
- File 1180 **Personnel : Minimum Wage Act, 1964.** - 1965.  
*Contents : File consists of correspondence to and from Ilmar Kao and government literature.*  
 Yellow Label.

## **Series 10.1966 : Administration : Secretary Treasurer's Files : 1966 : Ilmar Kao**

- File 1181 **Conestogo : elevator service contract.** - 1959-1966.  
*Contents : File consists of correspondence (E.F. Roberts), contract and elevator inspections reports.*  
 Yellow Label.
- File 1182 **Miscellaneous forms, extra copies.** - 1965-1966.  
*Contents : File consists of copies of documents assembled by I. Kao relating to administrative changes necessitated by amalgamation with the GVCA.*  
 Yellow Label.
- File 1183 **Ontario Hydro : right-of-ways, Belwood area.** - 1964-1966.  
*Contents : File consists of correspondence and "Private Property Owners Consent" forms with sketches, signed by Ilmar Kao, authorizing Ontario Hydro to enter properties owned by the Commission.*  
 Yellow Label.
- File 1184 **Ontario Hydro : right-of-ways, Conestogo area.** - 1966.  
*Contents : File consists of memo and completed consent form with sketch : re extending hydro to one cottage lot.*  
 Yellow Label.

File 1185 **Provincial Secretary : filing fees.** - 1955-1966.  
*Contents : File consists of copies of the GRCC's annual "Return of information and particulars" forms submitted to the provincial secretary, with accompanying correspondence. These forms contain the names of all commissioners and the dates elected and resigned. The file begins with returns submitted by E.F. Roberts.*  
Yellow Label.

## **Series 11 : Operations**

**Operations** - 1947, 1955, 1971-1990. - 5 cm of textual records (5 folders, file 1186-1190)  
*Contents: Series consists of two pieces of correspondence relating to weather reporting equipment found loose, and material dating from 1971-1990 not obviously related to the other series in the fonds, including maintenance and operating manuals and information about the Water Management Division.*

File 1186 **Gate operations manual.** - [19--].  
*Contents: manual for use of gate operators at GRCA parks.*  
*Loose papers.*  
*Title on Box: Information for operating manual, Shand Dam.*

File 1187 **Maintenance manual, complete.** - 1971-1990.  
*Contents: consists of material relating to operating manual for Shand Dam: instructions for the Bristol round-chart recording systems, samples of rain and snow recording gauges, sample stage-discharge tables for various years from 1975 to 1989, internal procedures.*  
*Title on Box: Information for operating manual, Shand Dam.*

File 1188 **Maintenance manual, extra and not complete.** - 1982-1990.  
*Contents: consists of material relating to operating procedures for the Shand Dam: samples of Graphics Controls Canada round-chart recording systems, internal operating guidelines and procedures, forms and equipment. Intended for use in compiling a maintenance manual.*  
*Title on Box: Information for operating manual, Shand Dam.*

File 1189 **Water Management division.** - 1984-1989.  
*Contents: document with title "Reorganization of the Water Management Division, Oct. 30, 1984"; document with title "Water Management Division" describing objectives and organization of the division; maps and tables relating to snow survey data 1987-1989.*  
*Loose papers.*  
*Title on Box: Information for operating manual, Shand Dam.*

File 1190 **Weather reporting gauges and equipment : correspondence.** - 1947, 1955.  
*Contents : two pieces of correspondence relating to weather reporting equipment. The first, dated April 28, 1947, from E.F. Roberts to W. Philip, titled "Spring run off Grand River watershed 1947" describes the single recording gauging station for the entire watershed, located in Galt. The second, dated Jan. 11, 1955, is from E.F. Roberts to Marcel Pequegnat, concerns weather reporting stations to be established. Attached is a clipping describing this as Ontario's first "organized flood warning system".*  
*Loose papers.*  
*Title on Box: Information for operating manual, Shand Dam.*

## **Series 12 : Operations : H.A. Cameron Files**

**Operations : H.A. Cameron Files** - 1917, 1942-1973. - 55 cm of textual records (40 folders, file 1191-1230)  
*Hugh A. Cameron was resident superintendent of dams from the completion of the Shand Dam in 1942 to 1974, two years beyond his official retirement in 1972. Initially employed on the Shand project as maintenance and construction Superintendent by Beatty Bros. of Fergus, he was asked to take over operation of the dam and was appointed "Chief Operator" at the Commission meeting of Nov. 5, 1942.*  
*Contents: Series consists of material created and maintained by Hugh A. Cameron from 1942-1973, consisting primarily of daily journals recording details of work done by the writer and others, in the office, on GRCC property and at other locations: construction, repairs, machinery, inspections, incidents, weather conditions, etc. Also includes correspondence, reports, maps and plans, etc. relating to construction, repairs, equipment, forestry and logging and roads.*

*Series is arranged alphabetically.*  
*H.A. Cameron's logbooks from 1958-1961 concerning the Shand Dam can be found in GA 183, series 21. Other environmental monitoring data compiled by him but not found with his files can be found in series 9 and 13 of this fonds.*

