

RACER Finding Journal Articles

This video will describe how to request journal articles through the Interlibrary Loan service called RACER.

To find a journal article in RACER, use the Advanced Search.

I am going to do a search using the title of the journal I am looking for by entering the information into the search boxes.

For the title, I'll use a phrase search using quotation marks.

Below the search boxes, you can choose from a number of profiles.

Each profile contains a number of searchable library collections.

I'll select the profile for libraries at Ontario universities.

And I'll leave all the libraries in the resulting list selected.

When I click search, RACER will search all of the libraries checked below at once.

I'm in luck. If I click on the Details tab, I can see that York Scott Library has the publication I'm after.

I really want to make sure I have is the journal's ISSN, or International standard serial number

Having the ISSN really speeds things up, because it helps identify the publication so the order goes through automatically.

To get a journal article form, I'll click "get it" at the top of the screen.

I want a copy of just one article from this particular publication, so I'll leave the copy button selected at the top of the form.

The details at the top of the form are filled in automatically, saving me a bit of time typing.

But I still need to fill in the article citation information, including the author, title, publication date, volume, issue, and page numbers of the particular article I am looking for.

This information is really important for the copy order process to be completed.

The Publication Details part of the form is filled in automatically as well, in this case, including the ISSN.

If the ISSN were missing, I'd look for it in another record in the RACER search results or search for it online.

You can leave the ISSN blank, but then your requests will end up taking longer.

Under Additional Information, I tell my library how long I want them to spend searching for a copy of this article.

Leaving comments or special instructions at the bottom of the form slows things down.

Leave this section blank, if at all possible.

And finally, I'll select a pickup location from the dropdown menu at the bottom of the form. RACER can deliver articles directly to my email inbox, so I'll select the "Email link – copies only" option to receive articles via email.

From here, all I need to do is click on "request" to initiate the order.

I'll get this copyright notification.

If I agree with it, I'll click accept and then request.

If you have any other questions about requesting articles through RACER, just contact the Library.