- File 1191      **Boat Club : Lake Belwood.** - 1945, 1947.  
*Contents : File consists of ts. carbon constitution of the Lake Belwood Boat Club, one piece of correspondence to H.A. Cameron with scenic letterhead.*
- File 1192      **Boys and girls camps,.** - 1946.  
*Contents : File consists of one piece of correspondence to H.A. Cameron from the Ontario Dept. of Education re a proposed camp, dated may 13, 1946.*
- File 1193      **Building permits : cottage lots, April 8, 1946.** - 1946.  
*Contents : File consists of applications for building permits, signed by E.F. Roberts; H.A. Cameron's copies.*
- File 1194      **Canadian Comstock Co.** - [194-].  
*Contents: File consists of correspondence and forms relating to inventory of frequency sensitive materials in preparation for conversion to 60 cycle operation. Canadian Comstock Co. was the contractor for the Hydro-Electric Power Commission of Ontario.  
Title on folder : C-1, L-6, Twp. W. Garafraxa, County of Wellington.*
- File 1195      **County of Grey : Department of Highways, Ontario.** - [19--].  
*Contents : File consists of large map of the County of Grey.  
Loose items.  
OVERSIZE*
- File 1196      **Daily Journal 1960.** - 1960.  
*Contents: File consists of Brownline Daily Journal for 1960 belonging to H.A. Cameron. Daily entries are used to record climactic information such as lake level, temperature, wind, precipitation, incidents, etc. Also recorded are details of work done by the writer and others, in the office and on the property: construction, lumber mill, machinery, incidents, etc. Includes a list of vehicles. Not all days have entries; information recorded varies.*
- File 1197      **Daily Journal 1961.** - 1961.  
*Contents: File consists of Brownline Daily Journal for 1961 belonging to H.A. Cameron. Daily entries are used to record climactic information, but less so than in 1960. Also recorded are details of work done by the writer and others, in the office and on the property: construction, lumber mill, machinery, incidents, etc. Not all days have entries; information recorded varies.*
- File 1198      **Daily Journal 1962.** - 1962.  
*Contents: File consists of Brownline Daily Journal for 1962 belonging to H.A. Cameron, working from the Shand Dam station. Daily entries are used to record some climactic information such as snowfall and ice. The diary is primarily used to record details of work done by the writer and others, in the office, on the property and elsewhere : construction, repairs, inspections, incidents, etc. Not all days have entries; information recorded varies.*
- File 1199      **Daily Journal 1963.** - 1963.  
*Contents: File consists of Brownline Daily Journal for 1963 belonging to H.A. Cameron, working from the Shand Dam station. Daily entries are used to record some climactic information such as snowfall and ice. Also recorded are details of work done by the writer and others, in the office on the property and at other locations: construction, repairs, machinery, inspections, incidents, etc. Not all days have entries; information recorded varies.*
- File 1200      **Daily Journal 1964.** - 1964.  
*Contents: File consists of Brownline Daily Journal for 1964 belonging to H.A. Cameron, working from the Shand Dam station. Daily entries are used primarily to record details of work done by the writer and others, in the office on the property and at other locations: construction, repairs, machinery, inspections, incidents, etc. Not all days have entries; information recorded varies.*
- File 1201      **Daily Journal 1965.** - 1965.  
*Contents: File consists of Brownline Daily Journal for 1965 belonging to H.A. Cameron, working from the Shand Dam station. Includes some weather observations. Daily entries are used primarily to record details of work done by the writer and others, in the office on the property and at other locations: construction, repairs, machinery, inspections, incidents, etc. Not all days have entries; information recorded varies.*

- File 1202      **Daily Journal 1966.** - 1966.  
*Contents: File consists of Brownline Daily Journal for 1966 belonging to H.A. Cameron, working from the Shand Dam station. Includes some weather observations. Daily entries are used primarily to record details of work done by the writer and others, in the office on the property and at other locations: construction, repairs, machinery, inspections, incidents, etc. Not all days have entries; information recorded varies.*
- File 1203      **Daily Journal 1967.** - 1967.  
*Contents: File consists of Brownline Daily Journal for 1967 belonging to H.A. Cameron, working from the Shand Dam station. Includes some weather observations. Daily entries are used primarily to record details of work done by the writer and others, in the office on the property and at other locations: construction, repairs, machinery, inspections, incidents, etc. Not all days have entries; information recorded varies.*
- File 1204      **Daily Journal 1968.** - 1968.  
*Contents: File consists of Brownline Daily Journal for 1968 belonging to H.A. Cameron, working from the Shand Dam station. Includes some weather observations. Daily entries are used primarily to record details of work done by the writer and others, in the office on the property and at other locations: construction, repairs, machinery, inspections, incidents, etc. Not all days have entries; information recorded varies.*
- File 1205      **Daily Journal 1969.** - 1969.  
*Contents: File consists of Perpetual Desk Calendar and Diary for 1969 belonging to H.A. Cameron, working from the Shand Dam station. Includes some weather observations. Daily entries are used primarily to record details of work done by the writer and others, in the office on the property and at other locations: construction, repairs, machinery, inspections, incidents, etc. Not all days have entries; information recorded varies.*
- File 1206      **Daily Journal 1970.** - 1970.  
*Contents: File consists of Brownline Daily Journal for 1970 belonging to H.A. Cameron, working from the Shand Dam station. Daily entries are used primarily to record details of work done by the writer and others, in the office on the property and at other locations: construction, repairs, machinery, inspections, incidents, etc. Includes list of appointments at front. Not all days have entries; information recorded varies.*
- File 1207      **Daily Journal 1970.** - 1970.  
*Contents: File consists of Brownline Daily Journal for 1970 containing entries in several hands, primarily assistant superintendent Fred Fackham. Includes weather observations. Daily entries are used primarily to record details of work done by several employees, in the office on the property and at other locations: construction, repairs, machinery, inspections, incidents, etc. Includes list of appointments at front. Not all days have entries; information recorded varies.*
- File 1208      **Daily Journal 1971.** - 1971.  
*Contents: File consists of Brownline Daily Journal for 1971 belonging to H.A. Cameron, working from the Shand Dam station. Includes some weather observations. Daily entries are used primarily to record details of work done by the writer and others, in the office on the property and at other locations: construction, repairs, machinery, inspections, incidents, etc. Not all days have entries; information recorded varies.*
- File 1209      **Daily Journal 1971.** - 1971.  
*Contents: File consists of Brownline Daily Journal for 1971 belonging to assistant superintendent Fred Fackham. Includes weather observations. Daily entries are used primarily to record details of work done by several employees, in the office on the property and at other locations: construction, repairs, machinery, inspections, incidents, etc. Not all days have entries; information recorded varies.*
- File 1210      **Daily Journal 1972.** - 1972.  
*Contents: File consists of Brownline Daily Journal for 1972 belonging to H.A. Cameron, working from the Shand Dam station. Includes some weather observations. Daily entries are used primarily to record details of work done by the writer and others, in the office on the property and at other locations: construction, repairs, machinery, inspections, incidents, etc. Not all days have entries; information recorded varies.*
- File 1211      **Daily Journal 1973.** - 1973.  
*Contents: File consists of Brownline Daily Journal for 1973 belonging to H.A. Cameron, working from the Shand Dam station. Includes some weather observations. Daily entries are used primarily to record details of work done by the writer and others, in the office on the property and at other locations: construction, repairs, machinery, inspections, incidents, etc. Not all days have entries; information recorded varies.*

- File 1212      **Equipment re reforestation and landscape : correspondence, Nov. 26, 1945.** - 1945.  
*Contents : File consists of one letter copy from H.A. Cameron re tractor purchase.*
- File 1213      **Estimates and repair to farm property : correspondence : Grand River Conservation Commission.** - 1945-1946, 1952.  
*Contents : File consists of correspondence between H.A. Cameron and E.F. Roberts re work authorized for property repairs, as well as correspondence relating to a stoker.*
- File 1214      **Forester's report, year 1956.** - 1956.  
*Contents : File consists of the Forester's Report of 1956, by P.M. Rogers.*
- File 1215      **Forester's report, year 1957.** - 1957.  
*Contents : File consists of the Forester's Report of 1957, by P.M. Rogers.*
- File 1216      **Inter office correspondence, Dec. 31, 1958.** - 1958.  
*Contents : File consists of inter office memo copy re batteries.  
Loose items.*
- File 1217      **Invoices since Oct. 18, 1944..** - 1944-1949.  
*Contents : File consists of invoices from Beatty Bros., Fergus, Ont.*
- File 1218      **Lake front lease : correspondence with E.F.Roberts, H.A.C., Sept. 1944.** - 1944.  
*Contents : Contains correspondence between E.F. Roberts and H.A. Cameron re individuals leasing lakefront lots.*
- File 1219      **Logging operations, Damascus, Jan. 1956.** - 1956.  
*Contents : File consists of detailed ts. carbon list of timber found on the Damascus property woodlot, with pen and ink map.*
- File 1220      **Miscellaneous.** - 1944-1954.  
*Contents : File consists of correspondence to and from H.A. Cameron re rentals, payment of accounts, work inspection, drainage report. Includes one letter from the Department of Reconstruction and Supply, Air Services, Radio Division in response to difficulties experienced by the GRCC in setting up effective radiotelephone circuit between Brantford and the "Grand Valley Dam" using Canadian Army No. 19 sets purchased for that purpose.*
- File 1221      **Recording precipitation gauge : monthly reports.** - 1959-1970.  
*Contents: File consists of precipitation gauge forms recorded at the Fergus Shand Dam station, most by observer H.A. Cameron.  
Some months lacking.*
- File 1222      **Reports on sanitation, pollution of upper river, etc.** - 1944, 1947, 1950.  
*Contents : File consists of correspondence between H.A. Cameron and E.F. Roberts and others regarding contamination of river at Grand Valley.*
- File 1223      **Residence, Shand Dam : repairs and installation correspondence.** - 1942-1943.  
*Contents : File consists of correspondence to and from H.A. Cameron regarding a residence at the Shand Dam, blueprint, invoices, ms. notes.*
- File 1224      **Road repairs and alterations, Oct. 18, 1944.** - 1944.  
*Contents : File consists of one ms. work report, May 13, 1944, "from Marcel Pequegnat," initialled by H.A. Cameron.*
- File 1225      **Sketch Map : North part : Luther Dam, Sept. 19, 1950.** - 1950.  
*Contents : File consists of large sketch map of the North part of the Luther Dam, annotated and with blocks outlined.  
Loose items.  
OVERSIZE.*
- File 1226      **Sketch map : South part , Luther Dam , Sept. 19, 1950.** - 1950.  
*Contents : File consists of large sketch map of the South Part of the Luther Dam, annotated and with blocks outlined.  
Loose items.  
OVERSIZE.*
- File 1227      **Township of East Luther in the County of Dufferin, Toronto, Feb. 23, 1917.** - 1917.  
*Contents : File consists of a blueline copy of a map with a property outlined in red.  
Loose item.*

File 1228 **Township of East Luther in the County of Dufferin, Toronto, Ont., Feb. 23, 1917.** - 1917.  
*Contents : File consists of blueline copy of a large map of the Township of East Luther. Loose items. OVERSIZE.*

File 1229 **Tree planting machines.** - [1957?].  
*Contents : File consists of ts. re repairs to planter machines.*

File 1230 **Waterloo Manufacturing Co. Ltd. : R.J.A. Thompson, Sales Manager.** - 1946-1947.  
*Contents : File consists of correspondence to and from H.A. Cameron and the Waterloo Manufacturing Co. re equipment supplied by the latter. Includes ephemera from Minneapolis Moline Power Implement Co. One letter bears a lion letterhead of the Waterloo Manufacturing Co.*

### **Series 13 : Operations : Monitoring Records**

**Operations : monitoring records.** - 1951-1971. - 6.06 m of textual records (37 folders, file 1231-1267)  
*Contents: Series consists of environmental monitoring raw data in the form of anemograph charts (1955-1970), gauge cards (1955-1967), rainfall charts (1955-1959, 1971) and snow surveys (1963-1964). An anemograph chart is a paper record of the direction and force of the wind; gauge cards contain data recorded manually by gauge readers at gauge stations along the Grand River; rainfall charts contain daily entries recording rainfall; snow surveys consist of booklets containing pre-printed pages for entering snow data. Although this data is not complete it is nonetheless important for providing a means whereby climatic and environmental change over time can be analyzed.*  
*Other environmental monitoring records can be found in Series 7, 9 and 12.*

File 1231 **Anemograph charts, March 17-Nov. 23 1955 : Shand Dam.** - 1955.  
*Contents: File Consists of daily charts recording wind speed and direction. Loose in box.*

File 1232 **Anemograph charts, Jan. 19-Dec. 30, 1957 : Shand Dam.** - 1956-1957.  
*Contents: File Consists of daily charts recording wind speed and direction. Loose in box.*

File 1233 **Anemograph charts, Dec. 31, 1957-Dec. 30, 1958 : Shand Dam.** - 1957-1958.  
*Contents: File Consists of daily charts recording wind speed and direction. Loose in box.*

File 1234 **Anemograph charts, Dec. 31, 1958-Dec. 31, 1959 : Shand Dam.** - 1958-1959.  
*Contents: File Consists of daily charts recording wind speed and direction. Loose in box.*

File 1235 **Anemograph charts, Jan. 1-Dec. 31, 1960 : Shand Dam.** - 1960.  
*Contents: File Consists of daily charts recording wind speed and direction. Loose in box.*

File 1236 **Anemograph charts, Jan. 2-Dec. 31, 1961 : Shand Dam.** - 1961.  
*Contents: File Consists of daily charts recording wind speed and direction. Loose in box.*

File 1237 **Anemograph charts, Jan. 1-Dec. 31, 1962 : Shand Dam.** - 1962.  
*Contents: File Consists of daily charts recording wind speed and direction. Loose in box.*

File 1238 **Anemograph charts, Jan. 1-Dec. 31, 1963 : Shand Dam.** - 1963.  
*Contents: File Consists of daily charts recording wind speed and direction. Loose in box.*

File 1239 **Anemograph charts, Jan. 1-Feb. 29, 1964 : Shand Dam.** - 1964.  
*Contents: File Consists of daily charts recording wind speed and direction. Loose in box.*

File 1240 **Anemograph charts, April 30-Dec. 31, 1968 : Shand Dam.** - 1968.  
*Contents: File Consists of daily charts recording wind speed and direction. Loose in box.*



- File 1241      **Anemograph charts, Jan. 1-Dec. 30, 1969 : Shand Dam.** - 1969.  
*Contents: File Consists of daily charts recording wind speed and direction.  
 Loose in box.*
- File 1242      **Anemograph charts, Jan. 1-Dec. 30, 1970 : Shand Dam.** - 1970.  
*Contents: File Consists of daily charts recording wind speed and direction.  
 Loose in box.*
- File 1243      **Automatic rain gauge : monthly report, May-November 1955, April and August 1956 :  
 Shand Dam.** - 1955-1956.  
*Contents: File Consists of monthly charts recording rainfall.  
 Loose in box.*
- File 1244      **Gauge cards, 1951.** - 1951.  
*Contents: weekly and daily gauge cards. Weekly cards: The weekly cards are titled  
 "Observations of Water Height " and are present for the following: Conestogo River at  
 Conestogo; Grand River at Marsville; Nith River at Canning. Daily cards entitled "Daily Report"  
 are present for the following: Galt Gauge Station; Brantford Gauge Station.  
 Originally wrapped in a labelled bundle.  
 Galt daily reports for Jan. to April 8 not present.  
 Brantford daily reports for Jan. to Mar. 23 not present.*
- File 1245      **Gauge cards, 1952.** - 1952.  
*Contents: weekly and daily gauge cards. Weekly cards: The weekly cards are titled  
 "Observations of Water Height " and are present for the following: Grand River at Marrsville;  
 Conestogo River at Conestogo; Luther Dam; Nith River at Canning. daily cards entitled "Daily  
 Report" are present for the following: Galt Gauge Station; Brantford Gauge Station.  
 Originally wrapped in a labelled bundle.*
- File 1246      **Gauge cards, 1953.** - 1953.  
*Contents: weekly and daily gauge cards. Weekly cards: The weekly cards are titled  
 "Observations of Water Height " and are present for the following: Luther Dam; Conestogo  
 River at Conestogo; Grand River at Waldemar; Nith River at Canning; Grand River at  
 Marrsville. This latter section includes two booklets of Gauge height observations during open  
 water season.. Daily cards entitled "Daily Report" are present for the following: Galt Gauge  
 Station; Brantford Gauge Station.  
 Originally wrapped in a labelled bundle.*
- File 1247      **Gauge cards, 1954.** - 1954.  
*Contents: weekly and daily gauge cards. Weekly cards: The weekly cards are titled  
 "Observations of Water Height " and are present for the following: Nith River at Canning;  
 Conestogo River at Conestogo; Grand River at Waldemar. Daily cards entitled "Daily Report"  
 are present for the following: Galt Gauge Station; Brantford Gauge Station.  
 Originally wrapped in a labelled bundle.*
- File 1248      **Gauge cards, 1955.** - 1955.  
*Contents: weekly and daily gauge cards. Weekly cards: The weekly cards are titled  
 "Observations of Water Height " and are present for the following: Conestogo River at  
 Conestogo; Grand River at Waldemar; Nith River at Canning. Daily cards entitled "Daily  
 Report" are present for the following: Galt Gauge Station; Brantford Gauge Station.  
 Originally wrapped in a labelled bundle.*
- File 1249      **Gauge cards, 1956.** - 1956.  
*Contents: weekly and daily gauge cards. Weekly cards: The weekly cards are titled  
 "Gauge and Weather Report" and are present for the following: Conestogo River at  
 Conestogo; Grand River at Waldemar; Nith River at Canning. Daily cards entitled "Daily  
 Report" are present for the following: Galt Gauge Station; Brantford Gauge Station.  
 Originally wrapped in a labelled bundle.*
- File 1250      **Gauge cards, 1957.** - 1957.  
*Contents: weekly and daily gauge cards. Weekly cards: The weekly cards are titled  
 "Gauge and Weather Report" and are present for the following: Conestogo River at  
 Conestogo; Grand River at Waldemar; Nith River at Canning. Daily cards entitled "Daily  
 Report" are present for the following: Galt Gauge Station; Brantford Gauge Station.  
 Originally wrapped in a labelled bundle.*

- File 1251 **Gauge cards, 1958.** - 1958.  
*Contents: weekly and daily gauge cards. Weekly cards: The weekly cards are titled "Observations of Water Height " and are present for the following: Conestogo River at Conestogo; Grand River at Waldemar; Nith River at Canning. Daily cards entitled "Daily Report" are present for the following: Galt Gauge Station; Brantford Gauge Station. Originally wrapped in a labelled bundle.*
- File 1252 **Gauge cards, 1959.** - 1959.  
*Contents: weekly and daily gauge cards. Weekly cards: The weekly cards are titled "Observations of Water Height " and are present for the following: Conestogo River at Conestogo; Grand River at Waldemar; Nith River at Canning. Daily cards entitled "Daily Report" are present for the following: Galt Gauge Station; Brantford Gauge Station. Originally wrapped in a labelled bundle. Conestogo River at Conestogo lacking cards for April to December. Daily Report gauge cards for Galt are not daily -- many days lacking.*
- File 1253 **Gauge cards, 1960.** - 1960.  
*Contents: weekly and daily gauge cards. Weekly cards: The weekly cards are titled "Gauge and Weather Report" and are present for the following: Grand River at Waldemar, Jan. 3-Feb. 6, 1960; Nith River at Canning, Jan. 3-Feb. 6, 1960. Daily cards entitled "Daily Report" are present for the following: Galt Gauge Station, Jan. 6 and 29, Feb. 2 and 16, Sept. 19, Oct. 13, Nov. 18, Dec. 8, 1960; Brantford Gauge Station, Jan. 30-Feb. 6, 1960. Originally wrapped in four labelled envelopes, each with title "Gauge and Weather Report."*
- File 1254 **Gauge cards, 1961.** - 1961.  
*Contents: weekly and daily gauge cards. Weekly cards: The weekly cards are titled "Gauge and Weather Report" and are present for the following: Grand River at Waldemar, June 4-Dec. 30, 1961; Nith River at Canning, June 4-Dec. 30, 1961. Daily cards entitled "Daily Report" are present for the following: Galt Gauge Station, Jan. 13 and Feb. 24, 1961; Brantford Gauge Station, June 4-Dec. 30, 1961; Conestogo Dam, July 15-Dec. 31, 1961; Shand Dam, Aug. 4-Dec. 31, 1961. Originally wrapped in labelled envelopes, each with title "Gauge and Weather Report." Daily report cards for Conestogo Dam switch from pre-printed postcards to mimeograph cards. Shand Dam daily reports are mimeograph slips of paper.*
- File 1255 **Gauge cards, 1962.** - 1962.  
*Contents: weekly and daily gauge cards. Weekly cards: The weekly cards are titled "Gauge and Weather Report" and are present for the following: Grand River at Waldemar; Nith River at Canning. Daily cards entitled "Daily Report" are present for the following: Galt Gauge Station, Mar. 25, 26, 29, 30, 31, Apr. 1, 9, Aug. 24, 26, 27, Sept. 30, Oct. 14, 1962; Brantford Gauge Station, Jan. 1-Dec. 29, 1962; Conestogo Dam, Jan. 1-Dec. 31, 1962; Shand Dam, Jan. 1-Dec. 31, 1962. Originally wrapped in labelled envelopes, each with title "Gauge and Weather Report." Daily report cards for Conestogo Dam switch from pre-printed postcards to mimeograph cards. Shand Dam daily reports are mimeograph slips of paper.*
- File 1256 **Gauge cards, 1963.** - 1962-1964.  
*Contents: File consists of weekly and daily gauge cards. Weekly cards: The weekly cards are titled "Gauge and Weather Report" and are present for the following: Grand River at Waldemar; Nith River at Canning. Cards entitled "Weekly Report" are present for the following: Brantford Gauge Station. Cards entitled "Daily Report" are present for the following: Galt Gauge Station, 9 cards dated March and April 1963; Conestogo Dam, Jan. 1-Dec. 31, 1963; Shand Dam, Jan. 1-Dec. 31, 1963. Loose in box.*
- File 1257 **Gauge cards, 1964.** - 1964.  
*Contents: File consists of weekly and daily gauge cards. Weekly cards: The weekly cards are titled "Gauge and Weather Report" and are present for the following: Grand River at Waldemar; Nith River at Canning. Cards entitled "Weekly Report" are present for the following: Brantford Gauge Station. Cards entitled "Daily Report" are present for the following: Conestogo Dam, Jan. 1-Dec. 31, 1964; Shand Dam, Jan. 1-Dec. 31, 1964. Loose in box.*
- File 1258 **Gauge cards, 1965.** - 1965.  
*Contents: File consists of weekly and daily gauge cards. Weekly cards: The weekly cards are titled "Gauge and Weather Report" and are present for the following: Grand River at Waldemar; Nith River at Canning. Cards entitled "Weekly Report" are present for the following: Brantford Gauge Station. Cards entitled "Daily Report" are present for the following: Galt Gauge Station, 10 cards dated April 1965; Conestogo Dam, Jan. 1-Dec. 31, 1965; Shand Dam, Jan. 1-Dec. 31, 1965. Loose in box.*

- File 1259 **Gauge cards, 1966-1967.** - 1966-1967.  
*Contents: weekly and daily gauge cards. Weekly cards: The weekly cards are titled "Gauge and Weather Report" and are present for the following: Grand River at Waldemar; Nith River at Canning; Luther Dam at Monticello, Dec. 11, 1966, Jan. 8-23, 1967. Cards entitled "Weekly Report" are present for the following: Brantford Gauge Station. Cards entitled "Daily Report" are present for the following: Galt Gauge Station, Dec. 21, 1966; Conestogo Dam, Jan. 1-Dec. 31, 1966; Shand Dam, Jan. 1-Dec. 31, 1966.*  
*Loose in box.*
- File 1260 **Gauge cards, 1967.** - 1966-1967.  
*Contents: File consists of weekly and daily gauge cards. Weekly cards: The weekly cards are titled "Gauge and Weather Report" and are present for the following: Grand River at Waldemar, Jan. 1-Feb. 11, 1967; Nith River at Canning, Jan. 8-21, 1967; Luther Dam at Monticello, Jan. 22-Feb. 18, 1967. Cards entitled "Weekly Report" are present for the following: Brantford Gauge Station, Jan. 5-Feb. 16, 1967. Cards entitled "Daily Report" are present for the following: Conestogo Dam, Jan. 1-Feb. 23, 1967; Shand Dam, Jan. 1-Feb. 24, 1967.*  
*Loose in box.*
- File 1261 **Rainfall charts, May 11-Nov. 20, 1955 : Shand Dam.** - 1955.  
*Contents: File Consists of daily charts recording rainfall.*  
*Loose in box.*
- File 1262 **Rainfall charts, April 3-Nov. 9, 1956, May 24-Nov. 8, 1957 : Shand Dam.** - 1956-1957.  
*Contents: File Consists of daily charts recording rainfall.*  
*Loose in box.*
- File 1263 **Rainfall charts, Apr. 6-May 24, 1958 : Shand Dam.** - 1958.  
*Contents: File Consists of daily charts recording rainfall.*  
*Loose in box.*
- File 1264 **Rainfall charts, May 1-July 31, 1959 : Shand Dam.** - 1959.  
*Contents: File Consists of daily charts recording rainfall.*  
*Loose in box.*
- File 1265 **Rainfall charts, Nov. 1-30, 1971 : Shand Dam.** - 1971.  
*Contents: File Consists of daily charts recording rainfall.*  
*Loose in box.*
- File 1266 **Snow surveys, 1963.** - 1963.  
*Contents: File consists of two booklets containing pre-printed pages for entering snow data. One is filled in as an ms. draft; the other is the final ts. copy, with data recorded intermittently for several locations by H.A. Cameron.*  
*Loose in box.*
- File 1267 **Snow surveys, 1964.** - 1964.  
*Contents: File Consists of two booklets containing pre-printed pages for entering snow data. One is filled in as an ms. draft; the other is the final ts. copy, with data recorded intermittently for several locations by H.A. Cameron.*  
*Loose in box.*

## **Series 14 : Operations : Conservation Areas : Luther Marsh : Biological Area Data Records**

**Luther Marsh Luther Marsh : Biological Area Data Records** - 1979-1983. - 17 cm of textual records (36 folders, file 1268-1303)

*Contents: Series consists of reports on areas of Luther Marsh . The cover page of each consists contains a block image taken from an air photo, with further compartment lines superimposed, labelled and highlighted. Each report contains a "Wildlife Compartment Data Record" (8. p.) and a "Wetland Evaluation Record" (3 p.).*

*Datespans are taken from date of air photo as recorded on p. [1] of each report. These records created by the Grand River Conservation Authority.*

- File 1268 **Block 1.** - 1980.  
*Contents: folder contains one report:  
 Luther Marsh, Management Block 11, Compartment B-1.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 1, Lot Pt. 15, Con. 13,  
 W. Luther Twp., Wellington County.*

- File 1269      **Block 2.** - 1983.  
*Contents: folder contains one report:  
 Luther Marsh, Management Block 2, Compartment BP-1.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 2, Lot 15, Con. 12, W.  
 Luther Twp., Wellington County.*
- File 1270      **Block 3.** - 1983.  
*Contents: folder contains two reports:  
 Luther Marsh, Management Block 3, Compartment B-1, B-2.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 3, Lot 16, 17, 18, Con.  
 12, W. Luther Twp., Wellington County.*
- File 1271      **Block 4.** - 1983.  
*Contents: folder contains two reports:  
 Luther Marsh, Management Block 4, Compartment B-1, B-2.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 4, Lot 11, 12, Con. 11,  
 W. Luther Twp., Wellington County.*
- File 1272      **Block 5.** - 1979, 1983.  
*Contents: folder contains three reports:  
 Luther Marsh, Management Block 5, Compartment B-1, BP-1, B-2.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 5, Lot 13, 14, 15, Con.  
 11, W. Luther Twp., Wellington County.*
- File 1273      **Block 6.** - 1979.  
*Contents: folder contains three reports:  
 Luther Marsh, Management Block 6, Compartment B-1, BP-2, B-2.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 6, Lot 16, 17, 18, Con.  
 11, W. Luther Twp., Wellington County.*
- File 1274      **Block 7.** - 1979.  
*Contents: folder contains one report:  
 Luther Marsh, Management Block 7, Compartment B-1.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 7, Lot 19, Con. 11, E.  
 Luther Twp., Dufferin County.*
- File 1275      **Block 8.** - 1979.  
*Contents: folder contains two reports:  
 Luther Marsh, Management Block 8, Compartment BP-1, BP-2.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 8, Lot E1/2 11, 12,  
 Con. 10, W. Luther Twp., Wellington County.*
- File 1276      **Block 9.** - 1979.  
*Contents: folder contains three reports:  
 Luther Marsh, Management Block 9, Compartment B-1, BM-2, B-2.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 9, Lot 13, 14, 15, Con.  
 10, W. Luther Twp., Wellington County.*
- File 1277      **Block 10.** - 1979.  
*Contents: folder contains three reports:  
 Luther Marsh, Management Block 10, Compartment B-1, B-2, B-3.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 10, Lot 16, 17, 18,  
 Con. 10, W. Luther Twp., Wellington County.*
- File 1278      **Block 11.** - 1979.  
*Contents: folder contains three reports:  
 Luther Marsh, Management Block 11, Compartment BM-1, BM-2, BM-3.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 11, Lot 19, 20, 21,  
 Con. 10, E. Luther Twp., Dufferin County.*
- File 1279      **Block 12.** - 1980.  
*Contents: folder contains four reports:  
 Luther Marsh, Management Block 12, Compartment B-1, B-2, B-3, B-4.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 12, Lot 13, 14, 15,  
 Con. 9, W. Luther Twp., Wellington County.*
- File 1280      **Block 13.** - 1980.  
*Contents: folder contains three reports:  
 Luther Marsh, Management Block 13, Compartment B-1, B-2, B-3.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 13, Lot 13, 14, 15,  
 Con. 9, W. Luther Twp., Wellington County.*

- File 1281      **Block 14.** - 1979.  
*Contents: folder contains four reports:  
 Luther Marsh, Management Block 14, Compartment BM-1, BM-2, B-3, B-4.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 14, Lot 19, 20, 21,  
 Con. 9, E. Luther Twp., Dufferin County.*
- File 1282      **Block 15.** - 1979.  
*Contents: folder contains two reports:  
 Luther Marsh, Management Block 15, Compartment B-1, B-2..  
 Title on cover: Luther Marsh Wildlife Management Area: Block 15, 13, W2/3 14, Con.  
 7-8, W. Luther Twp., Wellington County.*
- File 1283      **Block 16.** - 1979.  
*Contents: folder contains four reports:  
 Luther Marsh, Management Block 16, Compartment B-1, B-2, B-3, B-4.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 16, Lot E1/3 14-15,  
 16, Con. 7-8, W. Luther Twp., Wellington County.*
- File 1284      **Block 17** - 1979.  
*Contents: folder contains four reports:  
 Luther Marsh, Management Block 17, Compartment B-1, B-2, B-3, B-4.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 17, Lot. 17, 18, Con. 7-  
 8, W. Luther Twp., Wellington County.*
- File 1285      **Block 18.** - 1979.  
*Contents: folder contains four reports:  
 Luther Marsh, Management Block 18, Compartment B-1, B-2, B-3, B-4.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 18, Lot 19, 20, 21,  
 Con. 8, E. Luther Twp., Dufferin County.*
- File 1286      **Block 19.** - 1979.  
*Contents: folder contains one report:  
 Luther Marsh, Management Block 19, Compartment B-1.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 19, Lot 19,20, 21,  
 Con. 7, E. Luther Twp., Dufferin County.*
- File 1287      **Block 20** - 1979.  
*Contents: folder contains two reports:  
 Luther Marsh, Management Block 20, Compartment B-1, B-2, B-3[cover only].  
 Title on cover: Luther Marsh Wildlife Management Area: Block 20, Lot. 13, W2/3 14,  
 Con. 6, W. Luther Twp., Wellington County.*
- File 1288      **Block 21.** - 1979.  
*Contents: folder contains two reports:  
 Luther Marsh, Management Block 21, Compartment B-1, B-2.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 21, E1/3 14, 15, Con.  
 6, W. Luther Twp., Wellington County.*
- File 1289      **Block 22** - 1979.  
*Contents: folder contains two reports:  
 Luther Marsh, Management Block 22, Compartment B-1, B-2.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 22, Lot. 16, 17, Con.  
 6, W. Luther Twp., Wellington County.*
- File 1290      **Block 23.** - 1979.  
*Contents: folder contains three reports:  
 Luther Marsh, Management Block 23, Compartment B-1, B-2, B-3..  
 Title on cover: Luther Marsh Wildlife Management Area: Block 23, Lot. 18, 19, Con. 5-  
 6, W. Luther Twp., Wellington County, E. Luther Twp., Dufferin County.*
- File 1291      **Block 24.** - 1979.  
*Contents: folder contains three reports:  
 Luther Marsh, Management Block 24, Compartment B-1, B-2, B-3.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 24, Lot. 20, 21, Con. 6,  
 E. Luther Twp., Dufferin County.*
- File 1292      **Block 25.** - 1979.  
*Contents: folder contains one report:  
 Luther Marsh, Management Block 25, Compartment BP-1.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 25, Lot 22, 23, 24,  
 Con. 6, E. Luther Twp., Dufferin County.*

- File 1293      **Block 26** - 1979.  
*Contents: folder contains two reports:  
 Luther Marsh, Management Block 26, Compartment B-1, B-2.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 26, Lot. 13, 14, Con. 5, W. Luther Twp., Wellington County.*
- File 1294      **Block 27** - 1979.  
*Contents: folder contains two reports:  
 Luther Marsh, Management Block 27, Compartment B-1, BM-2.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 27, Lot. 15, 16, 17, Con. 5, W. Luther Twp., Wellington County.*
- File 1295      **Block 28.** - 1979.  
*Contents: folder contains two reports:  
 Luther Marsh, Management Block 28, Compartment B-1, B-2.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 28, Lot. 20, 21, Con. 5, E. Luther Twp., Dufferin County.*
- File 1296      **Block 29.** - 1979.  
*Contents: folder contains two reports:  
 Luther Marsh, Management Block 29, Compartment B-1, BP-2.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 29, Lot. 22, 23, 24, Con. 5, E. Luther Twp., Dufferin County.*
- File 1297      **Block 30** - 1979.  
*Contents: folder contains one report:  
 Luther Marsh, Management Block 30, Compartment BP-1.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 30, Lot. 17, 18, Con. 4, W. Luther Twp., Wellington County.*
- File 1298      **Block 31.** - 1979.  
*Contents: folder contains two reports:  
 Luther Marsh, Management Block 31, Compartment B-1, BP-2.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 31, Lot. 19, 20, 21, Con. 4, E. Luther Twp., Dufferin County.*
- File 1299      **Block 32.** - 1979.  
*Contents: folder contains three reports:  
 Luther Marsh, Management Block 32, Compartment B-1, BP-1, B-3.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 32, Lot. 22, 23, 24, Con. 4, E. Luther Twp., Dufferin County.*
- File 1300      **Block 33.** - 1979.  
*Contents: folder contains one report:  
 Luther Marsh, Management Block 33, Compartment BP-1.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 33, Lot 19, 20, 21, Con. 3, E. Luther Twp., Dufferin County.*
- File 1301      **Block 34.** - 1979.  
*Contents: folder contains one report:  
 Luther Marsh, Management Block 34, Compartment BP-1.  
 Title on cover: Luther Marsh Wildlife Management Area: Block 34, Lot 22, 23, 24, Con. 3, E. Luther Twp., Dufferin County.*
- File 1302      **Luther Marsh management plan : maps.** - 1983.  
*Contents: two oversize items. One is an aerial image of the Luther Marsh Wildlife Management Area compiled from aerial photography flown 1979-1980; it has ms. markings in red and blue ink and an ms. title, "5 yr. plan." The other is "Luther Marsh Wildlife Management Area," black-line map with ms. title: "Wildlife swamps, non-forestry priority." Includes highlighting, annotations relating to tree information.  
 OVERSIZE.*
- File 1303      **Luther Marsh management plan : working papers.** - 1983.  
*Contents: working file containing information about the 5-year management plan for Luther Marsh, about the Biological Areas Inventory of Luther Marsh, including ms. summary of blocks and compartments, explanation of codes, etc.  
 Title from contents of the folder.  
 Unlabelled folder.*

**Series 15 : Operations : Conservation Areas : Luther Marsh : Wildlife Priority Woodlots.**

**Luther Marsh wildlife priority woodlots.** - 1979-1980. - 7 cm of textual records (21 folders, file 1304-1324)

*Series consists of reports on areas of Luther Marsh . The cover page of each contains a block image taken from an air photo, with further compartment lines superimposed, labelled and highlighted. Each report contains a "Wildlife Compartment Data Record" (8. p.) and a "Wetland Evaluation Record" (3 p.).*

*Datespans are taken from date of air photo as recorded on p. [1] of each report. These records created by the Grand River Conservation Authority.*

- File 1304 **Block 2.** - 1980.  
*Contents: folder contains one report:  
Luther Marsh, Management Block 2, Compartment W-1.  
Title on cover: Luther Marsh Wildlife Management Area: Block 2, Lot 15, Con. 12, W. Luther Twp., Wellington County.*
- File 1305 **Block 3.** - 1979-1980.  
*Contents: Contains four reports: Luther Marsh Management Block 3, Compartments W-1, W-2, W-6, W-8.  
Title on cover: Luther Marsh Wildlife Management Area: Block 3, Lot 16, 17, 18, Con. 12, W. Luther Twp., Wellington County.*
- File 1306 **Block 4.** - 1979.  
*Contents: Contains one report: Luther Marsh Management Block 4, Compartment W-1.  
Title on cover: Luther Marsh Wildlife Management Area: Block 4, Lot 11, 12, Con. 11, W. Luther Twp., Wellington County.*
- File 1307 **Block 5.** - 1979.  
*Contents: Contains four reports: Luther Marsh Management Block 4, Compartments W-1, W-3, W-4, W-6.  
Title on cover: Luther Marsh Wildlife Management Area: Block 5, Lot 13, 14, 15, Con. 11, W. Luther Twp., Wellington County.*
- File 1308 **Block 6.** - 1979.  
*Contents: Contains three reports: Luther Marsh Management Block 4, Compartments W-2, W-3, W-5.  
Title on cover: Luther Marsh Wildlife Management Area: Block 6, Lot 16, 17, 18, Con. 11, W. Luther Twp., Wellington County.*
- File 1309 **Block 7.** - 1979.  
*Contents: Contains two reports: Luther Marsh Management Block 7, Compartments W-2, W-3.  
Title on cover: Luther Marsh Wildlife Management Area: Block 7, Lot 19, Con. 11, E. Luther Twp., Dufferin County.*
- File 1310 **Block 9.** - 1979.  
*Contents: Contains six reports: Luther Marsh Management Block , Compartments W-1, W-2, W-3, W-4, W-5, W-7.  
Title on cover: Luther Marsh Wildlife Management Area: Block 9, Lots 13, 14, 15, Con. 10, W. Luther Twp., Wellington County .*
- File 1311 **Block 10.** - 1979.  
*Contents: Contains four reports: Luther Marsh Management Block , Compartments W-1, W-2, W-3, W-4.  
Title on cover: Luther Marsh Wildlife Management Area: Block 10, Lots 16, 17, 18, Con. 10, W. Luther Twp., Wellington County.*
- File 1312 **Block 11.** - 1979.  
*Contents: Contains two reports: Luther Marsh Management Block , Compartments WM-1, WM-2.  
Title on cover: Luther Marsh Wildlife Management Area: Block 11, Lots 19, 20, 21, Con. 10, E. Luther Twp., Dufferin County.*
- File 1313 **Block 12.** - 1979.  
*Contents: Contains two reports: Luther Marsh Management Block , Compartments W-1, W-32.  
Title on cover: Luther Marsh Wildlife Management Area: Block 12, Lots 13, 14, 15, Con. 9, W. Luther Twp., Wellington County.*

- File 1314      **Block 13.** - 1979.  
*Contents: Contains one report: Luther Marsh Management Block , Compartments W-1.*  
*Title on cover: Luther Marsh Wildlife Management Area: Block 13, Lots 16, 17, 18,*  
*Con. 9, W. Luther Twp., Wellington County.*
- File 1315      **Block 14.** - 1979.  
*Contents: Contains one report: Luther Marsh Management Block , Compartments WM-2*  
*Title on cover: Luther Marsh Wildlife Management Area: Block 14, Lots 19, 20, 21,*  
*Con. 9, E. Luther Twp., Dufferin County.*
- File 1316      **Block 15.** - 1979.  
*Contents: Contains one report: Luther Marsh Management Block , Compartments W-1.*  
*Title on cover: Luther Marsh Wildlife Management Area: Block 15, Lots 13, W2/3 14,*  
*Con. 7,8, W. Luther Twp., Wellington County.*
- File 1317      **Block 21.** - 1979.  
*Contents: Contains two reports: Luther Marsh Management Block , Compartments W-1,*  
*W-3.*  
*Title on cover: Luther Marsh Wildlife Management Area: Block 21, Lots E.1/3 14, 15,*  
*Con. 6, W. Luther Twp., Wellington County.*
- File 1318      **Block 23.** - 1979.  
*Contents: Contains one report: Luther Marsh Management Block , Compartments W-1.*  
*Title on cover: Luther Marsh Wildlife Management Area: Block 23, Lots 18, 19, Con. 5-*  
*6, E. Luther Twp. and W. Luther Twp., Dufferin County and Wellington County.*
- File 1319      **Block 24.** - 1979.  
*Contents: Contains one report: Luther Marsh Management Block , Compartment W-2.*  
*Title on cover: Luther Marsh Wildlife Management Area: Block 24, Lots 20, 21, Con. 6,*  
*E. Luther Twp., Dufferin County.*
- File 1320      **Block 26.** - 1979.  
*Contents: Contains one report: Luther Marsh Management Block , Compartment W-2.*  
*Title on cover: Luther Marsh Wildlife Management Area: Block 26, Lots 13, 14, Con. 5,*  
*W. Luther Twp., Wellington County.*
- File 1321      **Block 27.** - 1979.  
*Contents: Contains two reports: Luther Marsh Management Block , Compartment W-1,*  
*W-2.*  
*Title on cover: Luther Marsh Wildlife Management Area: Block 27, Lots 15, 16, 17,*  
*Con. 5, W. Luther Twp., Wellington County.*
- File 1322      **Block 28.** - 1979.  
*Contents: Contains one report: Luther Marsh Management Block , Compartments W-1.*  
*Title on cover: Luther Marsh Wildlife Management Area: Block 28, Lots 20, 21, con.5,*  
*E. Luther Twp., Dufferin County.*
- File 1323      **Block 29.** - 1979.  
*Contents: Contains two reports: Luther Marsh Management Block , Compartments W-1,*  
*W-2.*  
*Title on cover: Luther Marsh Wildlife Management Area: Block 29, Lots 22, 23, 24,*  
*Con. 5, E. Luther Twp., Dufferin County.*
- File 1324      **Block 32.** - 1979.  
*Contents: Contains one report: Luther Marsh Management Block , Compartments W-1.*  
*Title on cover: Luther Marsh Wildlife Management Area: Block 32, Lots 22, 23, 24,*  
*Con. 4, E. Luther Twp., Dufferin County.*

## **Series 17 : Photographs**

**Snapshots of people associated with Belwood nursery.** - [194-?], 1958, 1960, 1966. -  
 7 photographs : b&w : 9 cm x 11 cm or smaller.  
*Contents : snapshots found loose.*  
 No Label.

**25 anniversary pin 1991** - 1991.  
*Contents : File consists of newspaper clippings dated 1944 and 1945, 25th anniversary pin in an envelope, blue-prints dated 1958: Belwood Area Office and Installation of Irrigation System in Dam, a partial topographical map for Orangeville.*  
 Untitled.  
 Loose items.